

## NOTICES

### 1. PROTESTS

**ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.**

**ALL PROTESTS MUST BE IN WRITING AND STATE:**

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn:  
Clerk, Room 204 City Hall, 100 N. Holliday Street,  
Baltimore, Maryland 21202.

2.



The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on September 8, 2010.

The Board of Estimates will not receive or open bids on September 8, 2010. The Board of Estimates will reconvene on September 15, 2010.

## **BOARD OF ESTIMATES' AGENDA - AUGUST 25, 2010**

### **BOARDS AND COMMISSIONS**

#### **1. Prequalification of Contractors**

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Broughton Construction Company, LLC	\$ 4,104,000.00
Chilmar Corporation	\$ 8,000,000.00
Jas Trucking, Inc.	\$ 6,057,000.00
K.C. Company, Inc.	\$ 37,512,000.00
Kayco Environmental Corporation	\$ 595,000.00
Kor-Ko Ltd.	\$ 900,000.00
Ligon & Ligon, Inc.	\$ 40,365,000.00
M&E Sales	\$ 1,629,000.00
S&R Corporation	\$ 24,196,500.00
Safety Grooving & Grinding, LP	\$ 52,497,000.00
White Pine Paving, Inc.	\$ 1,500,000.00
Worth & Company, Inc.	\$107,937,000.00

#### **2. Prequalification of Architects and Engineers**

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Adteck	Engineer Survey
Allen & Shariff Corporation	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**BOARDS AND COMMISSIONS**

American Structurepoint, Inc.	Engineer
Gipe Associates, Inc.	Engineer
Street Traffic Studies, Ltd.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Department of Law - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Jennifer Tumminello.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Asenath Brown	3
Gwen Tromley	3
George Nilson	3
Adam Levine	3
Robert Anbinder	1
Rhonda Smith	2
Nancy Bavato	2
Vicki Johnson	2
William Stifler	3
Elva Tillman	2
Kurt Heinrich	1
Aaron Whitcomb	<u>5</u>
<b>TOTAL</b>	<b>30</b>

**APPROVED FOR FUNDS BY FINANCE**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Office of the State's Attorney (SAO) - Grant Award Agreements

The Board is requested to approve and authorize execution of the grant award agreements with the Governor's Office of Crime Control and Prevention (GOCCP) for the below listed projects. The period of the agreement is July 1, 2010 through June 30, 2011.

**1. INTER-AGENCY WAR ROOM COORDINATION \$584,942.00**

Account: 5000-544811-1150-128400-601001

**2. INTER-AGENCY WAR ROOM COORDINATION \$207,440.00**

Account: 4000-404411-1150-662000-601001

The GOCCP awarded the funds in two parts to provide electronic information sharing that will identify violent offenders, determine probation status, and apprehension and service of warrants. In addition, the funding will allow the SAO to provide judicial prioritization and reform of criminal case-flow management through the cooperation of local and State agencies.

The grant award agreements are late because the State recently released the grant award.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

(The grant award agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Department of Recreation and Parks - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a right-of-entry agreement with the Brooklyn and Curtis Bay Coalition (Coalition). The period of the agreement is effective upon Board approval for three months.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On May 19, 2010, the Board approved a right-of-entry agreement with the Coalition for the construction of a skatepark in Curtis Bay Park. Due to construction delays, the work was not completed before the right-of-entry expired. This right-of-entry agreement will allow the Coalition's contractors to complete the construction of the skatepark.

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Fire Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize payment to the International Association of Fire Chiefs (IAFC) for the Hazmat Conference. The Conference was held at the Baltimore Marriot Waterfront on May 20-22, 2010.

**AMOUNT OF MONEY AND SOURCE:**

\$7,108.00 - 4000-459910-2120-227700-603020 - (HMEP)  
1,777.00 - 1001-000000-2121-226400-603020 - (Match)  
\$8,885.00

**BACKGROUND/EXPLANATION:**

A total of 54 members attended the conference hosted by the IAFC. The over-time backfill will be paid out of the FY 2008 State Homeland Security Program Grant.

Due to staffing issues, this request could not be procured through the Bureau of Purchases in a timely manner.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## **AGENDA**

### **BOARD OF ESTIMATES**

**8/25/10**

#### Baltimore Police Department - Employment Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an employment agreement with Raymond A. Coleman. The period of the agreement is effective upon Board approval for one year.

##### **AMOUNT OF MONEY AND SOURCE:**

\$30,000.00 - 1001-000000-2010-197600-601009  
(Not to exceed \$30,000.00 at rate of \$14.42 per hour)

##### **BACKGROUND/EXPLANATION:**

On January 3, 1996, the Board approved a waiver of Administrative Manual Policy AM 212-1, which allowed the Baltimore Police Department to hire retired police officers as contract employees.

The retiree will perform a variety of tasks, previously performed by full-duty police officers, which are supportive in nature. This will allow the Department to continue to assign active police officers to crime fighting duties.

The retirees will receive no benefits other than workmen's compensation and F.I.C.A.

##### **APPROVED FOR FUNDS BY FINANCE**

(The employment agreement has been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Police Department - Payment of Back Salary

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize payments of back salary for Mr. Tommy Sanders.

**AMOUNT OF MONEY AND SOURCE:**

\$81,988.11 - 1001-000000-2001-195500-601062

**BACKGROUND/EXPLANATION:**

Mr. Sanders was suspended without pay on July 22, 2008.

Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, Mr. Sanders is entitled to receive back pay for the period he was suspended without pay.

The back pay represents the amount of salary that Mr. Sanders would have earned for the period of July 22, 2008 through June 21, 2010.

**APPROVED FOR FUNDS BY FINANCE**

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Baltimore Police Department - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds, by expenditure authorization, to pay AT&T Telephone Service (AT&T). The period of the expenditures is December 03, 2008 through June 03, 2010.

**AMOUNT OF MONEY AND SOURCE:**

\$19,148.33 - 1001-000000-2040-220500-603004

**BACKGROUND/EXPLANATION:**

The Police Department is requesting Board approval to pay outstanding invoices for services that provide essential telephone service, which are critical to the day-to-day operations of the Baltimore Police Department. The AT&T, through its phone services, provides a necessary tool for local and out of jurisdiction investigations, including long distance service for daily operations. Historically, there has not been a contract with the AT&T for these services.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

## AGENDA

### BOARD OF ESTIMATES

8/25/10

Parking Authority of Baltimore - Fifth Amendment to Agreement  
City (PABC)

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a fifth amendment to agreement with CALE Parking Systems USA, Inc.

#### **AMOUNT OF MONEY AND SOURCE:**

\$581,250.00 - 9965-904566-9580-000000-706005

#### **BACKGROUND/EXPLANATION:**

On July 19, 2006, the Board approved the original agreement for the purchase of 375 meters. The agreement was amended four times (October 17, 2007, for 120 meters; July 30, 2008, for 200 meters; April 8, 2009, for 25 meters for a total of 720 meters. On February 17, 2010 a fourth amendment was approved to allow for an upgrade credit card processing at selected meters.

This amendment no. 5 to agreement will allow the PABC to install 75 new solar powered, pay-and-display parking stations (EZ Park Meters) throughout the City, making for a total of 795 meters. The advantages of these new high-tech parking meters, compared to the old single-space meters are numerous:

- Expanded payment options - EZ Park meters not only accept coins for payment of parking charges, but they offer the convenience of accepting credit cards for payment as well. Currently, about 55 percent of revenues collected at EZ Park meters are through credit card transactions and parking patrons appreciate the payment option.
- Additional Parking Spaces - Because conventional meters must be spaced to accommodate the longest cars, they are separated by more space than necessary for small cars. At unmarked curbs, smaller cars can fit into spaces too small for longer cars, and about 10 to 15 percent more cars can typically fit into available curb space.

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### PABC - cont'd

- Enhanced streetscapes - One EZ Park meter can replace up to 15 (or more) single-space meters, and EZ Park meters do not require marking individual curb spaces on the street. EZ Park meter reduce street clutter by removing unnecessary hardware and signs.
- Wireless communications - Each of the EZ Park meters communicates continuously in real-time with central computers at Parking Authority offices providing current parking data at our fingertips. EZ Park meters also let us know when they are in need of repair or supplies, and when cash needs to be collected.
- Pricing and duration flexibility - EZ Park meters have the ability to charge different prices by time of day of the week, thus responding to variations in parking demand. Price schedules can be remotely reconfigured in any neighborhood through wireless technology.
- Proof of payment provided - the receipt that is printed by EZ Park meters is proof of payment for parker's business and tax records. Also, parkers who wish to appeal a ticket from parking enforcement will have evidence of payment.
- Reduced meter downtime - EZ Park meters automatically report mechanical failures wirelessly to a central computer. Rapid service response can then make it likely that meters are up and running when motorists try to pay for parking.
- Economical - One EZ Park meter can cost less to purchase and maintain than the eight to fifteen (or more) individual single-space meters that one EZ Park meter replaces.

## AGENDA

### BOARD OF ESTIMATES

8/25/10

PABC - cont'd

- Superior data collection - EZ Park meters produce records of parking occupancy on each block by time of day of the week, for particular months, and for particular seasons. The information can then be utilized to analyze usage patterns and set prices to manage the parking supply.
- Increased revenue controls - EZ Park meters automatically record how money is collected from the various payment options. Each meter keeps a running tally of the day's receipts, and that tally is sent wireless to the central computer. This allows auditors to detect any discrepancies when the revenue is collected and counted.

#### MBE/WBE PARTICIPATION:

**MBE:** Machado Construction Co., Inc.                      \$28,840.00                      68.63%

**WBE:** Edie Brown & Associates, Inc.                      \$ 5,500.00                      31.37%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The amendment no. 5 to agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Mayor's Office of Employment Development - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **TIDEWATER YACHT SERVICE CENTER, INC.** **\$ 2,032.50**

Account: 4000-805310-6310-465405-603051

Under the terms of this agreement, the Tidewater Yacht Service Center, Inc. will provide 152 hours of training for two incumbent workers through an initiative known as Maryland Business Works. The incumbent workers will be trained under the Marine Service Managers Program in the areas/systems of Diesel Engine & Support Systems Certification, Marine Systems Corrosion Certification, Marine Certification, Electrical Certification, and American Boat & Yacht Council Certification. The period of the agreement is September 7, 2010 through April 3, 2011.

2. **HISTORIC EAST BALTIMORE COMMUNITY ACTION COALITION, INC. (HEBCAC)** **\$150,355.00**

Account: 4000-806411-6313-475905-603051

Under the terms of this agreement, HEBCAC will act as a subcontractor to serve at least 40 new out-of-school Baltimore City young adults 16 - 21 years of age, who are eligible under the Workforce Investment Act. HEBCAC will prepare and/or transition the youth it recruits to employment and/or post-secondary training in one of the five high-growth industries: healthcare, hospitality, information technology, green collar, environmental, and bioscience career paths. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreement is late because the funding was recently received.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

MOED - cont'd

**3. BALTIMORE ALLIANCE FOR CAREERS  
IN HEALTHCARE, INC. \$ 55,019.00**

Account: 5000-585510-5750-464605-603051  
5000-585410-5750-464605-603051

Under the terms of this agreement, the Baltimore Alliance for Careers in Healthcare, Inc. will provide occupational training for unemployed, underemployed or dislocated workers. The participants will learn skills which will qualify them for careers in the Healthcare industry. The organization will provide training pursuant to the Baltimore City Request for Expressions of Interest dated May 1, 2009. The period of the agreement is March 1, 2010 through February 28, 2011.

The agreement is late because the negotiation process took longer than anticipated.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****8/25/10****OPTIONS/CONDEMNATION/QUICK-TAKES:**

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Option</u>				
1.	Paul W. Nuchumowitz and Amy S. Nuchumowitz	1602 N. Bond St.	G/R \$90.00	\$ 600.00

Funds are available in Account No. 9910-908087-9588-900000-704040, Miscellaneous Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation for an amount equal to or lesser than the option amount.

**DHCD - Condemnations**

2.	Edward L. Johnson	3007 W. North Ave.	F/S	\$ 6,700.00
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Funds are available in Account No. 9910-908087-9588-900000-704040, 3000 Block of W. North Avenue Project.

3.	Cecilia Oladokun	2794½ Tivoly Ave.	L/H	\$30,000.00
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Funds are available in Account No. 9990-908326-9593-900001-704040, Coldstream Homestead Montebello Project.

4.	DLG Properties, Inc.	3025 W. North Ave.	L/H	\$ 6,360.00
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Funds are available in Account No. 9910-908087-9588-900000-704040, 3000 block of W. North Avenue Project.

5.	James Cann	3019 W. North Ave.	F/S	\$10,500.00
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Funds are available in Account No. 9910-908087-9588-900000-704040, 3000 Block of W. North Avenue Project.



**AGENDA****BOARD OF ESTIMATES****8/25/10****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
6. Unknown	103 S. Exeter St.	G/R \$60.00	\$ 400.00

Funds are available in City Bond Funds, Account No. 9910-908087-9588-90000-704040, undesignated project.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to extinguish the ground rent interest for this property.

7. Destiny Ventures, LLC	1839 N. Rosedale St.	L/H	\$11,900.00
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Funds are available in Account No. 9910-908087-9588-900000-704040, 3000 Block of W. North Avenue.

8. Wallicia Hayes	3011 W. North Ave.	L/H	\$ 6,100.00
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Funds are available in Account No. 9910-908087-9588-900000-704040, 3000 Block of W. North Avenue.

**DHCD - Rescission/Condemnation**

9. Multi Investment, Inc.	2126 N. Calvert St.	G/R \$140.00	\$ 933.33
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On December 19, 2007, the Board approved the acquisition by condemnation of the \$120.00 ground rent interest in 2126 N. Calvert Street for \$800.00. Since the original Board approval, the DHCD discovered that the ground rent value was incorrect.

**AGENDA**

**BOARD OF ESTIMATES**

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**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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DHCD - Rescission/Condemnations

The owner is Multi Investment, Inc. The DHCD requests that the Board rescind the original approval and approve the purchase of the property interest by condemnation for the new and corrected amount of \$933.33 and \$140.00 ground rent interest.

Funds are available in UDAG Funds, Account No. 9912-910713-9591-900000-704040, Barley Project.

**TRANSFERS OF FUNDS**

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following pages:

19 - 21

In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.

# AGENDA

BOARD OF ESTIMATES

8/25/10

## TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development (DHCD)</u>		
1. <b>\$2,000,000.00</b> 29 <sup>th</sup> CDB FY 2011	9910-904983-9587 Demolition Program Reserve	
\$1,200,000.00	-----	9910-905062-9588 Emergency Demolition - FY 2011
800,000.00	-----	9910-905062-9588 Planned Demolition - FY 2011
<b>\$2,000,000.00</b>		

This transfer will provide funds for DHCD's emergency and planned demolition programs for FY 2011.

2.a. <b>\$ 387,000.00</b> 28 <sup>th</sup> CDB	9910-904984-9587 Homeownership Incentive Program	9910-906011-9588 Employee Assistance Program
b. <b>\$ 353,000.00</b> 29 <sup>th</sup> CDB FY 2011	9910-904984-9587 Homeownership Incentive Program	9910-906011-9588 Employee Assistance Program
c. <b>\$ 152,000.00</b> 29 <sup>th</sup> CDB FY 2011	9910-904984-9587 Homeownership Incentive Program	9910-910017-9588 Employee Assistance Program
d. <b>\$ 48,000.00</b> 29 <sup>th</sup> CDB FY 2010	9910-904984-9587 Homeownership Incentive Program	9910-911029-9588 Employee Assistance Program

This transfer will provide funds for Baltimore Housing's Homeownership Programs for FY 2011.

# AGENDA

## BOARD OF ESTIMATES

8/25/10

### TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD - cont'd</u>		
3.   \$   247,500.00	9910-907994-9587	9910-905454-9588
Federal Funds	Federal Funds	Dawson Safe Haven
	Reserve	
<u>Department of Transportation</u>		
4.   \$   70,514.68	9950-904087-9509	
Federal Funds	Const. Res.	
	Harford Rd. Bridge	
5,462.97	9950-904087-9509	
<u>MVR</u>	Const. Res.	
	Harford Rd. Bridge	
<b>\$   75,977.65</b>	-----	9950-907827-9508-3
		Design & Studies
		Harford Road Bridge
		Over Herring Run
<p>This transfer will clear the deficit in the account and fund the costs associated with the award of task # 11 on project 1074 (BD # 08039) to Rummel, Klepper &amp; Kahl, LLP for the engineering design and review of community concerns associated with Harford Road Bridge project.</p>		
5.   \$   10,948.91	9950-903331-9528	9950-906331-9527-3
MVR	Const. Res.	Design & Studies
	Old Town Mall	Old Town Mall
	Streetscape	Streetscape

This transfer will fund the costs associated with the task # 10 on project 1074 (BD # 08041) with Whitman, Requardt & Associates for additional design related to the modernization of two traffic signals along Mount Royal Avenue at McMechen Street and Lafayette Avenue.

**AGENDA****BOARD OF ESTIMATES****8/25/10****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
6. \$136,000.00	9956-905533-9549	
Counties	Constr. Res.	
	Annual Facilities	
	Improvements	
64,000.00	" "	
Wastewater		
<u>Revenue Bonds</u>		
<b>\$200,000.00</b>	-----	9956-905539-9551-3
		Design

The funds are required for Task No. 6, Project No. 1077J, Improvements to the Sludge Blending Tanks at Patapsco WWTP.

Department of Recreation and Parks7. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$100,000.00</b>	9938-905793-9475	9938-902789-9474
Rec. & Parks	Recreation Facility	Recreation Facility
25 <sup>th</sup> Series	Reserve	Active

This transfer will provide funds to cover the costs associated with replacement of the evaporative condenser at the Mimi DiPietro Ice Rink.

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve

all of the Personnel matters

listed on the following pages:

23 - 31

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department as to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**PERSONNEL**

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>JENNIFER B. PANKEY, R.N.</b>	\$28.00	<b>\$26,880.00</b>
2. <b>SOPHIA M. KROME, R.N.</b>	\$28.00	<b>\$24,192.00</b>

Account: 5000-524306-3080-290700-601009

These individuals will continue to work as a Community Health Nurse II for the Maternal and Infant Nursing Program. They will be responsible for reviewing, planning, and evaluating patient care in the home. Interviewing and assessing health needs of individuals, families, and analyzing and interpreting assessment findings for health and welfare professionals. The period of the agreement is effective upon Board approval through June 30, 2011.

3. <b>ONDRA L. WALKER, R.N.</b>	\$28.00	<b>\$20,363.00</b>
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Account: 6000-624911-3100-287101-601009

Ms. Walker will continue to work as a Registered Nurse for the School Health Program. She will be responsible for providing nursing services in various health suites and serving as a resource person and consultant to the school health staff and students. She will also assist students and families in achieving optimal levels of wellness through health education. The period of the agreement is effective upon Board approval through June 30, 2011.

4. Reclassify the following position:

From: 00142 - Executive Level I  
Grade 948 (\$55,200.00 - \$99,200.00)  
Job No. 3020-47309

To: 00015 - Administrative Assistant  
Grade 940 (\$48,900.00 - \$67,000.00)

There are no costs associated with this personnel action.



**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**PERSONNEL**

Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
5. <b>CHARLES R. MURPHY</b>	\$18.00	<b>\$18,720.00</b>

Account: 3001-000000-5051-385300-601009

Mr. Murphy will continue to work as a Community Outreach Coordinator in the Forestry Division. His duties will include but are not limited to coordinating and conducting outreach for neighborhood associations, nonprofits, schools and businesses, recruiting and supervising volunteers and organizing stewardship activities to promote natural resources. The period of the agreement is effective upon Board approval for six months.

6. <b>MARY SUE MCCARTHY</b>	\$31.25	<b>\$65,000.00</b>
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Account: 1001-000000-4710-362300-601009

Ms. McCarthy will work as a Coordinator for the Office of Partnerships. Her duties will include but are not limited to developing the departmental operating procedure for establishing partnerships that are intended to improve and maintain recreation and parks resources, creating and monitoring a budget to fund and sustain the Office of Partnerships and its programs and, developing, and maintaining a partnership database. The period of the agreement is effective upon Board approval for 1-year.

7.     Create the following three positions:

83120 - Recreation Program Assistant  
Grade 084 (\$32,853.00 - \$39,210.00)  
2 positions  
Job Nos. To be assigned

33112 - Data Entry Operator II  
Grade 078 (\$27,410.00 - \$31,609.00)  
1 position  
Job No. To be assigned

Costs: \$134,696.00 - 6000-680411-4731-363400-601001

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**PERSONNEL**

Department of Finance

	<u>Hourly Rate</u>	<u>Amount</u>
8. <b>THOMAS T. KALLIO</b>	\$58.00	<b>\$52,200.00</b>

Account: 2043-000000-1531-170100-603018

Mr. Kallio will continue to work as an Industrial Hygienist Consultant for the Office of Risk Management within the Department of Finance. He will be responsible for conducting field health hazard evaluations to assess work conditions and illness reports for health implication and preparing written reports of findings and recommendations. The period of the agreement is August 26, 2010 for one-year.

Department of Finance, Office of Risk Management

9.    Reclassify the following position:

From:    33213 - Office Assistant III  
                    Grade 078 (\$27,410.00 - \$31,609.00)  
                    Job No. 153-10083

To:    33112 - Data Entry Operator II  
                    Grade 078 (\$27,410.00 - \$31,609.00)

Cost: \$0.00

Department of General Services

10. <b>MAURICE MEAD</b>	\$39.4737	<b>\$75,000.00</b>
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Account: 9916-000000-903845-9197-910098

Mr. Mead will continue work as a Licensed Architect in the Project Management Section, Design and Construction. His duties will include, but are not limited to managing multiple and ongoing design and construction contracts for municipal buildings and facilities. Mr. Mead will also

## AGENDA

BOARD OF ESTIMATES

8/25/10

### PERSONNEL

#### Department of General Services - cont'd

provide direction in architectural, planning and financial aspects; submit a progress report on a weekly basis regarding all projects; representing the Department and provide consultation from project scoping, through design, engineering and into the construction phase to insure design compliance with applicable standards and specifications with City, State and Federal agencies. The period of the agreement is effective upon Board approval for one year.

#### 11. Reclassify the following vacant position:

From: 31312 - Administrative Analyst II  
Grade 110 (\$40,000.00 - \$56,800.00)  
Job Number: 1980-48944

To: 31137 - Environmental Policy Analyst  
Grade 114 (\$48,600.00 - \$68,600.00)

Costs: \$10,229.00 - 2051-000000-1981-194600-601001

#### Fire Department

#### 12. Change Class Title and Upgrade the following class:

From: 41286 - Emergency Medical Supply Coordinator  
Grade 325 (\$39,710.00 - \$60,983.00)

To: 41286 - Emergency Medical Supply Coordinator, ALS  
Grade 367 (\$41,170.00 - \$62,443.00)

Costs: \$1,475.00 - 1001-000000-2111-229600-601001

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**PERSONNEL**

Department of Human Resources

13. Reclassify the following vacant position:

From: 10074 - Assistant Counsel  
Grade 116 (\$53,900.00 - \$70,600.00)

To: 00142 - Executive Level I  
Grade 948 (\$55,200.00 - \$99,200.00)

Costs: \$1,755.00 - 1001-000000-1603-172500-601001

14. Abolish Classes with no positions:

a. Abolish the following three unpopulated classes:

33261 - Central Payroll Technician I  
Grade 083 (\$31,681.00 - \$37,677.00)

33262 - Central Payroll Technician II  
Grade 087 (\$36,674.00 - \$44,331.00)

33265 - Central Payroll Supervisor  
Grade 114 (\$48,600.00 - \$68,600.00)

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**PERSONNEL** - cont'd

DHR - cont'd

b. Abolish the Following Vacant Position:

33265 - Central Payroll Supervisor  
Grade 114 (\$48,600.00 - \$68,600.00)  
Job Number: 1420-12383 - Vacant

There are no costs associated with these actions.

Comptroller's Office

15. Create the Following Class:

10235 - Database Specialist  
Grade 114 (\$48,600.00 - \$68,600.00)  
Job Number TBD

Create the following Position:

10235 - Database Specialist  
Grade 114 (\$48,600.00 - \$68,600.00)  
Job No. TBD (one position)

Cost: \$60,000.00 - 1001-000000-1300-157300-601001

Enoch Pratt Free Library, Information Access Division

16. Reclassify the following filled position:

From: 00708 - Office Assistant III  
Grade 078 (\$27,410.00 - \$31,609.00)  
Job Number 4501-15854

To: 00654 - Library Associate II  
Grade 085 (\$33,884.00 - \$40,828.00)

Cost: \$2,450.00 - 1001-000000-4501-549100-601001

**AGENDA****BOARD OF ESTIMATES****8/25/10****PERSONNEL**Department of Audits

	<u>Hourly Rate</u>	<u>Amount</u>
17. <b>CHRISTIAN C. YOTHER</b>	\$50.00	<b>\$50,000.00</b>

Account: 1001-000000-1310-157800-601009

Mr. Yother will work as a Special Auditor. His duties will include but are not limited to performing various assigned tasks on the audit of the City's Comprehensive Annual Financial Audit, related Audit Reports and other audits for the fiscal year ending June 30 2010.

Department of Human Resources18. Abolish the Following 29 Unpopulated Classes:

00638 - ABE/GED Teacher Library  
Grade 987 (\$18,720.00 - \$31,200.00)

00413 - Clinic Dentist Health  
Grade 930 (\$37,100.00 - \$57,700.00)

00110 - Criminal Justice Aide  
Grade 912 (\$24,605.00 - \$41,870.00)

00178 - Administrative Aide I  
Grade 815 (\$23,974.00 Flat)

00610 - Computer Instructor Library  
Grade 861 (\$21,632.00 Flat)

00623 - Computer Programmer Library  
Grade 865 (\$34,320.00 Flat)

01413 - Absent Parent Locator  
Grade 207 (\$23,796.00 - \$36,928.00)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### PERSONNEL

- 01412 - Absent Parent Locator Supervisor  
Grade 211 (\$30,200.00 - \$47,420.00)
- 00620 - Building Operations Manager Library  
Grade 116 (\$53,900.00 - \$76,000.00)
- 00694 - Analyst/Programmer  
Grade 092 (\$45,090.00 - \$54,906.00)
- 10129 - Assistant to Executive Director CARE  
Grade 090 (\$41,438.00 - \$50,364.00)
- 00070 - Cable Technician  
Grade 090 (\$41,438.00 - \$50,364.00)
- 00822 - Clinical Social Worker I Courts  
Grade 089 (\$39,745.00 - \$48,257.00)
- 07375 - Account Executive I  
Grade 088 (\$38,175.00 - \$46,251.00)
- 07380 - Audio Services Coordinator  
Grade 086 (\$35,242.00 - \$42,511.00)
- 00792 - Account Clerk Supervisor  
Grade 084 (\$32,853.00 - \$39,210.00)
- 01912 - Administrative Aide SAO  
Grade 084 (\$32,853.00 - \$39,210.00)
- 00673 - Assistant Library Security Officer  
Grade 084 (\$32,853.00 - \$39,210.00)
- 00190 - Audio/Visual Production Assistant  
Grade 084 (\$32,853.00 - \$39,210.00)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### PERSONNEL

- 00080 - Building Operations Supervisor  
Grade 084 (\$32,853.00 - \$39,210.00)
- 07360 - Collector I  
Grade 084 (\$32,853.00 - \$39,210.00)
- 00806 - Case Worker Courts  
Grade 079 (\$27,969.00 - \$32,653.00)
- 00851 - Administrative Assistant Medical Courts  
Grade 077 (\$26,807.00 - \$30,725.00)
- 00816 - Alcohol Assessment Intake Coordinator  
Grade 077 (\$26,807.00 - \$30,725.00)
- 00209 - Application Investigator LB  
Grade 077 (\$26,807.00 - \$30,725.00)
- 10064 - Administrative Liaison (Comptroller)  
Grade 075 (\$25,800.00 - \$29,326.00)
- 00762 - Custodial Worker  
Grade 068 (\$23,257.00 - \$25,837.00)
- 00196 - Custodial Worker I  
Grade 420 (\$25,614.00 - \$26,728.00)
- 00081 - Custodial Worker II  
Grade 423 (\$26,663.00 - \$28,145.00)

There are no costs associated with these actions.

#### BACKGROUND/EXPLANATION:

The Department of Human Resources is reviewing the City's current Civil Service and non-Civil Service classifications in order to identify and eliminate classes that are no longer used or needed. The abolishment of unpopulated and obsolete classes will be part of an on-going process. The 29 unpopulated and obsolete non-Civil Service classes noted above have been identified for abolishment. Therefore, the Department of Human Resources respectfully requests Your Honorable Board's approval of the abolishment of these classes.



**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Department of Transportation - On-Call Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an assignment of Task No. 008 to Rummel, Klepper & Kahl, LLP under Project No. 1074, On-Call Consultant Services.

**AMOUNT OF MONEY AND SOURCE:**

\$235,269.59 - 9950-909826-9508-900020-703032

**BACKGROUND/EXPLANATION:**

The consultant will perform preliminary investigation, analysis, and design of Hopkins Plaza renovations. The renovations consist of but are not limited to the existing pedestrian bridge over Baltimore Street and utility room escalator enclosure.

**MBE/WBE PARTICIPATION:**

MWBOO approved goals of 21% MBE and 7% WBE for this contract.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$260,525.69	9950-902942-9509	9950-909826-9508-3
MVR	Constr. Res.	Design & Studies
	Argonne Dr.	Hopkins Plaza
	Bridge	Pedestrian Bridge

This transfer will provide funds to cover the costs associated with Project No. 1074, Task No. 8, On-Call Consultant Services, for the preliminary investigation and design of Hopkins Plaza renovation.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Department of Transportation - License Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a license agreement with the Maryland Stadium Authority (MSA). The period of the agreement is September 1, 2010 through April 30, 2011.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The MSA will secure parking for nearby residents during Phase II and III snow emergencies. One hundred seventy-five unmarked parking spaces located at Lot F of the Oriole Park at Camden Yards lots will be utilized by residents in this area until the snow emergency has been down graded to Phase I.

**MBE/WBE PARTICIPATION:**

N/A

(The license agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

Department of Transportation (DOT) - Resolution

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a resolution to apply for and receive grant funds under 49 U.S.C. Chapter 53; Title 23 United States Code; and other Federal statutes administered by the Federal Transit Administration (FTA). The Board is also requested to authorize the Director of Transportation to execute any documents that may be necessary for specific project to effectuate this transaction subject to review and approval by the Law Department.

#### **AMOUNT OF MONEY AND SOURCE:**

N/A

#### **BACKGROUND/EXPLANATION:**

In the past, the DOT has been fortunate to be awarded two grants from the FTA to create a plaza connecting the Westport Light Rail Station to Annapolis Road along Kent Street and to purchase vehicles for the Charm City Circulator.

In order to formally enter into grant agreements with Baltimore City, the FTA has requested that the Board of Estimates update its Resolution of September 11, 1991, to authorize the Director of the Baltimore City, Department of Transportation to execute such project-specific agreements as may be necessary to implement grants. The DOT will notify the Board of Estimates upon the execution of such agreements.

#### **MBE/WBE PARTICIPATION:**

N/A

(The resolution has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Department of Transportation - Grant Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the Maryland Department of Transportation. The agreement is effective upon Board approval.

##### **AMOUNT OF MONEY AND SOURCE:**

\$5,000,000.00 - 9950-908301-9527-000000-490358

##### **BACKGROUND/EXPLANATION:**

The purpose of the grant agreement is to provide funding to the City for upgrading access to and between Broening Highway and the Port of Baltimore and Interstate 95, in particular through the reconstruction of Broening Highway from Holabird Avenue to the Baltimore City line, including the conversion of the Keith Avenue ramp to two-way traffic.

##### **APPROVED FOR FUNDS BY FINANCE**

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****8/25/10**Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 311 Augusta Ave.	Marc Wright	Service connection one 4" conduit @ 14'
Annual Charge: \$49.00		
2. 3500 Boston St.	Harbor Enterprise Center, LLC	One set of steps
Annual Charge: \$70.30		
3. 820 W. Fayette St.	Poppleton Partners II, LP	Three set of steps
Flat Charge: \$105.60		
4. 3027 Dillon St.	Joshua D. Stone	Service connection one 4" conduit @ 1'
Flat Charge: \$3.50		
5. 936 E. Eager St.	Tuk Ki Jun	Retain awning w/ signage 30' x 1.5", eight tubes
Annual Charge: \$457.60		

**AGENDA****BOARD OF ESTIMATES****8/25/10**Department of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 1051 Greenmount Ave.	Woo T. Lee	Retain three flat signs 4' x 17", 8'4" x 3', 12' x 4'
Annual Charge: \$120.00		
7. 1301 W. Pratt St.	One One, LLC	Handicap ramp 7' x 3.5'
Annual Charge: \$70.30		
8. 1728 Thames St.	Norman Eats, LLC	Outdoor seating 6 sq. ft.
Annual Charge: \$337.50		

Since no protests were received, there are no objections to approval.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Department of General Services - On-Call Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an assignment of Task No. 21 to Kann & Associates, Inc. under Project No. 997K, Peale Museum addition and alterations.

**AMOUNT OF MONEY AND SOURCE:**

\$105,618.72 - 9905-903009-9188-000000-703030

**BACKGROUND/EXPLANATION:**

The consultant will perform architectural services to design alterations and an addition on the Peale Museum located at 223 - 225 Holliday Street. This work is being done to comply with the Americans with Disabilities Act and building code requirements.

**MBE/WBE PARTICIPATION:**

**MBE:** Johnson Consulting Engineers, Inc.                      \$ 7,395.98

**WBE:** Carroll Engineering, Inc.                                      \$27,746.05

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Department of General Services - Renewable Energy Credit  
Sales Agreements

The Board is requested to approve and authorize execution of the company renewable energy credit sales agreements with the below listed.

- |    |                         |                    |
|----|-------------------------|--------------------|
| 1. | <b>HESS CORPORATION</b> | <b>\$56,000.00</b> |
| 2. | <b>HESS CORPORATION</b> | <b>\$11,660.00</b> |

Account: 2051-000000-1980-654801-402630 - Revenue

**BACKGROUND/EXPLANATION:**

The production of electric power from the renewable resource of the digest gas produced at Back River Waste Water Treatment Plant qualifies for the sale of Renewable Energy Credits. The Northeast Maryland Waste Disposal Authority is handling the sale on behalf of Baltimore City.

(The renewable energy credit sales agreements have been approved by the Law Department as to form and legal sufficiency.)



## **AGENDA**

### **BOARD OF ESTIMATES**

**8/25/10**

#### Department of General Services - License Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a license agreement with the State of Maryland for the University System of Maryland on behalf of its constituent institution, the University of Baltimore (University). The period of the agreement is September 01, 2010 through August 31, 2020.

##### **AMOUNT OF MONEY AND SOURCE:**

\$9,500.00 - Annual License Fee for the area covered

##### **BACKGROUND/EXPLANATION:**

The University is in the process of constructing its new Law School at the corner of Charles Street and Mount Royal Avenue and is requesting the City to use an unimproved portion of the I-83 Right of Way. The University will landscape the area at a cost of approximately \$250,000.00 and use it as a courtyard for its new Law Library.

The annual license fee of \$9,500.00 is payable on the first day of each July in advance.

(The license agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

- |   |             |             |
|---|-------------|-------------|
| 1. DATA 21, INC.  | \$ 5,174.93 | Low Bid     |
| Solicitation No. 07000 - CPU Licenses - Mayor's Office of Information Technology - Req. No. R552368               |             |             |
| 2. INDUSTRIAL & TECHNICAL SOLUTIONS, LLC  | \$14,947.00 | Low Bid     |
| Solicitation No. 07000 - Barnes Pump Parts - Department of Public Works - Req. No. R552812                        |             |             |
| 3. TATE ENGINEERING SYSTEMS, LLC  | \$ 7,739.16 | Low Bid     |
| Solicitation No. 07000 - Filters and Oil Pump - Department of Public Works - Req. No. R553402                     |             |             |
| 4. BLACK OAK MASONRY, INC.  | \$ 8,227.50 | Low Bid     |
| Solicitation No. 06000 - Door Frame and Brick Work Repair - Department of Public Works - Req. No. R552473         |             |             |
| 5. ROCHESTER SOFTWARE ASSOCIATES, INC.  | \$ 5,276.00 | Sole Source |
| Solicitation No. 08000 - Annual Maintenance/Support - Mayor's Office of Information Technology - Req. No. R552184 |             |             |

The vendor is the sole source of this proprietary software and its support. The period of the award is August 25, 2010 through August 24, 2011.

- |  |             |             |
|--|-------------|-------------|
| 6. PARAGARD DIRECT   | \$ 8,550.48 | Sole Source |
| Solicitation No. 08000 - IUD Contraceptives - Health Department - Req. No. R552382 |             |             |

The vendor is the sole source of the required copper-bearing IUD.

- |  |             |         |
|--|-------------|---------|
| 7. MAR-VEL INTERNATIONAL, INC.   | \$ 9,487.30 | Low Bid |
| Solicitation No. B50001593 - Personal Flotation Devices and Throwbags - Fire Department - Req. No. R550746 |             |         |

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

8. INDEPENDENT FORENSICS

<u>OF ILLINOIS, LLC</u>	<u>\$12,445.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Sperm Hy-Liter Upgrade Package for Zeiss Laser Micro-Dissection - Police Department - Req. No. R554796		

The vendor is the developer and sole manufacturer of Sperm Hy-Liter and exclusive distributor of reagents, kits, and training.

9. DATA UNLIMITED

<u>INTERNATIONAL, INC.</u>	<u>\$ 8,560.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Crime Lab Workstation - Police Department - Req. No. R549042		

The vendor is the sole source of the proprietary software and bundled hardware needed to maintain Crime Lab evidence reporting systems.

10. <u>COBHAM TRACKING &amp; LOCATING</u>	<u>\$ 6,750.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Tracking System - Police Department - Req. No. R555852		

The vendor is the manufacturer and sole source of the tracking software and equipment required to maintain compatibility with state and federal law enforcement agencies.

11. <u>MAR-VEL INTERNATIONAL, INC.</u>	<u>\$10,788.32</u>	<u>Low Bid</u>
Solicitation No. B50001594 - Dive Rescue Team Equipment - Fire Department - Req. No. R550755		

12. <u>CHIEF SUPPLY CORP.</u>	<u>\$ 7,673.00</u>	<u>Low Bid</u>
Solicitation No. B50001585 - Batteries for Police Polystinger Flashlights - Police Department - Req. No. R553993		

13. <u>TAPCO</u>	<u>\$23,143.00</u>	<u>Low Bid</u>
Solicitation No. B50001603 - Pedestrian Crossing Signs - Department of Transportation - Req. No. R553016		

The period of the award is August 25, 2010 through August 24, 2011.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
<u>Bureau of Purchases</u>		
14. <u>FLINT TRADING, INC.</u>	<u>\$23,246.80</u>	<u>Low Bid</u>
Solicitation No. B50001604 - Thermoplastic Pavement Markings - Department of Transportation - Req. No. R553010		
The period of the award is August 25, 2010 through August 24, 2011.		
15. <u>LITECAST</u>	<u>\$21,600.00</u>	<u>Selected Source</u>
Solicitation No. 06000 - Litecast Ethernet Maintenance Upgrade - Mayor's Office of Information Technology - Req. No. R552177		
Due to the current integration of the City network, considerably higher cost of establishing new fiber connectivity locations and substantial roll-out costs in switching providers, no advantage would be gained from seeking bids. The period of the award is September 1, 2010 through September 1, 2011.		
16. <u>SANOFI PASTEUR, INC.</u>	<u>\$18,820.37</u>	<u>Sole Source</u>
Solicitation No. 08000 - Fluzone Vaccine - Health Department - Req. Nos. R555217/R554499		
The vendor is the manufacturer and sole supplier of Fluzone, which is the only vaccine approved by the FDA for children as young as six months old.		
17. <u>ENERGYCAP, INC.</u>	<u>\$ 5,500.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - EnergyCAP Enterprise Software License and Technical Support - Department of General Services - Req. No. R552529		
The vendor is the sole source of this proprietary software. The period of the award is August 8, 2010 through August 1, 2011.		
18. <u>ENVIRONMENTAL SERVICE &amp; EQUIPMENT</u>	<u>\$12,440.00</u>	<u>Low Bid</u>
Solicitation No. B50001597 - Restock Mixing Chamber/Controller - Department of Public Works - Req. No. R554368		
The period of the award is September 1, 2010 through August 31, 2011 with two 1-year renewal options.		

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
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Bureau of Purchases

19. <u>WS JENKS &amp; SONS</u>	<u>\$ 5,730.70</u>	<u>Low Bid</u>
Solicitation No. B50001566 - Sonar Equipment - Fire Department - Req. No. R550753		

20. <u>MICROBAC LABORATORIES, INC.</u>	<u>\$ 5,564.00</u>	<u>Low Bid</u>
Solicitation No. 07000 - Testing and Analysis - Department of Public Works - Req. No. R552546		

The period of the award is 12 months.

21. <u>LAWMEN SUPPLY</u>	<u>\$ 26,072.50</u>	<u>Sole Source</u>
<u>COMPANY</u> Solicitation No. 08000 - Tasers - Police Department - Req. No. R555688		

The vendor is the sole distributor of Taser International products in Maryland, currently being used throughout the Police Department, which desires to maintain uniformity of supply and training.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

22. <u>COMPUTER ASSOCIATES</u>	<u>\$116,495.79</u>	<u>Sole Source</u>
<u>INTERNATIONAL</u> Solicitation No. 08000 - Maintenance of Computer Associates Software - Mayor's Office of Information Technology - Req. No. R552151		

Computer Associates International is the sole provider of Computer Associates software products used on the City's main-frame computer system.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |              |          |
|---|--------------|----------|
| 23. INTER ACT 911 MOBILE<br>SYSTEMS, INC.   | \$120,000.00 | Increase |
| Solicitation No. 08000 - Pocket Cop Mobile Data System - Police Department - P.O. No. P512851 |              |          |

On January 21, 2009, the Board approved the initial award in the amount of \$1,547,875.20. This increase in the amount of \$120,000.00 is necessary to outfit new officers, making the total award amount \$1,667,875.20.

- |   |              |          |
|---|--------------|----------|
| 24. CAMERA BOUTIQUE, INC.   | \$145,000.00 | Increase |
| Solicitation No. B50000609 - Film, Cameras and Supplies for the Police Department's Photography Unit - Police Department - P.O. No. P509676 |              |          |

On October 22, 2008, the Board approved the initial award in the amount \$305,000.00. Due to an increase in demand for these items, an increase in the amount of \$145,000.00 is necessary, making the award amount \$450,000.00.

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

25. U.S. PEROXIDE, LLC	\$ 0.00	Renewal
Solicitation No. B50000090 - Liquid Hydrogen Peroxide - Agen- cies - Various - Req. Nos. Various		

On October 10, 2007, the Board approved the initial award in the amount of \$45,000.00. The award contained three 1-year renewal options at the sole discretion of the City. Subsequent renewals have been approved. This is the final one-year renewal for the period October 1, 2010 through September 30, 2011.

**MWBOO GRANTED A WAIVER.**

26. MANNA HOUSE, INC.	\$130,000.00	Renewal
Solicitation No. B50001062 - Men's Healthcare Outreach Program - Health Department - Req. No. R554255		

On September 16, 2009, the Board approved the initial award in the amount of \$130,000.00. The award contained four 1-year renewal options at the sole discretion of the City. This is the first one-year renewal in the amount of \$130,000.00 for the period September 16, 2010 through September 15, 2011.

**MBE:** Just4U Transit Services 10.00%

**WBE:** Towson Medical Equipment, Inc. 3.20%  
Copycat Printing 1.96%  
Specialty Marketing Printing 4.84%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

8/25/10

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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27.	<u>LION TOTALCARE</u>	\$ 95,000.00	Cooperative Contract
	Baltimore County Contract No. 923 - Firefighter Turnout Gear		
	Cleaning - Fire Department - Req. No. R526932		

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |   |              |           |
|---|--------------|-----------|
| 28. MULTICORP, INC.   | \$ 76,000.00 | Extension |
| Solicitation No. 06000 - Janitorial Services Area A - Department of General Services - P.O. P503948 |              |           |

On March 28, 2007, the Board approved the initial award in the amount of \$426,450.00. Subsequent actions have been approved. The contract for Area A expires August 31, 2010. Bids for the replacement contract B50001546 are due on August 25, 2010. An extension is requested to allow time for the bids to be reviewed, an award to be made and to provide a transition period for a possible new vendor. The period of the extension is September 1, 2010 through October 31, 2010.

**MBE:** Building One Services 17%

**WBE:** My Cleaning Service 9%

**MWBOO FOUND VENDOR IN COMPLIANCE.**



**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

29. ASSOCIATED BUILDING

MAINTENANCE COMPANY, INC.	\$ 62,900.00	Extension
Solicitation No. BP 06000 - Janitorial Services Area B - Department of General Services - P.O. P509364		

On March 29, 2006, the Board approved the initial award in the amount of \$791,400.00. Subsequent actions have been approved. The contract for Area B expires August 31, 2010. Bids for the replacement contract B50001547 are due on August 25, 2010. An extension is requested to allow time for the bids to be reviewed, an award to be made and to provide a transition period for a possible new vendor. The period of the extension is September 1, 2010 through October 31, 2010.

**MBE:** C&J Maintenance, Inc. 39.00%

**WBE:** Fitch Dustdown 2.25%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

30. MULTICORP, INC. \$111,600.00 Extension

Solicitation No. BP 06146 - Janitorial Services Area C - Department of General Services - P.O. P509214

On March 22, 2006, the Board approved the initial award in the amount of \$691,476.00. Subsequent actions have been approved. The contract for Area C expires August 31, 2010. Bids for the replacement contract B50001548 are due on August 25, 2010. An extension is requested to allow time for the bids to be reviewed, an award to be made and to provide a transition period for a possible new vendor.

**MBE:** C&J Maintenance, Inc. 17%

**WBE:** Fitch Dustdown 9%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

31. ONE CALL CONCEPT	\$150,000.00	Ratification and
LOCATING SERVICES	350,000.00	Term Purchase Order
INC.	<u>\$500,000.00</u>	

Solicitation No. 08000 - One Call Center Service - Agencies -  
Various - Req. Nos. Various

On January 28, 2004, the Board approved the initial award in the amount of \$100,000.00. On March 9, 2005, the Board approved an increase in the amount of \$400,000.00. Due to an administrative error, the contract expired on January 31, 2009 with one 5-year renewal option remaining. However, the vendor continued to provide services to meet the City's needs.

Authority is being requested that the expenditures from February 1, 2009 through August 25, 2010 be ratified and a term purchase order be approved under the same terms and conditions as the original award for the period August 26, 2010 through January 31, 2014.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b><u>VENDOR</u></b>	<b><u>AMOUNT OF AWARD</u></b>	<b><u>AWARD BASIS</u></b>
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Bureau of Purchases

32. MERCY MEDICAL		Extension and
CENTER, INC.	\$3,000,000.00	Increase
Solicitation No. BP 02177 - Provide Occupational Health Clinical Services - Departments - Various - Req. Nos. R552259		

On August 14, 2002, the Board approved a five-year contract in the amount of \$10,129,408.00. Subsequent actions have been approved. This contract covers all City agencies including the Fire Department, Police Department, Sheriff's Office and the Public School System. Bids for the replacement contract B50001347 were opened on May 19, 2010 and are currently being evaluated with presentations scheduled for this month.

MBE: All Staffing, Inc.	0.70%
Allen's Telephone & Television	0.35%
Andrews Reproduction	0.70%
Burs & Garrett	2.79%
EBA Engineering	0.35%
Innovations Advertising	0.06%
Leslie Griffin, MD	2.79%
Neo-Technologies, Inc.	0.02%
Physician Object. Eval. (Seton Pain)	0.28%
Quality Physical Therapy, Inc.	2.79%
Sahara Communications, Inc.	0.06%
Ultra Fasttrac Delivery, Co.	0.35%
Walters Relocation	2.10%
	<u>13.34%</u>

WBE: Flowers By Chris	0.05%
Gower Thompson	0.21%
Imprint, Inc.	0.07%
Mary Kraft & Associates	1.40%
Nelson White Systems, Inc.	0.21%
Professional Employment, Inc.	1.40%
Rita St. Clair Assocs., Inc.	0.07%
Worksmart Rehab.	0.28%
	<u>3.68%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

8/25/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

33. MOTOROLA	\$ 180,543.44	Ratification and
INCORPORATED	1,985,977.84	Term Purchase Order
	<u>\$2,166,521.28</u>	

Solicitation No. 06000 - Annual 800 MHZ System Maintenance -  
Agencies - Various - Req. Nos. Various

The Board is requested to approve and authorize execution of  
an amendment to agreement with Motorola Incorporated.

On July 12, 1995, the Board approved the initial award in the  
amount of \$16,563,735.00. Subsequent actions have been ap-  
proved. On September 2, 2009 the Board approved an 800 MHz  
Communications System Upgrade contract, which expired on July  
5, 2010. However, the contractor continued to provide service  
to meet the City's needs.

This amendment to agreement is necessary to allow for a tran-  
sition period between the two contracts because the replace-  
ment contract will not be fully operational for several more  
months. The ratification is for the period July 5, 2010  
through August 24, 2010. The term purchase order is for the  
period August 25, 2010 through May 31, 2011.

(The amendment to agreement has been approved by the Law De-  
partment as to form and legal sufficiency.)

**MBE:** Brown's Communication 17.82%

**WBE:** MWBOO SET 0%.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**AGENDA****BOARD OF ESTIMATES****8/25/10**Health Department - Agreements**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the various agreements. The period of the agreement is July 1, 2010 through June 30, 2011. The number of cases per case monitor may not exceed 75 in the State of Maryland at one time, unless otherwise indicated.

	<u>Case Monitor Name</u>	<u>Rate of Pay per case/month</u>	<u>Amount</u>
1.	<b>GWENDOLYN DELORES JACOBS, INC.</b>	\$45.00	<b>\$81,000.00</b>
2.	<b>WELLTRUST COMPANY, INC.</b>	\$45.00	<b>\$99,900.00</b>
3.	<b>TIFFANY M. GRAY, R.N.</b>	\$45.00	<b>\$40,500.00</b>
4.	<b>KAREN DENISE NORRIS, R.N.</b>	\$45.00	<b>\$40,500.00</b>
5.	<b>HELEN CROSBY, R.N.</b>	\$45.00	<b>\$54,000.00</b>
6.	<b>M. HELENE ROEHM, R.N.</b>	\$45.00	<b>\$59,400.00</b>

Ms. Roehm may not exceed 110 cases in the State of Maryland at one time, unless prior written authorization is obtained from the Department.

Account: 4000-426211-3022-268600-603018

7.	<b>JANICE NICKENS, R.N.</b>	\$55.00 - monitor \$85.00 per STEPS case	<b>\$64,500.00</b>
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Accounts: 4000-426200-3110-538001-603018	\$49,500.00
(monitoring)	
4000-426211-3022-268600-603018	\$15,000.00
(STEPS)	

Ms. Nickens will provide case monitoring and Statewide Evaluation and Planning Services (STEPS) in Montgomery County.

**AGENDA****BOARD OF ESTIMATES****8/25/10**Health Department - cont'd

<u>Case Monitor Name</u>	<u>Rate of Pay per case/month</u>	<u>Amount</u>
8. <b>WELLTRUST COMPANY, INC.</b>		<b>\$ 64,500.00</b>
	\$55.00/monitor	\$ 49,500.00
	\$85.00 per STEPS case	\$ 15,000.00
Accounts: 4000-426200-3110-538001-603018 (monitoring)		
4000-426211-3022-268600-603018 (STEPS)		
9. <b>WINSOME BOYKIN, R.N.</b>		<b>\$ 64,500.00</b>
	\$55.00 - monitor	\$ 49,500.00
	\$85.00 per STEPS case	\$ 15,000.00
Accounts: 4000-426200-3110-538001-603018 (monitoring)		
4000-426211-3022-268600-603018 (STEPS)		
10. <b>AGAPE HEALTH CONSULTING AND MANAGEMENT GROUP, INC.</b>		<b>\$137,250.00</b>
	\$55.00/monitor	\$ 99,000.00
	\$85.00 per STEPS case	\$ 38,250.00
Accounts: 4000-426200-3110-538001-603018 (monitoring)		
4000-262211-3022-268600-603018 (STEPS)		

The monitors will provide case monitoring and STEPS in Montgomery County.

**AGENDA****BOARD OF ESTIMATES****8/25/10**Health Department - cont'd

<u>Case Monitor Name</u>	<u>Rate of Pay per case/month</u>	<u>Amount</u>
11. <b>KARIB SERVICES, INC.</b>		<b>\$209,850.00</b>
	\$55.00/monitor	\$171,600.00
	\$85.00 per STEPS case	\$ 38,250.00
Accounts: 4000-426200-3110-538001-603018 (monitoring)		
4000-426211-3022-268600-603018 (STEPS)		
12. <b>SANDRA'S NURSING SERVICES, LLC</b>		<b>\$153,750.00</b>
	\$55.00/monitor	\$115,500.00
	\$85.00 per STEPS case	\$ 38,250.00
Accounts: 4000-426200-3110-538001-603018 (monitoring)		
4000-426211-3022-268600-603018 (STEPS)		
The monitors will provide case monitoring and STEPS in Montgomery County.		
13. <b>ALLA KAPLAN, R.N.</b>	\$45.00	<b>\$ 81,000.00</b>
Account: 4000-426211-3022-268600-603018		
14. <b>NATHAN NETWORKS, INC.</b>	\$45.00	<b>\$ 81,000.00</b>
Account: 4000-426211-3022-268600-603018		
15. <b>MILDA PRIMROSE LEWIS, INC.</b>	\$45.00	<b>\$ 94,500.00</b>
Account: 4000-426211-3022-268600-603018		

**AGENDA****BOARD OF ESTIMATES****8/25/10**Health Department - cont'd

	<u>Case Monitor Name</u>	<u>Rate of Pay per case/month</u>	<u>Amount</u>
16.	<b>JACQUELINE S. GAUGHAN, R.N.</b>	\$45.00	<b>\$ 54,000.00</b>
	Account: 4000-426211-3022-268600-603018		
17.	<b>LOUISE REED, R.N.</b>	\$45.00	<b>\$ 40,500.00</b>
	Account: 4000-426211-3022-268600-603018		
18.	<b>ALICE A. ROSS, R.N.</b>	\$45.00	<b>\$ 40,500.00</b>
	Account: 4000-426211-3022-268600-603018		

**BACKGROUND/EXPLANATION:**

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitors will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City.



## **AGENDA**

### **BOARD OF ESTIMATES**

**8/25/10**

#### Health Department - cont'd

The Case Monitors will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her in Baltimore City. They will make home visits, maintain clinical records, consult with each client's personal physician and other providers in order to develop a care plan, and perform other related duties.

Some of the case monitors will also provide Statewide Evaluation and Planning Services.

#### **APPROVED FOR FUNDS BY FINANCE**

#### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The personal care case monitoring agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Health Department - Employee Expense Statement Reimbursement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an employee expense statement reimbursement for Ms. Tyra Lambert.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1.36 - Mileage (2/16/2010)  
26.00 - Parking (2/16/2010)  
**\$27.36** - 1001-000000-3030-217500-603020

**BACKGROUND/EXPLANATION:**

On February 16, 2010, Ms. Lambert incurred mileage and parking expenses. She submitted her expense statement in April 2010. However, it was misplaced during the routing process.

Since an employee expense statement must be received by the Bureau of Accounting and Payroll Services within 40 workdays for the last calendar year in which the expenses occurred, expenses submitted after this time will not be reimbursed without written approval of the Board (AM-240-11).

The Department apologizes for the lateness of this request.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA****BOARD OF ESTIMATES****8/25/10**Health Department - FY 2011 Unified Grant Award**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the FY 2011 unified grant award for the period effective July 1, 2010.

**AMOUNT OF MONEY AND SOURCE:**

The funding is provided by the State of Maryland Department of Health and Mental Hygiene.

<u>GRANT #</u>	<u>GRANT DESCRIPTION</u>	<u>AMOUNT</u>
AD243CTR	Counseling, Testing & Referral	\$ 551,432.00
AD364HER	Health Ed. & Risk Reduction	366,472.00
AD631HPS	HIV Partner Services	279,938.00
AD407SUR	Surveillance	119,689.00
AD419RWS	Ryan White B - Health Supp. Services	3,319,227.00
AD431WIC	Ryan White D - WICKY Health Support	618,114.00
AD615NEP	Needle Exchange Program	290,860.00
AD626BSR	Behavioral Surveillance Research	251,174.00
AD637IDU	Intravenous Drug Users	298,930.00
AD639MSM	Behavioral Interventions with Sexual Minorities	260,891.00
AD655YHS	Ryan White D - Youth Health Support	286,382.00
AD656EHT	Expanded HIV Testing	201,275.00
AD659ECT	Expanded City Testing	181,258.00
CH051STD	Sexually Transmitted Disease	70,000.00
CH054IMM	Immunization - HEP-IAP, HEP-B	633,700.00
CH187TBS	Tuberculosis Control	84,000.00
CH350IMM	Immunization - HEP-IAP, HEP-B	110,400.00
CH560CFT	Child Care - CORE	797,025.00
CH560CFT	CORE Public Health Services	6,675,053.00
CHB11ARR	ARRA Immunization	154,700.00
FH892IPO	Improved Pregnancy Outcome	1,994,067.00
FH201FFP	Reproductive Health/Family Planning	1,698,809.00
FH386HTA	Healthy Teens/Young Adults	899,563.00
FHA69AST	Greater Baltimore Asthma Alliance	20,000.00
CH903BBH	Babies Born Healthy Initiative	870,865.00

**AGENDA****BOARD OF ESTIMATES****8/25/10**Health Department - cont'd

<u>GRANT #</u>	<u>GRANT DESCRIPTION</u>	<u>AMOUNT</u>
FH181MCH	Lead Paint Poisoning Prevention	848,552.00
FH219PYD	Children/Adolescent Health Advocacy	95,818.00
CH929MHP	Medical Homes Project	28,621.00
WI213WIC	Special Supplemental Nutrition Program	2,558,100.00
FHA76NRR	Cardiovascular Risk Reduction	150,000.00
FHB471IPP	State & Community Based Injury Control	4,615.00
CH58000IP	Special Dental Grants	47,000.00
FHB39CPE	Cancer Prevention, Education, Screening, Diagnosis	1,223,000.00
MH374OTH	Health Care for the Homeless	664,582.00
MA157ACM	PWC Eligibility	1,544,842.00
MA005EPS	Administrative Care Coordination	3,505,500.00
MA365GTS	General Transportation	10,267,052.00
MA411HSP	Healthy Start Program	472,836.00
MA131GES	STEPS/AERS	11,424.00
CH831PHP	Public Health Preparedness & Response	54,522.00
CH831PHP	Cities Readiness Initiative	15,500.00
	<b>Total</b>	<b><u>\$42,525,788.00</u></b>

**BACKGROUND/EXPLANATION:**

As the fiscal year progresses, supplements, modifications, and/or reductions will be processed through the granting administrations with revised unified grant awards being issued. The most current unified award document will be the official award of record.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Health Department - Ratification Of Agreement

##### **ACTION REQUESTED OF B/E:**

The Board is requested to ratify the software maintenance agreement with Netsmart Technologies, Inc. and to approve and authorize payment for these services. The period of the software maintenance agreement is January 1, 2010 through December 31, 2010.

##### **AMOUNT OF MONEY AND SOURCE:**

<u>Amount</u>	<u>Account</u>
\$10,130.29	4000-422010-3030-273100-603026
13,033.00	4000-422510-3030-273016-603026
5,000.00	4000-427709-3040-278134-603026
13,527.74	1001-000000-3080-288700-603050
<b>\$41,691.03</b>	

##### **BACKGROUND/EXPLANATION:**

On February 16, 2010 the Department's STD program processed Requisition No. R542183 for the Insight - Comprehensive Clinical Management Software Support. The software is used by the Bureau of HIV/STD Prevention and Maternal and Infant Care Program. On February 26, 2010 the Department's MCH program processed Requisition No. R54326 for Insight support services.

The requests were rejected by the Bureau of Purchases because the Department procured maintenance and support services as of January 1, 2010 without proper authorization.

##### **APPROVED FOR FUNDS BY FINANCE**

##### **AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2010 through June 30, 2011.

- |     |   |        |
|-----|---|--------|
| 1.  | STATE OF MARYLAND DEPARTMENT OF<br>LABOR, LICENSING AND REGULATION              | \$0.00 |
| 2.  | UNIVERSITY OF MARYLAND/BALTIMORE COLLEGE<br>OF DENTAL SURGERY/MEDICAL RECORDS   | \$0.00 |
| 3.  | PROJECT GARRISON, INC./ADMINISTRATIVE OFFICE                                    | \$0.00 |
| 4.  | MARYLAND DEPARTMENT OF HEALTH AND<br>MENTAL HYGIENE/MARYLAND BOARD OF PHARMACY  | \$0.00 |
| 5.  | BON SECOURS OF MARYLAND FOUNDATION, INC./<br>NEIGHBORHOOD FOR ALL AGES PROGRAM  | \$0.00 |
| 6.  | BON SECOURS BALTIMORE HEALTH CORPORATION/<br>FAMILY SUPPORT CENTER              | \$0.00 |
| 7.  | UNIVERSITY OF MD MEDICAL SYSTEM, CORP./<br>DIVISION OF COMMUNITY PSYCHIATRY     | \$0.00 |
| 8.  | THE HEARING AND SPEECH AGENCY OF<br>METROPOLITAN BALTIMORE, INC.                | \$0.00 |
| 9.  | BELAIR-EDISON HEALTHY COMMUNITY<br>COALITION, INC./NEW LIFE FAMILY ASSET CENTER | \$0.00 |
| 10. | CITY OF BALTIMORE DEPARTMENT OF HUMAN<br>RESOURCES                              | \$0.00 |

# AGENDA

## BOARD OF ESTIMATES

8/25/10

Health Dept. - cont'd

- |     |   |        |
|-----|---|--------|
| 11. | UNITED STATES OF AMERICA, NATIONAL LABOR<br>RELATIONS BOARD   | \$0.00 |
| 12. | DEPARTMENT OF EDUCATION, DIVISION OF<br>OF REHABILITATION SERVICES/WORKFORCE &<br>TECHNOLOGY CENTER | \$0.00 |
| 13. | CITY OF BALTIMORE DEPARTMENT OF<br>HUMAN RESOURCES/RECRUITMENT DIVISION                             | \$0.00 |
| 14. | THE BALTIMORE VETERAN ADMINISTRATION<br>MEDICAL CENTER  | \$0.00 |
| 15. | THE PEOPLE'S COMMUNITY HEALTH CENTER, INC./<br>OPEN GATES HEALTH CENTER                             | \$0.00 |
| 16. | THE BALTIMORE VETERAN REHABILITATION AND<br>EXTENDED CARE CENTER                                    | \$0.00 |
| 17. | GOODWILL INDUSTRIES OF THE CHESAPEAKE, INC./<br>GENESIS JOBS  | \$0.00 |

The above-listed organizations will serve as host agencies for the Senior Community Service Employment Program. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Health Dept. - cont'd

provide services that would otherwise not be available because of the lack of funds. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreements are late because they were just completed.

**APPROVED FOR FUNDS BY FINANCE**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)



## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements with the listed individuals. The period of the agreement is July 1, 2010 through June 30, 2011.

These individuals will perform on-site Pre-Admission Screening and Resident Review (PASRR) for clients referred for nursing home placements and on-site PASRR of clients in nursing homes. In addition, they will submit a written evaluation report to the Department's Adult Evaluation and Review Services Program (AERS), delineating the treatment plan for each AERS client/patient. The evaluations will be performed in Montgomery County, unless otherwise indicated.

#### PRE-ADMISSION SCREENING AND RESIDENT REVIEW (PASRR) AGREEMENTS

	<u>Rate of Pay</u>	<u>Amount</u>
1. <b>JANICE NICKENS, R.N.</b>	\$115.00 per evaluation	<b>\$ 5,060.00</b>
2. <b>KAREN ELLIS, LCSW-C</b>	\$115.00 per evaluation	<b>\$ 5,060.00</b>
3. <b>MICHAEL WESLEY MARSHALL, LCSW-C</b>	\$115.00 per evaluation	<b>\$ 5,060.00</b>
4. <b>ALLELIGN SISAY, LCSW-C</b>	\$115.00 per evaluation	<b>\$ 8,510.00</b>

The services will be provided for Montgomery County residents.

5. <b>MICHAEL R. BAUM, Ph.D</b>	\$200.00 for @ comprehensive psychological evaluation \$50.00 for @ review of a psychological evaluation	<b>\$20,000.00</b>
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## AGENDA

### BOARD OF ESTIMATES

8/25/10

Health Department - cont'd

#### AGREEMENT

	<u>Rate of Pay</u>	<u>Amount</u>
6. JERARD SELDIN, ED.D	\$185.00 for @ comprehen- sive psychological evaluation \$50.00 for @ review of a psychological evaluation	\$ 8,000.00

The services will be provided in Baltimore City.

Account: 4000-426211-3033-268600-603018

The agreements are late because the Department recently received the FY 2011 budget account numbers for this program.

7. EDWARD L. ANSEL, Ph.D	\$20,000.00
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Account: 4000-425511-3022-268500-603018

Mr. Ansel will perform PASRR services on behalf of clients who are eligible to be screened for mental illness, mental retardation and developmental disabilities.

The agreement is late because of the transition of account numbers in the City's accounting system.

#### APPROVED FOR FUNDS BY FINANCE

#### AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is March 1, 2010 through February 28, 2011, unless otherwise indicated.

1. **ASSOCIATED BLACK CHARITIES, INC.** **\$145,416.00**  
**(ABC)**

Account: 4000-427710-3040-278134-603051

The organization will provide outreach services to HIV-positive individuals that are successfully linked to care by better addressing the complex social, logistical and service barriers faced by clients as they attempt to access health care.

The agreement is late because of revisions to the budget and boilerplate.

2. **ST. PAUL PLACE SPECIALISTS, INC.** **\$ 14,000.00**

Account: 1001-000000-3030-271300-603051

The organization will hire a Medical Director for the Bureau of Disease Control Laboratory. The Medical Director will be responsible for the overall operation and administration of the laboratory, assisting in the selection of personnel who are competent to perform test procedures and record and report test results. The period of the agreement July 1, 2010 through June 30, 2011.

The agreement is late because the request was just received.

3. **ASSOCIATED BLACK CHARITIES, INC.** **\$138,812.00**  
**(ABC)**

Account: 4000-427710-3040-278114-603051

The organization will use the funds to support the Ryan White Part A - Dental - Oral Health Care to new and returning low income, uninsured and underinsured persons with HIV/AIDS related illnesses.

The agreement is late because of revisions to the budget and boilerplate.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Health Dept. - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

Health Department - Agreements and Sub-award  
Amendment No. 4 to Agreement

The Board is requested to approve and authorize execution of the various agreements and sub-award amendment no. 4 to agreement.

### AGREEMENTS

1. **TRAINING RESOURCES NETWORK, INC. \$ 10,000.00**  
**(TRN)**

Account: 5000-585210-5750-649896-603051

The TRN will collaborate with the Department, the Family League of Baltimore City, Inc., and the Johns Hopkins University Center for the Communications Program to perform services for the B'more for Healthy Babies Initiative. Under the terms of this agreement, the TRN will coordinate and develop quality standards for adolescent care for the Department. In addition, the TRN will conduct research and gather information in order to identify populations, best practices, quality indicators, performance measures, and regulatory requirements around adolescent care. The period of the agreement is July 9, 2010 through September 30, 2010.

The agreement is late because it was recently received.

2. **ASSOCIATED BLACK CHARITIES, INC. (ABC) \$940,943.00**

Accounts: 4000-427710-3040-278118-603051	\$ 5,649.00
Medical Transportation	
4000-427710-3040-278117-603051	\$ 10,000.00
Emergency Financial Assistance	
4000-427710-3040-278120-603051	\$ 45,037.00
Case Management - Non-Medical	
4000-427710-3040-278111-603051	\$ 3,092.00
Primary Care Co-Morbidity -	
(1-month award)	
4000-427710-3040-278122-603051	\$ 3,715.00
Psychosocial Support Services	
4000-427710-3040-278110-603051	\$786,460.00
Ambulatory Outpatient -	
Primary Medical Care	
4000-427710-3040-278121-603051	\$ 86,990.00

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Health Department - cont'd

The ABC will provide funds to administer comprehensive HIV care to underserved minority and hard-to-reach populations, in particular, youth and persons over 50 years of age, intravenous drug users, other substance users, newly released prisoners, homeless persons, and men who have sex with men. The Department will target these populations in its urban STD clinic. The period of the agreement is March 1, 2010 through February 28, 2011.

The agreement is late because revisions were necessary before the agreement could be submitted to the Board for approval.

#### SUB-AWARD AMENDMENT NO. 4 TO AGREEMENT

### 3. **JOHNS HOPKINS BLOOMBERG SCHOOL OF PUBLIC HEALTH** **\$ 83,518.00**

Account: 4000-425007-3080-291800-404001

On April 11, 2007, the Board approved the research sub-award agreement, in the amount of \$93,474.00, for the period of September 1, 2006 through August 31, 2007.

On November 27, 2007, the Department received amendment no. 1 to change the period of the sub-award to September 1, 2006 through August 31, 2008 and increase the amount by \$129,253.00. However, due to an oversight, the request was not presented to the Board for approval.

On April 15, 2009, the Board approved ratification of amendment no. 1 in the amount of \$129,253.00, which changed the period of the sub-award to September 1, 2006 through August 31, 2008. Concurrently, the Board ratified amendment no. 2 to reduce the sub-award by \$110,349.00.

On October 7, 2009, the Board approved amendment no. 3 to change the period of the sub-award to September 1, 2006 through August 31, 2009 and increase the amount by \$147,422.00.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Health Department - cont'd

This amendment no. 4 increases the award by \$83,518.00 and extends the period to September 1, 2006 through August 31, 2010, for a total sub-award of \$336,963.00.

The amendment is late because it was recently finalized.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreements and the sub-award amendment no. 4 to agreement have been approved by the Law Department as to form and legal sufficiency.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

Health Department - Grant Agreement and Declaration of  
Covenants and Restrictions Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the grant agreement and the declaration of covenants and restrictions agreements with Brooklyn Realty, LLC for the listed properties located in the Patapsco Landing apartment complex. The period of the agreement is effective upon Board approval for three years.

#### **AMOUNT OF MONEY AND SOURCE:**

\$475,200.00 - 4000-428008-3050-282900-603026

#### **BACKGROUND/EXPLANATION:**

##### Rental Units

- |                    |                        |
|--------------------|------------------------|
| 1. 3900 Tenth St.  | 21. 911 E. Jeffrey St. |
| 2. 3902 Tenth St.  | 22. 913 E. Jeffrey St. |
| 3. 3904 Tenth St.  | 23. 915 E. Jeffrey St. |
| 4. 3906 Tenth St.  | 24. 917 E. Jeffrey St. |
| 5. 3908 Tenth St.  | 25. 919 E. Jeffrey St. |
| 6. 3910 Tenth St.  | 26. 921 E. Jeffrey St. |
| 7. 3912 Tenth St.  | 27. 923 E. Jeffrey St. |
| 8. 3914 Tenth St.  | 28. 925 E. Jeffrey St. |
| 9. 4000 Tenth St.  | 29. 927 E. Jeffrey St. |
| 10. 4002 Tenth St. | 30. 929 E. Jeffrey St. |
| 11. 4004 Tenth St. | 31. 931 E. Jeffrey St. |
| 12. 4006 Tenth St. | 32. 933 E. Jeffrey St. |
| 13. 4008 Tenth St. | 33. 935 E. Jeffrey St. |
| 14. 4010 Tenth St. | 34. 937 E. Jeffrey St. |
| 15. 4012 Tenth St. | 35. 939 E. Jeffrey St. |
| 16. 4014 Tenth St. | 36. 941 E. Jeffrey St. |
| 17. 4100 Tenth St. | 37. 943 E. Jeffrey St. |
| 18. 4102 Tenth St. | 38. 945 E. Jeffrey St. |
| 19. 4104 Tenth St. | 39. 947 E. Jeffrey St. |
| 20. 4106 Tenth St. | 40. 949 E. Jeffrey St. |



## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Health Department - cont'd

- |     |                    |     |               |
|-----|--------------------|-----|---------------|
| 41. | 951 E. Jeffrey St. | 66. | 964 Stoll St. |
| 42. | 953 E. Jeffrey St. | 67. | 966 Stoll St. |
| 43. | 955 E. Jeffrey St. | 68. | 968 Stoll St. |
| 44. | 957 E. Jeffrey St. | 69. | 923 Stoll St. |
| 45. | 922 Stoll St.      | 70. | 925 Stoll St. |
| 46. | 924 Stoll St.      | 71. | 927 Stoll St. |
| 47. | 926 Stoll St.      | 72. | 929 Stoll St. |
| 48. | 928 Stoll St.      | 73. | 931 Stoll St. |
| 49. | 930 Stoll St.      | 74. | 933 Stoll St. |
| 50. | 932 Stoll St.      | 75. | 935 Stoll St. |
| 51. | 934 Stoll St.      | 76. | 937 Stoll St. |
| 52. | 936 Stoll St.      | 77. | 949 Stoll St. |
| 53. | 938 Stoll St.      | 78. | 951 Stoll St. |
| 54. | 940 Stoll St.      | 79. | 953 Stoll St. |
| 55. | 942 Stoll St.      | 80. | 955 Stoll St. |
| 56. | 944 Stoll St.      | 81. | 957 Stoll St. |
| 57. | 946 Stoll St.      | 82. | 959 Stoll St. |
| 58. | 948 Stoll St.      | 83. | 961 Stoll St. |
| 59. | 950 Stoll St.      | 84. | 963 Stoll St. |
| 60. | 952 Stoll St.      | 85. | 965 Stoll St. |
| 61. | 954 Stoll St.      | 86. | 939 Stoll St. |
| 62. | 956 Stoll St.      | 87. | 941 Stoll St. |
| 63. | 958 Stoll St.      | 88. | 943 Stoll St. |
| 64. | 960 Stoll St.      | 89. | 945 Stoll St. |
| 65. | 962 Stoll St.      | 90. | 947 Stoll St. |

#### Laundry Rooms

1. 941 E. Jeffrey Street
2. 945 Jack Street
3. 946 Stoll Street
4. 1024 Bristol Pl.
5. 1031 Jack Place
6. 1024 Stoll Street

## **AGENDA**

### **BOARD OF ESTIMATES**

**8/25/10**

#### Health Department - cont'd

The City has received grant funds from the Department of Housing and Urban Development for certain lead hazard reduction activities.

Brooklyn Realty, LLC has applied to the City for a grant to undertake the lead hazard reduction work on 90 low-income rental units @ \$5,280.00 each and six common area/laundry rooms @ \$1,875.00 each in the Patapsco Landing apartment complex. The grantee's contribution of 20% of the total project cost will be deposited into a non-interest bearing account of the City and disbursed by the City to the Certified Contractor or other parties due payment, in accordance with the construction contract and the agreement.

Brooklyn Realty, LLC or its certified contractor will perform the services and provide materials for the project on the properties and agrees that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three year period from the time the lead hazard reduction work is completed.

#### **APPROVED FOR FUNDS BY FINANCE**

(The grant agreement and declaration of covenants and restrictions agreement have been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contract  
listed on the following pages:

75 - 76

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
a report has been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**

Bureau of Purchases

1. B50001573, Sulfur      Univar USA, Inc.                      **\$ 189,000.00**  
Dioxide Liquid in  
One-Ton  
Containers

**MWBOO GRANTED A WAIVER.**

2. B50001513, Provide      Adstech, Inc.                      **\$ 165,306.00**  
Integrator Software  
and Services for  
Community Action  
Partnership

**MWBOO GRANTED A WAIVER.**

3. B50001491, Baltimore      **REJECTION** - On July 14, 2010 the  
City Street Lighting      Board opened and received four  
Maintenance      bids. Two of the Bids were found  
to be non-responsive and  
materially defective by the Law  
Department. The other two bids  
were found to be in non-compliance  
by MWBOO. The specifications will  
be reviewed, revised and re-bid at  
a later date.

**A LETTER OF PROTEST WAS RECEIVED FROM ANCHOR CONSTRUCTION CORPORATION.**

Department of General Services

4. PB 08817, Conven-      Total Contracting, Inc.      **\$1,887,073.00**  
tion Center  
Interior Renovation

**MBE:** Latin Group                      \$480,000.00      25.43%  
Contractors, Inc.

**WBE:** Herbert Electric Co.                      \$350,000.00      18.54%

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

# **AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

## **RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**

### Department of Transportation

5.	TR 09011, Recon- struction of Lexington Street from Park Avenue to Liberty Street	Monumental Paving & Excavating, Inc.	<b>\$ 736,520.43</b>
	<b>MBE:</b> K-O Construction, Inc.	\$ 85,397.00	11.59%
	Priority Construction. Corp, Inc.	<u>54,544.55</u>	<u>7.41%</u>
	<b>Total</b>	<b>\$139,941.55</b>	<b>19.00%</b>
	<b>WBE:</b> Haines Industries, Inc.	\$ 4,248.00	0.58%
	William T. King	8,350.00	1.13%
	McCall Trucking	<u>31,600.00</u>	<u>4.29%</u>
	<b>Total</b>	<b>\$ 44,198.00</b>	<b>6.00%</b>

**A LETTER OF PROTEST WAS RECEIVED FROM CIVIL CONSTRUCTION, LLC.**

### 6. **TRANSFER OF FUNDS**

<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<b>\$ 699,846.30</b>	9950-905218-9528	
MVR	Constr. Res. - Lexington St. - Park Ave. to Liberty St.	
\$ 608,562.00	-----	9950-903218-9527-6 Structure and Improvements
60,856.20	-----	9950-903218-9527-5 Inspections
<u>30,428.10</u>	-----	9950-903218-9527-2 Contingencies
<b>\$ 699,846.30</b>		

This transfer will cover the costs associated with the award of Contract No. TR 09011, Reconstruction of Lexington Street from Park Ave. to Liberty St. to Monumental Paving & Excavating, Inc.

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Department of Housing and - Head Start Consultant Agreements Community Development

The Board is requested to approve and authorize execution of the Head Start consultant agreements. The period of the agreement is July 1, 2010 through June 30, 2011.

Under the terms of the Head Start consultant agreements, the Special Education consultants will implement some of the requirements of the Head Start Federal performance standards for services to children with suspected and documented disabilities and their families. The emphasis will be placed upon the use of community resources, early identification and intervention services. The consultants will also collaborate with the Baltimore City Public School System to ensure that all children are appropriately identified and assessed, in accordance with the Statewide Early Childhood Special Education accountability system.

	<u>Hourly Rate</u>	<u>Amount</u>
1. MARY WANDA MAYNOR-KEARSE	\$30.00	\$44,460.00
2. DIANE BROOKE	\$33.00	\$26,334.00
3. LACEY BRYN, INC.	\$37.80	\$71,820.00
4. ROBERT SOLOMON	\$33.00	\$21,318.00
5. SANDY HARRIS	\$45.00	\$58,140.00
6. REBECCA SEITZ	\$45.00	\$13,680.00
7. SANDY APPEL	\$34.65	\$26,334.00

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

DHCD - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
8. <b>MARILYN STACK-GILL</b>	\$30.00	<b>\$44,460.00</b>

Account: 4000-486311-6051-452200-603018

The Head Start consultant agreements are late because of delays in the administrative process.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The Head Start consultant agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA****BOARD OF ESTIMATES****8/25/10****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Src.</u>	<u>Amount</u>
<u>Office of the State's Attorney</u>			
1. Eileen Murphy	Eleventh Intn'l. Conf. on Shaken Baby Syndrome/ Abusive Head Trauma Atlanta, GA Sept. 11 - 15, 2010 (Reg. Fee \$150.00)	Special Funds	\$ 962.40

Mayor's Office of Human Services

2. Gregory Sileo	Community Action Partnership 2010 Convention Boston, MA Aug. 31 - Sept. 03, 2010 (Reg. Fee \$675.00)	Gen. Funds	\$1,626.33
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The total cost of the travel is \$1,626.33. However, the costs of the airfare and hotel have been paid on a City issued credit card assigned to Ms. Kathy Hammond. The representative's requested subsistence amount is within the amount in the Administrative Manual for this location. The representative will be disbursed \$120.00 for food (\$40.00/day), \$60.00 for ground transportation, and \$675.00 for the registration fee for a total amount of \$855.00.

Baltimore City Health Department

3. Jacquelyn Duval-Harvey	20 <sup>th</sup> Anniversary CityMatCH Conf. Chicago, IL Sept. 10 - 14, 2010	Federal Funds	\$1,939.18
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The total cost of the travel is \$1,939.18. However, the airfare and the registration fee have been paid using a City issued procurement card assigned to Ms. Jacquelyn Duval-Harvey. The representative's requested subsistence amount is consistent with amount in the Administrative Manual for this location. The representative will be disbursed \$264.00 for subsistence (hotel and meals), plus taxes for hotel cost, and \$60.00 for ground transportation for a total amount of \$1,255.78.



**AGENDA****BOARD OF ESTIMATES****8/25/10****TRAVEL REQUESTS**

	<u>Name</u>	<u>To Attend</u>	<u>Fund Src.</u>	<u>Amount</u>
<u>Fire &amp; Police Employee' Retirement System</u>				
4.	Thomas P. Taneyhill Howard Mossovitz	Public Pension Financial Forum St. Paul, MN Sept. 11 - 15, 2010	Special Funds- Fire & Police ERS	\$2,945.60
<u>Baltimore Homeless Services</u>				
5.	Sean Hall Susan Olubi	HUD's Homeless Mgmt. Info. Systems-HEARTH Conf. Denver, CO Sept. 13 - 17, 2010	HUD Support- tive Housing Grant	\$2,682.20
6.	Gloria Townsend Kate Briddell	HUD's Homeless Mgmt. Info. Systems-HEARTH Conf. Atlanta, GA Sept. 26 - 30, 2010	HUD Support- tive Housing Grant	\$2,234.80

**TRAVEL APPROVAL/REIMBURSEMENT**Police Department

7.	Kyle Gooden	U.S. Conference of Mayors Oklahoma City, OK June 9 - 15, 2010	General Funds	\$2,061.82
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Mr. Gooden accompanied the Mayor, who attended the U.S. Conference of Mayors on June 9 through 14, 2010 in Oklahoma City, Oklahoma. The subsistence rate for this location is \$150.00 per day, the hotel rate for this location was \$169.00 per day. The Department paid \$95.00 to cover the additional cost of accommodations and \$101.58 for meals, which are included in the total. The occupancy taxes in the amount of \$23.45 per day is also included in the total.

## AGENDA

### BOARD OF ESTIMATES

8/25/10

#### Police Department - cont'd

It was necessary for Mr. Gooden to secure his luggage with the airlines, and a rental car was necessary to transport the Mayor and her staff while in Oklahoma City, Oklahoma. Approval of the additional expense for the vehicle rental is requested in accordance with AM 240-8. There were several destinations and events that required the Honorable Mayor's attendance.

The Department paid all costs, except \$4.02 of the attendee's meal expenses on a City issued credit card assigned to Mr. Gooden. Since the Department has already paid \$2,057.80 on the City procurement card, only \$4.02 will be disbursed to Mr. Gooden.

<b>Attendee</b>	<b>Actual Expenses</b>
Kyle Gooden	\$ 460.80 Airfare
	845.00 Hotel
	101.58 Meals
	135.45 Parking
	117.25 Occupancy Taxes
	120.00 Luggage
	281.74 Rental Car
	<b><u>\$2,061.82</u></b>
	<b><u>\$2,057.80</u></b> Paid by City Credit Card
	<b>\$ 4.02</b> Reimbursement to Mr. Gooden

The Travel reimbursement is late due to a delay in the administrative process.

## **AGENDA**

### **BOARD OF ESTIMATES**

**8/25/10**

Bureau of Water and Wastewater (BW&WW) - Agreement

#### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Johnson, Mirmiran and Thompson, Inc. (JMT) for Project 1116J, Wastewater Engineering Services for Improvements to the Jones Falls Sewer Shed Collection System. The period of the agreement is effective upon Board approval for five years or until the upset limited is reached, whichever occurs first.

#### **AMOUNT OF MONEY AND SOURCE:**

\$ 743,814.26 - Wastewater Revenue Bonds  
756,114.27 - Baltimore County  
\$1,499,928.53

#### **BACKGROUND/EXPLANATION:**

The JMT will provide engineering services necessary to further evaluate, prepare a design memorandum, develop contract documents, and provide bid phase and construction services for rehabilitating approximately 18,560 linear feet of Cured In-Place Pipe (CIPP) lining, 15,311 linear sewer hydraulic improvements, 12,019 linear feet point repair and CIPP lining and 313 manholes repairs and rehabilitation in the Upper Jones Falls, Lower Jones Falls, Bolton Hill, and Maryland Avenue Sub-sewersheds. The consultant will also provide certain engineering services such as pre-construction meetings, review and tracking of shop drawings/and submittals, technical consultations, coordination, request for information and record drawing reviews. These improvements were identified in the Jones Falls Collection System Evaluation and Sewershed Plan under the Consent Decree.

The consultant was approved by the Architectural and Engineering Awards Commissions.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**AGENDA****BOARD OF ESTIMATES****8/25/10**BW&WW - cont'd**MBE/WBE PARTICIPATION:**

<b>MBE:</b>	E2CR, Inc.	\$ 37,251.66	2.48%
	Savin Engineers, P.C.	\$261,770.54	17.45%
	CC Johnson & Malhotra, P.C.	\$ 92,765.42	6.18%
	Rosborough Communications	\$ 13,193.24	.88%
<b>WBE:</b>	Albrecht Engineering, Inc.	\$134,993.62	9.00%

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 818,235.00	9956-906626-9549	
WW Revenue Bonds	Constr. Res.	
	Rehabilitation	
	Program Jones	
	Falls	
831,765.00	" "	
County		
<u>Appropriations</u>		
<b>\$1,650,000.00</b>		
\$1,499,929.13	-----	9956-905644-9551-3
		Design
150,070.87	-----	9956-905644-9551-9
<b>\$1,650,000.00</b>		Administrative

This transfer will provide funds to cover the costs associated with Project 1116J, Wastewater Engineering Services for Improvements to the Jones Falls Sewershed Collection System.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

## AGENDA

### BOARD OF ESTIMATES

8/25/10

Bureau of Water and Wastewater (BW&WW) - Agreement

#### ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Rummel, Klepper & Kahl, LLP (RKK), for Project 1116R, Wastewater Engineering Services for Improvements to the Jones Falls Sewer Shed Collection System. The period of the agreement is effective upon Board approval for five years or until the upset limited is reached, whichever occurs first.

#### AMOUNT OF MONEY AND SOURCE:

\$1,445,704.20 - Wastewater Revenue Bonds  
54,144.54 - Baltimore County  
\$1,499,848.74

#### BACKGROUND/EXPLANATION:

The RKK will provide engineering services necessary to further evaluate, prepare a design memorandum, develop contract documents, and provide bid phase and construction phase services for rehabilitating approximately 7,284 linear feet of 15-inch to 21-inch sewer, approximately 5,500 linear feet of Cured In-Place Pipe lining, approximately 10,000 linear feet of point repairs and rehabilitating approximately 500 manholes in the Stony Run Sub-Sewershed in the Jones Falls Collection System.

The consultant will also provide certain engineering services such as setting up pre-construction meetings, reviewing and tracking of shop drawings and submittals, reviewing technical consultations, coordinating request for information and change orders, reviewing conditional and final acceptance, and reviewing as-built drawings. These improvements were identified in the Jones Falls Collection System Evaluation and Sewershed Plan under the Consent Decree.

The consultant has been approved by the Architectural and Engineering Awards Commission.

**AGENDA****BOARD OF ESTIMATES****8/25/10**BW&WW - cont'd**MBE/WBE PARTICIPATION:**

<b>MBE:</b>	Daniel Consultants, Inc.	\$143,856.41	9.59%
	RJM Engineering, Inc.	110,477.24	7.37
	Tech International Corp.	101,422.17	6.76
	REI/Drayco, Inc.	49,642.30	3.31
		<u>\$405,398.12</u>	<u>27.03%</u>
 <b>WBE:</b>	Phoenix Engineering, Inc.	\$ 40,807.91	2.72%
	Carroll Engineering, Inc.	37,068.47	2.47
	Foundation Test Group	56,973.38	3.81
		<u>\$134,849.76</u>	<u>9.00%</u>

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,590,435.00	9956-906626-9549	
WW Revenue Bonds	Constr. Res.	
	Rehab Program	
	Jones Falls	
59,565.00	" "	
County		
<u>Appropriations</u>		
<b>\$1,650,000.00</b>		

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

BW&WW - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,499,563.00	-----	9956-907646-9551-3
		Design
150,437.00	-----	9956-907646-9551-9
<u>\$1,650,000.00</u>		Administrative

This transfer will provide funds to cover the costs associated with Project 1116R, Wastewater Engineering Services for Improvements to the Jones Falls Sewershed Collection System.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Department of Public Works - Increase to Purchase Orders

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an increase for four existing master blanket purchase orders, which provide sludge heat drying services to the Back River and Patapsco Wastewater Treatment Plants.

**AMOUNT OF MONEY AND SOURCE:**

	<u>Purchase Order No.</u>
\$ 3,295,956.00 - 2070-000000-5501-630065-603053 Base Tipping Fee	P502277
8,456,968.00 - 2070-000000-5501-630064-603053 Service Tipping Fee	P502276
3,199,188.00 - 2070-000000-5501-396865-603053 Base Tipping Fee	P502273
<u>9,166,317.00</u> - 2070-000000-5501-396864-603053 Service Tipping Fee	P502275

**\$24,118,429.00**

**BACKGROUND/EXPLANATION:**

On June 12, 1996, the Board approved the agreements with Synagro Technologies (Synagro) for the sludge heat drying services. The master blanket purchase orders expire on June 12, 2012, but must be funded each fiscal year.

Therefore, the Department of Public Works requires change orders for additional funds for FY 2011 for master blanket purchase orders P502277, P502276, P502273, and P502275, which provide for sludge heat drying services to the Back River and Patapsco Wastewater Treatment Plants. Synagro sets the fees and contract specifications.

**APPROVED FOR FUNDS BY FINANCE.**



**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

Bureau of Water and Wastewater - On-Call Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an assignment of Task No. 003 to C.C. Johnson & Malhotra, P.C. under Project No. 1077C, SC 888, McComas Street Pumping Station and Force Main Upgrade.

**AMOUNT OF MONEY AND SOURCE:**

\$188,039.64 - 9956-905752-9551-900020-703032

**BACKGROUND/EXPLANATION:**

Under this task the consultant will review and evaluate the existing facility and develop a technical report describing the requirements for the upgrade to the pumping station and the force main. The consultant will also design and prepare contract documents including plans, specifications, and a construction cost estimate for the renovations of the pumping station and the force main. The consultant has been approved by the Office of Board and Commissions and the Architectural & Engineering Awards Commission.

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$250,000.00	9956-904752-9549	
Wastewater	Constr. Res.	
Revenue Bonds	McComas St.	
	Pumping Station	
	Force Main Improv.	

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

BW&WW - cont'd

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$188,039.64	-----	9956-905752-9551-3
		Engineering
61,960.36	-----	9956-905752-9551-9
<u>\$250,000.00</u>		Administration

The funds are needed to cover the costs of an agreement to develop a work plan, review contract documents, revise facility operating data and equipment manuals, provide summary memoranda, field inspections, structural evaluations and review design for Project 1077C, Task No. 003.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

EXTRA WORK ORDER AND TRANSFER OF FUNDS

\* \* \* \* \*

The Board is requested to approve the

Extra Work Order

as listed on the following page:

91

The EWO has been reviewed and approved

by the Department of

Audits, CORC, and MWBOO

unless otherwise indicated.

In connection with the Transfer of Funds,  
pursuant to Charter provisions, a report has

been requested from the Planning  
Commission, the Director of Finance  
having reported favorably thereon.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

**EXTRA WORK ORDER**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Bureau of Water & Wastewater

1. EWO #007, \$123,466.68 - WC 1198, Urgent Need Work Infra-structure Rehabilitation Various Locations  
\$10,473,325.00 \$2,234,877.63 Spiniello Companies 0 35%

2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$150,000.00</b>	9960-907101-9558	9960-907692-9557-2
County	Constr. Res.	Extra Work
	Small Water Mains	

This transfer will provide funds to cover costs associated with WC 1198 for Shanklin Road.

## **AGENDA**

### **BOARD OF ESTIMATES**

**8/25/10**

#### Baltimore Development Corporation - Parking Lot Lease

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a parking lot lease with the Baltimore Ravens Limited Partnership (BRLP), lessee, for 1411 Warner Street. The period of the parking lot lease is September 1, 2010 to August 31, 2011.

##### **AMOUNT OF MONEY AND SOURCE:**

\$32,000.00 - payable on November 10, 2010  
30,000.00 - payable on January 10, 2011  
30,000.00 - payable on May 15, 2011  
**\$92,000.00 - Total**

##### **BACKGROUND/EXPLANATION:**

On November 5, 2008, the Board approved the purchase of 1411 Warner St. The purchase of the property completed the assemblage in the 2002 Carroll Camden Urban Renewal Plan Amendment. The property also fits the criteria set by the State for the Video Lottery Terminal (VLT) project.

The City will lease 1411 Warner St. to the BRLP for \$92,000.00 plus applicable taxes, for the Ravens home scheduled football games and for 18 additional special events taking place from September 1, 2010 to August 31, 2011. The lease payment will be made in three installments.

The BRLP will be responsible for, keeping, maintaining, repairing and making replacements to the leased premises for any damages during the leased times to ensure that the premises are in good condition and repair. Additionally, the BRLP will be responsible for counting tickets, removing trash and snow, procuring restroom facilities, and finding and employing staff to park vehicles during the term of the lease.

**AGENDA**

**BOARD OF ESTIMATES**

**8/25/10**

BDC - cont'd

The BRLP will pay all City parking taxes in accordance with the utilization of the leased premises and will pay the real estate taxes and assessments up to \$18,000.00 during the term of the lease. If the real estate taxes and assessments are greater than \$18,000.00, the BRLP's rent will be reduced by any amount that exceeds \$18,000.00. In such event, the rent will be abated in the proportion of months remaining in the term.

(The parking lot lease has been approved by the Law Department as to form and legal sufficiency.)

## **AGENDA**

### **BOARD OF ESTIMATES**

**8/25/10**

#### Baltimore Development Corporation - Triple-Net Lease Agreement for the Senator Theatre

##### **ACTION REQUESTED OF B/E:**

The Board is requested to approve a triple-net lease, with the Senator Theatre, LLC for the City-owned Senator Theatre, located at 5904-06 York Road. The period of the lease agreement is effective upon the date of the lease and will terminate on the lesser of 43 years from the lease date or 40 years from the date of the granting of a Certificate of Completion.

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any ancillary documents, letters or certificates that do not change the substance of the terms of the documents, subject to review and approval by the Law Department.

##### **AMOUNT OF MONEY AND SOURCE:**

\$1.00 - Annual Rent

(The first five years are payable at the execution of the agreement).

##### **BACKGROUND/EXPLANATION:**

In May 2002, the Board approved a \$600,000.00 loan guarantee for the Senator Theatre. With the threat of foreclosure imminent and facing the loss of its \$600,000.00 guarantee, the City purchased the Promissory Note and Mortgage on the Senator Theatre from the First Mariner Bank in May 2009. The City's acquisition and settlement costs were \$965,757.00.

Through a Request for Proposals (RFP) issued September 21, 2009, the City of Baltimore Development Corporation (BDC), on behalf of the City of Baltimore, offered for sale or rent the Senator Theatre for use as a movie theatre and/or performing arts venue. The BDC received four proposals in response to the RFP. After a review and analysis process, which included a public meeting and several meetings of an Advisory Panel (comprised of business, residential and theatre advocacy groups, and City staff), the panel recommended that the City enter into an Exclusive Negotiating Privilege agreement with the Senator Theatre, LLC.

## AGENDA

### BOARD OF ESTIMATES

8/25/10

BDC - cont'd

The Senator Theatre, LLC is comprised of Mr. James Cusack and his daughter Ms. Kathleen Cusack, the owners of the Charles Theatre. Their proposal is to use the building for a single screen theatre and two food-service establishments, with the possible addition of a second screen.

The proposed capital improvements include replacement of seats, carpet, wall coverings, and curtains, and painting of ceilings and walls in the auditorium; repairs to the exterior; new or upgraded building systems including electrical service, sprinklers, boiler and roof; and construction of a restaurant on the north side of the building.

The total cost of the project is estimated to be approximately \$1,650,000.00. The Senator Theatre, LLC is contributing \$400,000.00 in equity; applying for \$450,000.00 in Federal and State Historic Tax Credits; applying for a \$100,000.00 in State Community Legacy Grant funds; and has requested a \$700,000.00 loan from the Mayor and City Council. The deadline to apply for Historic Tax Credits is August 31, 2010 and in order for the Senator Theatre, LLC to qualify for these tax credits, the term of the lease must be extendable for a total of 40 years, and the lease must be executed by August 31, 2010.

The BDC conducted a City Return Analysis on the project using the total City investment of \$1,665,757.00, which includes \$965,757.00 in acquisition and settlement costs and the requested loan. The Net Present Value (NPV) is calculated for a 20-year period using a 6% discount rate. Based on this analysis, the projected returns to the City are revenues of \$473,403.00 NPV over 20 years. The City's 20-year Internal Rate of Return is projected to be 9%.

#### **MBE/WBE PARTICIPATION:**

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(The triple-net lease agreement has been approved by the Law Department as to form and legal sufficiency.)



12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED