

NOTICES

1. PROTESTS

ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.

ALL PROTESTS MUST BE IN WRITING AND STATE:

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

2.

.....
: BOARD OF ESTIMATES' RECESS :
: JUNE 2, 2010 :
:
.....

The Board of Estimates is scheduled to be in recess at 9:00 a.m. and 12:00 noon on June 2, 2010

The Board of Estimates will not receive or open bids on June 2, 2010. The Board of Estimates will reconvene on June 9, 2010.

BOARD OF ESTIMATES' AGENDA - MAY 26, 2010

Department of Real Estate - Contracts of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contracts of sale for various properties.

<u>Purchaser/s</u>	<u>Properties</u>	<u>Sale Price</u>
1. 722 Duncan, LLC	916 N. Broadway	\$15,000.00
2. 2812 Strathmore Ave, LLC	1719 N. Calvert St.	\$25,000.00
3. 106 Belnord Ave, LLC	4000 Springdale Ave.	\$10,000.00
4. 106 Belnord Ave, LLC	4005 Springdale Ave.	\$10,000.00

The purchaser(s) agree to complete the renovation of the properties and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

(The contracts of sale have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement of sale with The Benedictine Society of Baltimore City for the property at 441 East Lynne Avenue.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 (Fair Market Value)

BACKGROUND/EXPLANATION:

The authority to sell this property was approved by City Council Ordinance No. 477, on December 6, 1973. The property, known as 441 East Lynne Avenue (Block 2142, Lot 061) was individually appraised at \$2,500.00. The sale of this property is part of a larger development project for The Benedictine Society of Baltimore City to provide senior citizen housing.

(The agreement of sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement of sale with The Benedictine Society of Baltimore City for the property at 2639 Dulany Street.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 (Fair Market Value)

BACKGROUND/EXPLANATION:

The authority to sell this property, was approved by City Council Ordinance No. 477, on December 6, 1973. The property, known as 2639 Dulany Street (Block 2142, Lot 046) was individually appraised at \$4,000.00. The sale of this property is part of a larger development project for The Benedictine Society of Baltimore City to provide senior citizen housing.

(The agreement of sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement of sale with The Benedictine Society of Baltimore City for the property at 2641 Dulany Street.

AMOUNT OF MONEY AND SOURCE:

\$4,000.00 (Fair Market Value)

BACKGROUND/EXPLANATION:

The authority to sell this property, as approved by City Council Ordinance No. 477, was approved on December 6, 1973. The property, known as 2641 Dulany Street (Block 2142, Lot 047) was individually appraised at \$4,000.00. The sale of this property is part of a larger development project for the Benedictine Society of Baltimore City to provide senior citizen housing.

(The agreement of sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the agreement of sale with Robert Tillman and Hazel Tillman, purchasers, for the sale of the property known as 4314 Pimlico Road (Block 3307B, Lot 34).

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The authority to sell the property located at SW of Pimlico Road Rear 4314 Pimlico Road (Block 3307B, Lot 34) was approved by City Council Ordinance No. 447 on December 6, 1973. The purchasers are the adjoining owners and will use the property for parking.

(The agreement of sale has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Real Estate - Amendment to Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the amendment to a lease agreement with ABA Health Services, Inc., Tenant, for a portion of the property known as 3939 Reisterstown Road - 1st Floor, also known as Lower Park Heights Multipurpose Center, containing approximately 3,780 square feet. The period of the amendment to the lease agreement is February 8, 2010 through November 30, 2010, with one two-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Equal Monthly Installments</u>
\$33,072.00	\$2,756.00

BACKGROUND/EXPLANATION:

On December 1, 2008, the Board approved the initial agreement for the period December 1, 2008 through November 30, 2008.

The Tenant will be using the leased premise as office space for their administrative use, and for counseling services. The Tenant responsibilities include insurance, maintenance, janitorial, repairs, telephone services, and funding for fire prevention certification of the leased premises. The Space Utilization Committee approved this amendment to lease agreement on May 18, 2010. All other terms and conditions of the original agreement will remain in full force and effect.

(The amendment to lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Real Estate - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the lease agreement with the State of Maryland, Lessee, for the rental of two parcels of land located under the JFX (I-83). Parcel One (JFC) is located under the JFX (I-83) in the vicinity of Guilford Avenue, Center Street, Madison Street and the Fallsway. Parcel Two (JFD) is located under the JFX (I-83) in the vicinity of Guilford Avenue, Eager Street, Madison Street and the Fallsway. The period of the amendment to the lease agreement is January 1, 2010 through December 31, 2011.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Equal Monthly Installments</u>
\$266,253.75	\$22,187.81

BACKGROUND/EXPLANATION:

On November 7, 2007, the Board approved the initial agreement for the period January 1, 2008 through December 31, 2009, with the option to renew for one additional two year period. There are no renewal options remaining.

The Space Utilization Committee approved this lease Agreement on May 18, 2010. All other terms and conditions of the original agreement will remain in full force and effect.

This Agreement was previously submitted to the Board, which approved the States' renewal option on December 9, 2009. It is now being re-submitted due to a delay in the State of Maryland's administrative process.

(The lease agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

BOARDS AND COMMISSIONS

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bensky Construction Co., LLC	\$ 8,000,000.00
M.E.B., Inc.	\$ 165,744,000.00
MSI Universal	\$ 3,753,000.00
Midlantic Piling, Inc.	\$ 8,000,000.00
Piping and Corrosion Specialties, Inc.	\$ 8,000,000.00
Power Component Systems, Inc.	\$ 8,000,000.00
Skanska USA Civil Southeast Inc.	\$ 100,881,000.00
Western Summit Constructors, Inc.	\$1,834,668,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Geo-Technology Associates, Inc.	Landscape Architect Engineer
Human & Rhode, Inc.	Architect Landscape Architect
KCW Engineering Technologies, Inc.	Engineer Land Survey Property Line Survey
Mincin Patel Milano, Inc.	Engineer
Morris & Ritchie Associates, Inc.	Architect Landscape Architect Engineer Land Survey

AGENDA

BOARD OF ESTIMATES

5/26/10

Dept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3820 Falls Road	James L. Dimitri	Retain four awnings, one double face electric sign 8' x 4'
Annual Charge: \$ 380.50		
2. 1016 Light St.	Nikolas Diakokomninos	Outdoor seating 14' x 4'
Annual Charge: \$ 337.50		
3. 2908 O'Donnell St.	2908 O'Donnell St., Inc.	Outdoor seating 23' x 4'6", retain cornice sign 3' x 2'
Annual Charge: \$ 701.70		
4. 911 N. Charles St.	Stephen P. Kauffman	Outdoor seating 10' x 4'
Annual Charge: \$ 337.50		
5. 812-814 W. Fayette St.	Poppleton Cooperative, Inc.	One handicap ramp
Annual Charge: \$ 70.30		

AGENDA

BOARD OF ESTIMATES

5/26/10

Dept. of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 321 W. Lexington St.	321 West Lexington, LLC	One awning w/ signage 36' x 2'9", one large flat sign 15' x 8'
Annual Charge: \$1,399.44		
7. 2840 O'Donnell St.	Anastasia Vasilakopoulos	One metal awning 75' x 7'2"
Annual Charge: \$1,127.70		
8. 4603 Eastern Ave.	Stat Properties I, LLC	One set of steps 5' x 5'
Annual Charge: \$ 70.30		
9. 4709 York Road	Trudy McNair	One flat sign 12' x 3'
Annual Charge: \$ 50.40		

There are no objections, since no protests were received.

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of General Services - Developer's Agreement No. 1163

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1163 with Front Street Development, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$12,560.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service, to its proposed construction located in the vicinity of 300 Front Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$12,560.00 has been issued to Front Street Development, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

(The developer's agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Commission on Aging and Retirement Education (CARE) - Agreements

The Board is requested to approve and authorize execution of the following agreements:

- 1. **ALMOST HOME II ASSISTED LIVING, INC.** **\$ 7,800.00**
4813 GWYNN OAK AVENUE

Account: 5000-534011-3250-319903-603051

- 2. **ROSEMARIE MANOR, LLC, t/a** **\$78,000.00**
ROSEMARIE MANOR - ASHBURTON
3809 BELLE AVENUE

Account: 5000-534011-3250-319904-603051

- 3. **ROSEMARIE MANOR, LLC, t/a** **\$39,000.00**
ROSEMARIE MANOR II, LLC
3300 ALTO ROAD

Account: 5000-534011-3250-319909-603051

MWBOO GRANTED A WAIVER ON ITEM NOS. 2 AND 3.

The above-listed organizations are enrolled in the Senior Assisted Living Group Home Subsidy Program. The program subsidizes senior assisted housing services for individuals age 62 and over who have temporary or periodic difficulties with the activities of daily living, and who require assistance in performing personal and household functions associated with complete independence pursuant to the provisions of Article 70B, Section 4 of the Annotated Code of Maryland. Senior Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. These services are provided at the organization's facility. The period of the agreement is July 1, 2010 through June 30, 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Commission on Aging and
Retirement Education (CARE)

- Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a revised notification of grant award (NGA) from the Maryland Department of Aging (MDoA). The period of the agreement is October 1, 2009 through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$79,396.00 - 6000-633510-3250-319300-000000

BACKGROUND/EXPLANATION:

On January 13, 2010, the Board approved the initial award from the MDoA for the Nutrition Services Incentive Program in the amount of \$207,247.00. On May 5, 2010, the Board approved the grant increase in the amount of \$21,721.00. This revised NGA in the amount of \$79,396.00 will make the total grant amount \$308,364.00 for FY 2010. The NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

5/26/10

Commission on Aging and
Retirement Education (CARE)

- Revised Notification
of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a revised notification of grant award (NGA) from the Maryland Department of Aging (MDoA). The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$47,215.00 - 5000-533810-3250-687200-600000

BACKGROUND/EXPLANATION:

On September 30, 2009, the Board approved the initial award from the MDoA for the Money Follows the Person (MFP) Program in the amount of \$217,713.00. The revised grant funds will be used to manage the MFP program and will increase the grant by \$47,215.00, and makes the total grant amount \$264,928.00 for FY 2010. The NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

5/26/10

Mayor's Office of Minority & - Agreement
Women-Owned Business Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the African American Heritage Festival Foundation, Inc. The period of the agreement is effective upon Board approval for 19 months.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - payable upon Board approval
45,000.00 - payable May 1, 2011
\$95,000.00 - 1001-000000-1220-146500-607001

BACKGROUND/EXPLANATION:

The grant will be paid to the African American Heritage Festival Foundation, Inc. for the 2010 and 2011 (Festival). The Festival is a Family celebration of the history, culture, heritage, and the arts of African Americans. The Festival embraces rich traditions and is committed to providing cultural experiences from the African Diaspora. The three-day Festival attracts a local and national audience of more than 460,000 visitors. Embracing a spirit of community, the Festival includes a health and wellness village, empowerment financial village, arts, history and education village, and specific areas for children, vendors, entertainment, and community organizations. The festival will be held on June 18 through June 20, 2010 at the M&T Bank Stadium.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

TRANSFERS OF FUNDS

* * * * *

The Board is requested to approve
the Transfers of Funds
listed on the following page:

17

In accordance with Charter provisions
reports have been requested from the
Planning Commission, the Director
of Finance having reported
favorably thereon.

AGENDA

BOARD OF ESTIMATES

5/26/10

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>			
1.	\$ 26,278.50	9950-902215-9507	9950-902539-9506-2
	Fed.	Const. Res.	Contingencies
		B & O Museum	Rehab. of B & O
			Museum South
			Carshop

This transfer will cover the deficit in the account and the costs associated with Change Order #6 on Contract No. TR 06301 to Trionfo Builders, Inc.

Department of Planning

2.	\$1,000,000.00	9904-901970-9129	9904-905970-9127
	2 nd Lyric Opera	2 nd Lyric Opera	2 nd Lyric Opera
	House Loan	House Loan	House Loan

The funds will be used for the expansion of the backstage area at the Lyric Opera House to enable greater use of the facility by more diverse productions.

AGENDA

BOARD OF ESTIMATES

5/26/10

Mayor's Office of Employment - Memorandum of Understanding
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with Baltimore Reads, Inc. (BRI). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$8,048.04 - 4000-807510-6310-456000-404001

BACKGROUND/EXPLANATION:

The MOED will collaborate with the BRI for the implementation of services and programs for GED preparation and increased adult literacy. The services and programs will be provided at the MOED Eastside One-Stop Career Center.

The BRI will reimburse MOED for costs incurred in providing security guard coverage at the rate of \$14.74 per hour for up to ten and a half hours each week, during the term of this MOU.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Mayor's Office of Employment - Memorandum of Understanding
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding with East Baltimore Development Incorporated. The period of the agreement is January 1, 2010 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$53,879.00 - 6000-661401-6390-490300-406001

BACKGROUND/EXPLANATION:

Under the terms of this agreement, MOED will provide workforce services that enhance job readiness and employment outcomes for East Baltimore residents.

The agreement is late because additional time was required to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Health Department - Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental agreement with the Housing Authority of Baltimore City (HABC). The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The HABC will serve as a Volunteer Station for the Senior Companion Program.

A grant from the Corporation for National and Community Service, funds the Senior Companion Program. The grant pays 100% of the cost for the Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the Senior Companions are on duty, the grant provides for their life insurance, transportation, and other benefits.

APPROVED FOR FUNDS BY FINANCE

(The intergovernmental agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Health Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of Phase IV of the Public Health Emergency Response grant award from the Maryland Department of Health and Mental Hygiene, Office of Preparedness and Response. The period of the agreement is July 31, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 4000-497110-3150-682200-600000

BACKGROUND/EXPLANATION:

This award will provide supplemental funds to fund Phase IV of the Public Health Emergency Response (PHER) for the Pandemic (H1N1) 2009 Influenza Vaccination Campaign. The PHER IV funds are to be used exclusively to continue the 2009-2010 H1N1 vaccination campaign focusing on the following groups: 1) underserved and vulnerable populations, 2) Advisory Committee on Immunization Practices priority groups, 3) hard to reach populations, 4) population groups that consistently have lower than average seasonal influenza vaccination coverage rates, 5) population groups disproportionately affected by H1N1 morbidity and mortality, e.g. American Indians/Alaska Natives, and 6) adults with chronic conditions.

The grant award is late because the grant was awarded on March 29, 2010.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(The grant award conditions have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Gen-Probe Sales and Services.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 1001-000000-3030-271800-604037

BACKGROUND/EXPLANATION:

This expenditure will pay an outstanding invoice for one additional STD test kit; 3011308 KIT, AC2 TIGRIS 1000 test/kit, which was purchased from Gen-Probe Sales and Services. The kit is used for testing patients for HIV infection.

One additional test kit was ordered against P504672, as the Department was waiting for the new Purchase Order (PO) from the Bureau of Purchases. The Department was unable to obtain an increase on P504672. This purchase order closed on December 31, 2009.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

5/26/10

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Kennedy Personnel Services, Inc. The invoices are for the period of July 1, 2007 through January 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$ 41,963.24	-	1001-000000-3030-271500-603026
36,755.58	-	1001-000000-3030-271800-603026
3,496.25	-	4000-422410-3050-283300-603026
4,921.00	-	6000-625710-3080-294500-603012
2,482.63	-	5000-524700-3020-271000-603026
703.00	-	4000-422710-3080-294000-603026
2,214.46	-	1001-000000-3000-262200-603026
58,143.25	-	1001-000000-2400-258300-603026
24,024.76	-	4000-423209-3080-294100-603012
9,907.52	-	4000-423210-3080-294100-603012
<u>\$ 184,611.69</u>		

BACKGROUND/EXPLANATION:

A Departmental review determined that the Baltimore City Health Department had received open invoices for services rendered by the Kennedy Personnel Services, Inc. The charges are accurate and complete. Although the Department attempted to secure approval for payment prior to incurring the expenses, the purchase orders were closed before the discovery of the open invoices. Accordingly, the Department is requesting permission of the Board to ratify the purchase and to pay the debt in full. The Department has an approved purchase order in effect to cover the expenses after January 31, 2010.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

EXTRA WORK ORDERS

* * * * *

The Board is requested to approve the
Extra Work Orders
as listed on the following pages:

25 - 26

The EWOs have been reviewed and approved
by the Department of
Audits, CORC, and MWBOO
unless otherwise indicated.

In connection with the Transfer of Funds,
pursuant to Charter provisions, a report has
been requested from the Planning
Commission, the Director of Finance
having reported favorably thereon.

AGENDA

BOARD OF ESTIMATES

5/26/10

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | |
|----|--|-------------------------------|---|---|
| 1. | EWO #001, \$245,695.64 - Project 964, Management and Inspection Services for Baltimore City's New Traffic System and Facility - Supplemental Agreement No. 2 | | | |
| | \$ 251,628.42 - | Sabra Wang & Associates, Inc. | - | - |
- | | | | | |
|----|---|-------------------------------------|---|---|
| 2. | EWO #002, \$36,455.85 - TR 07303, Resurfacing Parkside Drive from Mannasota Avenue to Sinclair Lane | | | |
| | \$ 409,046.91 \$18,531.65 | Machado Construc-
tion Co., Inc. | - | - |
- | | | | | |
|----|--|-------------------------------------|---|---|
| 3. | EWO #002, \$35,678.04 - TR 05312, Lombard Street Resurfacing from Martin Luther King Boulevard to President Street | | | |
| | \$1,657,500.00 \$ 5,810.00 | Machado Construc-
tion Co., Inc. | - | - |

Bureau of Water & Wastewater

- | | | | | |
|----|--|---------------------------------|---|-----|
| 4. | EWO #004, \$0.00 - W.C. 1137R, Installation of Anchorage System at Prettyboy Dam | | | |
| | \$5,993,400.00 \$16,590.02 | Brayman Construc-
tion Corp. | 0 | 67% |

THE OVERRUNS AND UNDER RUNS CANCELLED EACH OTHER OUT.

- | | | | | |
|----|--|--|------------|-----|
| 5. | EWO #006, \$0.00 - ER 4010, Lower Stony Run Stream Restoration | | | |
| | \$ 916,444.66 \$50,651.03 | Environmental
Quality Resources,
LLC | 10
Days | 90% |

THE OVERRUNS AND UNDER RUNS CANCELLED EACH OTHER OUT.

AGENDA

BOARD OF ESTIMATES

5/26/10

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Bureau of Water & Wastewater

6. EWO #032, \$355,193.78 - W.C. 1156, Locust Point Area Infrastructure Rehabilitation

\$7,883,300.00	\$4,598,071.04	Spiniello Com-	0	99%
		panies		

7. EWO #036, \$51,605.72 - W.C. 1156, Locust Point Area Infrastructure Rehabilitation

\$7,883,300.00	\$4,991,834.93	Spiniello Com-	0	99%
		panies		

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9960-909100-9558	9960-906671-9557-2
Water Revenue	Constr. Res.	Extra Work
Bonds	Water Infra-	
	structure Rehab	

This transfer will provide funds to cover extra work order No. 032 for \$355,193.78, No. 034 for \$3,019.05, No. 036 for \$51,605.72, and other associated work under W.C. 1156, Locust Point Area Infrastructure Rehabilitation.

AGENDA

BOARD OF ESTIMATES

5/26/10

Baltimore Municipal Golf Corporation - Financial Reports

The Board is requested to **NOTE** receipt of the following reports from the Municipal Golf Corporation:

1. the statements of financial position for the nine months ended September 30, 2009 and 2008,
2. the report on audits of financial statements for years ended December 31, 2009 and 2008, and
3. the proposed 2010 capital budget for the Baltimore Municipal Golf Corporation.

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Housing and Community - Grant Agreements
Development/Baltimore Homeless
Services (BHS)

The Board is requested to approve and authorize execution of the various grant agreements.

1. **SAFE AND SOUND: BALTIMORE'S CAMPAIGN** **\$ 85,000.00**
FOR CHILDREN AND YOUTH, INC.

Account: 5000-585210-5750-649880-603051

The organization will conduct the Barclay Deconstruction Project, which will clear two large three-story row houses located at 2104 and 2110 North Calvert Street. This project will provide on-the-job training to nine Baltimore City ex-offenders who are receiving support services from the Jericho Re-entry Program of the Episcopal Community Services of Maryland. In addition to deconstruction training, the trainees will be involved in allied training to improve their competitiveness in the job market. The period of the agreement is June 1, 2010 through September 30, 2010.

MWBOO GRANTED A WAIVER.

2. **MUNICIPAL INFORMATION SYSTEMS, INC.** **\$112,420.00**
(MISI)

Accounts: 4000-496211-3560-591495-603051
4000-485910-5750-643490-603051

The MISI will continue to maintain the server on which the Homeless Management Information Systems' database resides and evaluate, select, and subcontract with a qualified Internet Service Provider to provide local Internet access to users of the data system, as necessary. The organization will also provide four on-site training

AGENDA

BOARD OF ESTIMATES

5/26/10

DHCD - cont'd

sessions to staff during the period of this agreement. The period of the agreement is April 1, 2010 through March 31, 2011.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Creative Alliance, Inc. The period of the agreement is September 1, 2009 through August 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$27,000.00 - 2089-208910-5930-531126-603051
48,000.00 - 2089-208910-5930-531130-603051
\$75,000.00

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the funds allow the Creative Alliance, Inc. to provide after-school educational activities and a summer arts program for youth. The organization will also provide a New Resident Program for immigrant and refugee groups residing in Southeast Baltimore.

FOR FY 2010, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$12,877.00, AS FOLLOWS:

MBE: \$1,931.00

WBE: \$ 643.00

On May 13, 2009, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2009 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Downpayment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

AGENDA

BOARD OF ESTIMATES

5/26/10

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2009 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Housing and - Grant Agreements
Community Development

The Board is requested to approve and authorize execution of the various grant agreements.

1. PEOPLE'S HOMESTEADING GROUP, INC.	\$160,000.00
Accounts: 2089-208910-5930-512662-603051	\$ 75,000.00
2089-208910-5930-512683-603051	\$ 30,000.00
2089-208910-5930-512661-603051	\$ 25,000.00
2089-208910-5930-512681-603051	\$ 30,000.00

Under the terms of this agreement, the funds will be used to subsidize the operating costs for the People's Homesteading Group, Inc. The costs are associated with the rehabilitation of vacant properties for resale to low-and-moderate-income families. The organization will act as its own general contractor. The People's Homesteading Group, Inc. will also carry out other community building activities to deliver specific neighborhood improvement projects, including community safety that will directly support the housing development projects within the Greenmount-Barclay-Midway areas. The period of the agreement is January 1, 2010 through December 31, 2010.

MWBOO GRANTED A WAIVER.

On May 13, 2009, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2009 Annual Action Plan for the following formula programs:

- 6. Community Development Block Grant (CDBG)
- 7. HOME Investment Partnership Act (HOME)
- 8. American Dream Downpayment Initiative (HOME)
- 9. Housing Opportunity for People with AIDS (HOPWA)
- 10. Emergency Shelter Grant Program (ESG)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2009 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreement was delayed due to final negotiations and processing.

AGENDA

BOARD OF ESTIMATES

5/26/10

DHCD - cont'd

2. CITY OF BALTIMORE DEVELOPMENT CORPORATION \$ 50,000.00

Account: 4000-485710-5750-642300-603051

Under the terms of this American Recovery and Reinvestment Act of 2009 Community Development Block Grant-R agreement, the funds will support the commercial Façade Improvement Grant program (FIG) by providing grants to complete commercial building façade improvements of contiguous properties in six low-and-moderate-income area commercial business districts. The goals of the FIG program are to 1) stimulate business recruitment and retention, 2) create economic and visual impacts, 3) reduce commercial vacancy rates, and 4) encourage growth and creation. The period of the agreement is February 1, 2010 through September 30, 2010.

On May 27, 2009, the Board approved a Resolution authorizing the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to accept American Recovery and Reinvestment Act of 2009 (ARRA) funds for the Community Development Block Grant (CDBG-R) Program.

Upon receipt of the Housing and Urban Development grant agreement for the CDBG-R funds on July 24, 2009, the DHCD's Contract Section began negotiating and processing CDBG-R agreements as awarded in the Substantial Amendment to the 2008 Annual Action Plan to be effective beginning October 1, 2009 and beyond. Consequently, the agreement was delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The grant agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Housing and - Land Disposition Agreement
Community Development for 3502 Cedardale Road

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with James Moore, III, developer, for the sale of property located at 3502 Cedardale Road.

AMOUNT OF MONEY AND SOURCE:

\$22,000.00 (Fair Market Value)

BACKGROUND/EXPLANATION:

The property located at 3502 Cedardale Road was appraised on March 11, 2010 and valued at \$22,000.00. Mr. Moore has agreed to pay the appraised value for the property. A good faith deposit of \$1,000.00 has been received and the remaining balance of \$21,000.00 will be paid at settlement.

Mr. Moore has been a Baltimore City resident for the past 52 years and has rehabilitated over 30 houses during this time. He is also a licensed general contractor with 19 years of experience. Mr. Moore would like to apply his general contracting experience to building a brand new home on the vacant lot at 3502 Cedardale Road. Once the house is completed, it will be placed on the market for sale.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Housing and - Head Start Agreements
Community Development

The Board is requested to approve and authorize execution of the following agreements with various delegate agencies for Head Start Programs.

The agreements will provide funds based on an award to the Baltimore City Head Start for one-time Health and Safety funds, which were received for the purpose of addressing urgent health and safety issues with Head Start facilities. The period of the agreement is effective upon Board approval through June 30, 2010.

1. **ST. PAUL COMMUNITY OUTREACH CENTER, \$ 38,000.00**
INC./ST. PAUL COMMUNITY HEAD START
PROGRAM

Account: 4000-486310-6050-671908-603026

The organization will provide Head Start services for 202 children and their families in Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE.

2. **ST. BERNARDINE'S ROMAN CATHOLIC \$ 30,000.00**
CONGREGATION, INC./ST. BERNADINE'S
HEAD START PROGRAM

Account: 4000-486310-6050-671920-603026

The organization will provide Head Start services for 191 children and their families in Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE.

3. **ST. VERONICA'S ROMAN CATHOLIC \$ 15,000.00**
CONGREGATION, INC./ST. VERONICA'S
HEAD START PROGRAM

Account: 4000-486310-6050-671909-603026

The organization will provide Head Start services for 289 children and their families in Baltimore City.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

5/26/10

DHCD - cont'd

4. **ASSOCIATED CATHOLIC CHARITIES, INC./** **\$ 27,506.00**
ST. JEROME'S HEAD START PROGRAM

Account: 4000-486310-6050-671926-603026

The organization will provide Head Start services for 258 children and their families in Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE.

5. **ST. FRANCIS XAVIER ROMAN CATHOLIC** **\$ 15,000.00**
CONGREGATION, INC./ST. FRANCIS
XAVIER HEAD START PROGRAM

Account: 4000-486310-6050-671915-603026

The organization will provide Head Start services for 301 children and their families in Baltimore City.

MWBOO GRANTED A WAIVER.

6. **YMCA OF CENTRAL MARYLAND, INC./EMILY** **\$ 45,000.00**
PRICE JONES HEAD START PROGRAM

Account: 4000-486310-6050-671914-603026

The organization will provide Head Start services for 321 children and their families in Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Dept. of Communication Services - Services Agreement Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a one-year renewal of a service agreement with Verizon Maryland, Inc. (Verizon). The Board is also requested to authorize payment by Expenditure Authorization. The period of the renewal is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 Estimated Monthly Charge
Account No. 2039-000000-1330-158400-603084

BACKGROUND AND EXPLANATION:

On July 30, 2008, the Board approved a one-year agreement with the option to renew for two one-year periods. This is the second one-year renewal option and will provide Centrex and related services for the City. A Request for Proposals for improved telephone service for the City of Baltimore to replace its current Centrex service has been issued and bids are due on June 23, 2010.

Because of the large number of Centrex phone lines the City currently has, the successful vendor would need approximately one year to commence implementation from Centrex service to a new technology. The new technology would be phased in over time. Therefore, the City would need to continue some Centrex services during the implementation.

It is hereby certified that the above services are of such a nature that no advantage will result in seeking, nor would it be practical to obtain competitive bids, Article VI, Section 11 (d)(i), of the Baltimore City Charter.

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Audits - Performance Audit Report and
Related Digest

The Board is requested to **NOTE** receipt of the Performance Audit Report and Related Digest.

Mentoring of Children of Incarcerated Parents grant program number 90CV0215 awarded to the Mayor's Office for the Children, Youth and Families (Baltimore Rising, Inc.) from the U.S. Department of Health and Human Services follow-up review May 2010.

AGENDA

BOARD OF ESTIMATES

5/26/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. William A. Grant	959 N. Collington Ave.	G/R \$90.00	\$ 825.00
2. Irving Medin (deceased)	931 N. Collington Ave.	G/R \$72.00	\$ 600.00
Funds are available in account 9910-907420-9588-900000-704049, EBDI Project, Phase II.			
3. Ruth M. Pettis	437 E. 23 rd St.	L/H	\$63,400.00
Funds are available in account 9912-910713-9591-900000-704040, Barclay Project.			
4. Stanfield Properties, LLC.	1719 E. Preston St.	L/H	\$57,150.00
5. Ark Property Development, LLC.	1713 E. Biddle St.	F/S	\$13,000.00
6. Carolyn J. Class	2017 E. Eager St.	G/R \$39.00	\$ 358.00
7. Carolyn J. Class	2005 E. Eager St.	G/R \$36.00	\$ 330.00
8. Lillian Alston Gladden	1747 E. Preston St.	L/H	\$27,775.00
9. Robert R. Meek, Jr.	1737 Ellsworth St.	F/S	\$28,600.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amount.

AGENDA

BOARD OF ESTIMATES

5/26/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnations</u>			
10. Dwight Matthews	942 N. Chester St.	L/H	\$31,700.00
11. Nako, Inc.	1753 E. Preston St.	L/H	\$24,700.00
12. T & L Properties I, Inc.	910 N. Chester St.	L/H	\$ 7,060.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.

13. William L. Adams	2007 E. Eager St.	G/R	\$ 300.00
		\$36.00	

Funds are available in account 9910-906416-9588-900000-704049, EBDI Project.

DHCD - Rescission and Approval

14. Albert M. Jones (Previous Owner)	2232 E. Madison St.	F/S	\$ 33,000.00
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On March 04, 2009, the Board approved the acquisition, by condemnation, of the fee simple interest in 2232 E. Madison Street for the amount of \$30,000.00. Since the original approval, the owner has agreed to the settlement price plus an administrative settlement increase of \$3,000.00. Therefore, the Board is requested to rescind its prior approval and approve the option to purchase the fee simple interest in 2232 E. Madison Street in the amount of \$33,000.00

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.

AGENDA

BOARD OF ESTIMATES

5/26/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescission and Approval</u>			
15. Christopher French (New Owner)	2016 Barclay St.	L/H	\$79,000.00

On September 23, 2009, the Board approved the acquisition, by condemnation and quick-take, of the leasehold interest in 2016 Barclay St. from Julian Kozar and Trina Pappageorge for the amount of \$79,000.00. Since the original approval, the owner of the property has changed. The new owner, Christopher French, has agreed to a voluntary settlement. Therefore, the Board is requested to rescind its prior approval and approve the option to purchase from Mr. French the leasehold interest in 2016 Barclay St. in the amount of \$79,000.00.

Funds are available in account 9912-910713-9591-900000-704040, Barclay Project.

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Finance - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the United Way of Central Maryland (UWCM). The period of the agreement is effective upon Board approval and will terminate upon completion of the final audit and accounting for Campaign Year 2010.

AMOUNT OF MONEY AND SOURCE:

\$306,885.00

BACKGROUND/EXPLANATION:

On December 12, 2008, the Board authorized the Department to negotiate annually with the UWCM to continue serving as operating agency of the Combined Charity Campaign for the City. This agreement will allow UWCM to manage the 2010 campaign.

MBE/WBE PARTICIPATION:

MBE:	Black Tie Caterers, LLC.	\$ 9,100.00	2.77%
	Silverback, LLC dba		
	KWIK Copy	<u>17,180.00</u>	<u>5.37%</u>
		\$26,280.00	7.99%
 WBE:	Promotions Unlimited	\$11,445.00	3.48%
	Priority One Staffing		
	Services, Inc.	2,321.00	0.71%
	Cyantif*K	<u>1,450.00</u>	<u>0.44%</u>
		\$15,216.00	4.63%

MWBOO FOUND THE VENDOR IN COMPLIANCE.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Fire and Police Employees' - Amendment to Investment
Retirement System (F&P) Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to Investment Management Agreement with Western Asset Management Company. The period of the amendment is retroactive to the inception of the agreement on July 26, 2006.

AMOUNT OF MONEY AND SOURCE:

No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

On July 26, 2006 the F&P and Western Asset Management Company entered into an Investment Management Agreement to manage approximately \$87,800,000.00 of the F&P's fixed income assets for consideration of a performance based-based fee of 25 basis points base fee (.25%) plus 20% of performance in excess of the benchmark. Due to the volatility in the subprime mortgage market, F&P owes Western Asset Management Company approximately \$2,450,000.00 in management fees from the inception of the account through December 31, 2009. Recognizing the unusual circumstances resulting in these performance fees, Western Asset has agreed to calculate the F&P's fees from the inception on the contract going forward based on a standard fixed fee of 60 basis points, which would result in Western Asset's cumulatively receiving \$1,530,000.00 in management fees for the period beginning with the contract inception through December 31, 2009 a savings of approximately \$925,000.00 in fees.

MBE/WBE PARTICIPATION:

The Minority and Women's Business Opportunity Office has waived MBE/WBE utilization requirements for this contract.

(The amendment to investment management agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Transportation - Parking Meter Rate Adjustment

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the adjustment of parking meter rates in the Downtown, Harbor East, Fells Point, Federal Hill, and Mount Vernon neighborhoods. The new meter rates would go into effect as soon as they could be implemented.

AMOUNT OF MONEY AND SOURCE:

<u>City Area</u>	<u>New Parking Rate per Hour</u>
Downtown	\$2.00
Harbor East	\$2.00
Fells Point	\$2.00
Federal Hill	\$2.00
Mount Vernon	\$2.00

Revenue - 2075-000000-2320-502400-402530

BACKGROUND/EXPLANATION:

Pursuant to Article 31, §7-8 of the Baltimore City Code, subject to the approval of the Board, the Director of the Department of Transportation may set the rates for any parking meters.

The Department and the Parking Authority believe that parking meter rate changes are needed and warranted in certain neighborhoods at this time.

Parking meters are parking control devices designed to help create turnover in on-street parking spaces so that short-term parkers, such as business patrons and visitors to the City, can more easily and quickly find a place to park. In order to be effective, parking meters must have hourly parking rates that help accomplish turnover of parking spaces. The parking meter rates must be high enough, in relation to off-street parking rates, to drive longer-term parkers (i.e. commuters and others who park all day or nearly all day) to off-street parking garages and lots.

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Transportation - cont'd

Over the past several decades, parking meter rates have not kept pace with off-street parking rates in many areas of the City, so it is often less expensive to park all day on-street (and "feed" the parking meter) than to park in a nearby parking garage or lot. As a result, on-street parking spaces do not turn over frequently, and the negative effects of this situation are many:

- Business patrons and visitors to attractions in the City are not able to find on-street parking for short-term visits. This creates the perception that "parking is a problem" in the City, and may deter people from driving into the City to patronize businesses, restaurants, theaters, and other attractions and, as a result, hurts those businesses and attractions.
- As drivers circle City blocks looking for on-street parking spaces that are increasingly unavailable due to low turnover, City traffic becomes increasingly congested. This increased traffic congestion has the additional negative effect of producing more air-polluting auto emissions.
- When on-street parking spaces are less available, many more instances of double-parking result. Double-parking exacerbates traffic congestion, creates unsafe conditions for motorists, pedestrians, and bicyclists, and delays the responses of emergency vehicles.

Many other cities in the United States have adjusted their parking meter hourly rates in their most congested areas over the past several years in order to address issues of low on-street parking space turnover. Those cities include the following:

- Philadelphia - between \$2.00 per hour and \$3.00 per hour
- Washington, DC - \$2.00 per hour
- Pittsburgh - \$2.00 per hour
- New York City - \$2.50 per hour
- Chicago - between \$2.50 per hour and \$4.25 per hour
- Los Angeles - \$4.00 per hour
- San Francisco - between \$2.00 per hour to \$3.50 per hour

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Transportation - cont'd

The request to adjust the rates is based on the recommendation of the Parking Authority of Baltimore City.

The Board of Directors of the Parking Authority has reviewed the parking meter rate recommendations, and recommends approval.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Transportation - Traffic Impact Study Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic impact study (TIS) agreement with WV Urban Development, LLC. The period of the agreement is effective for 60 business days after the initial payment is made, unless the parties agree in writing that additional time is needed.

AMOUNT OF MONEY AND SOURCE:

\$92,534.94

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 06-345, approved on November 11, 2006, requires a TIS before permits may be approved for projects, as determined by the Director of the Department of Transportation.

Under the terms of this agreement, a TIS for the Anderson Development at 115 W. 25th Street which will include 246,100 GSF of retail, 60 residential apartments and 1094 parking spaces. The anticipated cost of the TIS will be covered under Project No. 1059 On Call agreement, approved by the Board on December 12, 2007, however the payment will be made by WV Urban Development, LLC.

MBE/WBE PARTICIPATION:

N/A

(The traffic impact study agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

TRAVEL REQUESTS

Mayors Office of Government Relations

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. Janelle Mumme	MD Municipal Conference League Ocean City, MD June 27 - 30, 2010 (Reg. \$569.00)	General Funds	\$1,526.00

Health Department

2. Deborah Hammond	Strategic National Stockpile Summit Atlanta, GA July 26 - 29, 2010	City Readiness Initiative	\$ 926.13
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Fire Department

3. Lloyd R. Carter	Lecture Visit Changzhou, Jiangsu People's Republic of China May 25 - June 4, 2010	People's Republic of China	\$ 0.00
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Mr. Lloyd R. Carter has been invited to give a series of lectures at the Changzhou Medical Emergency Center and to discuss the possibilities for future cooperative activities between the People's Republic of China and the City of Baltimore. All expenses for this trip will be paid by the People's Republic of China.

Department of Law

4. David E. Ralph	Int'l. Municipal Lawyers Assoc. Top 50 Meeting Dallas, TX June 4 - 6, 2010	General Funds	\$ 934.00
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AGENDA

BOARD OF ESTIMATES

5/26/10

Baltimore Development Corporation - Local Government Resolution

The Board is requested to approve and authorize execution of the following local government resolution.

The listed organization is applying to the State of Maryland's Community Investment Tax Credits (CITC) Program. A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. FELLS POINT MAIN STREET	\$15,000.00 (CITC)

The funds will be used to support the placement of a Public Ally who would be a Community Outreach Coordinator, working with the Fells Point Main Street committees, small businesses, residents, program staff and Board to accomplish their goals and objectives.

AGENDA

BOARD OF ESTIMATES

5/26/10

Sheriff Department - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the Cal Ripken, Sr. Foundation (CRSF). The period of the grant award is January 1, 2010 through December 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$18,000.00

BACKGROUND/EXPLANATION:

The CRSF is funded by the Office of Juvenile Justice and Delinquency Prevention, and the Maryland Governor's Office of Crime Control and Prevention, under grant number BJRA-2009-1120. This grant supports the Sheriff's Department "Badges for Baseball Program." The Badges for Baseball Program was created to partner local law enforcement with area youth to provide mentorship and healthy choices. The program also teaches leadership and sportsmanship through learning objectives that are taught at the baseball camps. This is a unique program that will use funding provided by the CRSF. The CRSF hopes the learning objectives that are taught; along with the teamwork sessions presented will help build the character of its participants while fostering a safe environment to play baseball. The program will measure the behavioral changes in youth participants because of their participation in the program. The funds will be used to support part time personnel and the purchase of supplies and equipment.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

5/26/10

Bureau of Water - Expenditure of Funds
& Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay the Susquehanna River Basin Commission.

AMOUNT OF MONEY AND SOURCE:

\$11,590.00 - 2071-000000-5520-397920-603026

BACKGROUND/EXPLANATION:

The BW&WW contracted with Patton Harris Rust and Associates (PHR+A) to determine the water resources necessary to sustain the water system through the year 2050. The PHR+A determined that the availability of an additional 60 MGD will be required to meet projected demands in 2050. Currently during drought the City utilizes the Susquehanna River to supplement the water drawn from Baltimore's three raw water reservoirs.

The 2001 settlement agreement between the City and the Susquehanna River Basin Commission limits withdrawals from the river to 64 MGD during low river flow. In order to meet the 2050 demands the BW&WW is submitting an application to the commission requesting authorization to withdraw 124 MGD during low flow conditions in the Susquehanna River. The review of this request will initially cost the City \$11,590.00. The Susquehanna River Basin has indicated that based on their initial findings they may require additional funds to cover a more extensive review.

APPROVED FOR FUNDS BY FINANCE

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

The Board is requested to
approve award of
the formally advertised contracts
listed on the following pages:

53 - 58

to the low bidder meeting specifications,
or reject bids on those as indicated
for the reasons stated.

In connection with the Transfers of Funds,
reports have been requested
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

AGENDA

BOARD OF ESTIMATES

5/26/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1.	TR 10022, Curb Repairs Citywide	M. Luis Construction Co., Inc.	\$188,514.00
	MBE:	Fallsway Construction Co., LLC	\$10,000.00 5.30%
		AJO Concrete Construction Co., Inc.	20,000.00 10.61%
			\$30,000.00 15.91%
	WBE:	Rowen Concrete, Inc.	\$ 5,000.00 2.65%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$200,000.00	9950-902465-9509	
State Constr. Loan	Constr. Res. Curb Repairs	
16,791.68	" "	
MVR		
\$216,791.68		
\$188,514.50	-----	9950-904653-9508-6
		Struc. & Improv.
18,851.45	-----	9950-904653-9508-5
		Inspections
9,425.73	-----	9950-904653-9508-2
\$216,791.68		Contingencies - Citywide Curb Repairs

This transfer will provide funds to cover the costs associated with the award of TR 10022 to M. Luis Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

5/26/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

3.	WC 1164, Towson Finished Water Reservoir Cover & Miscellaneous Repairs	The Whiting-Turner - Contracting Co., Inc.	\$18,393,000.00	
	MBE: Superior Reinforcing, Inc.		\$1,760,000.00	9.57%
	Horton Mechanical Contractors, Inc.		<u>3,262,500.00</u> \$5,022,500.00	<u>17.74%</u> 27.31%
	WBE: Janis Rettaliata Huber Welding Ser- vices, LLC		\$ 15,000.00 300,000.00	.08% 1.63%
	Moisture Proof & Masonry, Inc.		<u>425,000.00</u> \$ 740,000.00	<u>2.31%</u> 4.02%

MWBOO FOUND VENDOR IN COMPLIANCE.

4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT'S</u>
\$14,912,014.39 Baltimore Co.	9960-907713-9558- 200001 - Constr. Res. - Towson Finished Water Reservoir Cover	
9,366,745.61 Water Revenue Bonds	" "	
<u>\$24,278,760.00</u>		

AGENDA

BOARD OF ESTIMATES

5/26/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT'S</u>
<u>Bureau of Water & Wastewater - cont'd</u>		
\$ 1,839,300.00	-----	9960-903709-9557-2 Extra Work
1,839,300.00	-----	9960-903709-9557-3 Design
1,103,580.00	-----	9960-903709-9557-5 Inspection
18,393,000.00	-----	9960-903709-9557-6 Construction
<u>1,103,580.00</u>	-----	9960-903709-9557-9 Administrative
\$24,278,760.00		

This transfer will provide funds to cover the costs associated with the award of WC 1164, Towson Finished Water Reservoir Cover.

Department of Recreation & Parks

5.	RP 07825, Roosevelt Park Site Improvement	Bensky Construction Co., LLC	\$576,000.00
	MBE: Priority Construction Corp.	\$105,000.00	18.22%
	WBE: William T. King, Inc. McCall Trucking, Inc.	\$ 16,900.00 <u>6,435.00</u>	2.93% <u>1.12%</u>
		\$ 23,335.00	4.05%

AGENDA

BOARD OF ESTIMATES

5/26/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT'S</u>
<u>Department of Recreation & Parks - cont'd</u>		

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$182,000.00 State	9938-913001-9475 Res. - Unallotted	
363,000.00 State	9938-902725-9475 Res. - Roosevelt Park Master Plan	
27,000.00 Rec. & Pks. <u>23rd Series</u> \$572,000.00	9938-902668-9475 Res. - Park Perimeter Improv.	
\$182,000.00	-----	9938-901694-9474 Active - Roosevelt Park Master Plan
<u>390,000.00</u> \$572,000.00	-----	9938-901725 Active - Roosevelt Park Master Plan

The transfer will provide funds to cover the costs associated with the award of RP 07825 to Bensky Construction Co., Inc.

AGENDA

BOARD OF ESTIMATES

5/26/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation & Parks

7. RP 10809, Patter- Machado Construction Co., \$122,697.55
 son Park Entrance Inc.
 at Patterson Park
 Avenue & Baltimore
 Street

MBE: M & F Contracting Co. \$27,500.00 22.41%
WBE: McCall Trucking, Inc. \$ 7,800.00 6.36%

MWBOO FOUND VENDOR IN COMPLIANCE.

A LETTER OF PROTEST WAS RECEIVED FROM MIRABILE CONSTRUCTION COMPANY.

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$124,000.00	9938-902668-9475	9938-901668-9474
State	Reserve - Park Perimeter Improv.	Active - Park Perimeter Improv.

This transfer will provide funds to cover costs associated with the award of RP 10809, Patterson Park Entrance at Patterson Park Avenue and Baltimore Street to Machado Construction Co., Inc.

Bureau of Purchases

9. B50001439, PPE National Safety Supply, \$ 20,000.00
 Ensembles & Inc.
 Tactical Face Fisher Scientific 550,000.00
 Mask Breathing Hagemeyer North America 110,000.00
 Systems \$680,000.00

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

5/26/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Purchases

10. B50001206, Food Service for Eating Together in Balti- more Program	Germain Holdings, LLC d/b/a Overlea Caterers, Inc.	\$1,536,150.00
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MBE: Britts's Food Transport 12.00%

WBE: Shalom Catering Corp. 7.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

11. B50001426, Furnish & Deliver Authenic Korean Meals	T & J Jeong	\$ 55,100.00
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MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of General Services - Alley Gating Lease

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an alley gating lease with the Midtown Special Benefits District, Inc. The period of the agreement is effective upon Board approval for five years with four 5-year renewal options.

AMOUNT OF MONEY AND SOURCE:

Midtown Belvedere Special Benefits District will be solely responsible for all costs and fees for this project.

BACKGROUND/EXPLANATION:

The Midtown Special Benefits District, Inc. is proposing to gate four alley ways in accordance with the Alley Gating Ordinance and procedures. The gates will provide a safer and more secure environment for the neighbors. A public hearing was held and there were no objections to the gating of the alleys from the agency or property owners.

The Police and Fire Departments affirmatively supported the project and after the conclusion of the hearing, the application was approved. A lease is required under the Alley Gating Ordinance.

The Space Utilization Committee approved the alley gating lease on May 18, 2010.

(The alley gating lease has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Parking Authority (PABC) - Maintenance Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a maintenance agreement with CALE Parking Systems USA, Inc.(CALE). The period of the agreement is April 1, 2010 through March 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$ 7,112.00 - 2075-000000-5800-408700-607001 (FY2010)
78,232.00 - 2076-000000-2320-252800-603050 (FY2011 - 2015)
\$85,344.00

BACKGROUND/EXPLANATION:

On July 19, 2006 the Board approved an agreement for Pay-and-Display Parking Stations with CALE. Subsequent amendments were approved October 17, 2007, July 30, 2008, April 8, 2009, and February 17, 2010. The agreement for Pay-and-Display Parking Stations allowed the City, through the PABC, to purchase and install 720 multi-space meters (EZ Park Meters) throughout the City. The benefits associated with these meters have been recognized by the City's agencies, citizens, businesses and visitors.

The maintenance of EZ Park Meters had been performed by CALE until May of 2009 when the City's Meter Shop was provided an opportunity to demonstrate its ability to perform the required repair service and preventive maintenance on EZ Park Meters. The City's Meter Shop has been performing repair and maintenance services for the past 11 months and their service level has been evaluated during that time. The service level has been unsatisfactory and resulted in the need to return the care and maintenance of the EZ Park Meters to CALE.

AGENDA

BOARD OF ESTIMATES

5/26/10

PABC - cont'd

This maintenance agreement will ensure that the success of the EZ Park program will continue by requiring regular preventive maintenance on EZ Park meters, tracking repair alarms and/or complaints, and requiring response times by CALE technicians when meters require repairs.

CALE meters are meeting expectations and the PABC believe that this maintenance agreement is in the best interest of the City. As a result of the EZ Park meter program, annual parking meter revenues have increased by \$3,500,000.00.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The maintenance agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Police Department - Agreement and Grant Award Agreements

The Board is requested to approve and authorize execution of the agreement and the grant award agreements.

AGREEMENT

1. **UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE** **\$121,350.00**

Account: 6000-611210-2020-218500-603026

The University of Maryland University College (University) will develop and deliver an undergraduate Criminal Justice Leadership Certificate Program for approximately 23-28 program is effective upon Board approval for 28 weeks.

It is hereby certified, that the above requirement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the equipment and/or service is recommended.

AUDITS REVIEWED AND HAD NO OBJECTION.

GRANT AWARD AGREEMENTS

2. **MARYLAND EMERGENCY MANAGEMENT AGENCY (MEMA)** **\$ 8,395.26**

Account: 4000-435510-2010-683700-600000

The Department has received a grant award from the U.S. Department of Homeland Security, MEMA, for the 2009 Citizen Corps Program. Under the terms of this grant agreement, the funds will allow the program to bring community and government leaders together to coordinate the involvement of community members in emergency preparedness, planning, mitigation, response, and recovery. This includes supporting the Certified Emergency Response Team program.

AGENDA

BOARD OF ESTIMATES

5/26/10

Police Department - cont'd

The eligible activities will include planning, outreach, training, exercises, organization, equipment, and personnel. The period of the agreement is August 1, 2009 through April 30, 2012.

3. **MARYLAND EMERGENCY MANAGEMENT** **\$ 321,221.00**
AGENCY (MEMA)

Account: 4000-435610-2010-683800-600000

The Department has received a grant award from the U.S. Department of Homeland Security, MEMA, for the 2009 Metropolitan Medical Response System. Under the terms of this grant agreement, the funds will be used to enhance the local medical incident management's ability to coordinate and respond to a mass casualty event during the crucial first hours, until significant external resources arrive and become operational. The eligible activities will include planning, training, exercises, equipment, and personnel. The period of the agreement is August 1, 2009 through April 30, 2012.

4. **MARYLAND EMERGENCY MANAGEMENT** **\$2,056,926.00**
AGENCY (MEMA)

Account: 4000-435610-2010-683900-600000

The Department has received a grant award from the U.S. Department of Homeland Security, MEMA, for the 2009 State Homeland Security Program. The 2009 State Homeland Security Program (SHSP) is a core assistance program that provides funds to build capabilities at the State and local levels. Under the terms of this grant agreement, the funds will be used for the SHSP activities that support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to terrorism. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. The period of the agreement is August 1, 2009 through April 30, 2012.

AGENDA

BOARD OF ESTIMATES

5/26/10

Police Department - cont'd

Item Nos. 2-4 are late because notification of the awards was recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

(The agreement and the grant award agreements have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Language Line Services by Expenditure Authorization Order. The invoices are for April 30, 2009 through February 28, 2010.

AMOUNT OF MONEY AND SOURCE:

\$7,456.00 - 1001-000000-2040-219800-603026

BACKGROUND/EXPLANATION:

Language line communication services are critical to the day-to-day operations of the Department. Language Line Services provides a discreet tool for Departmental administration and connectivity for public safety applications to the officers and the public. Additionally, this circuit is used to assist the Department with language barriers in various locations for business and investigative purposes.

This should be the final payment made by the Department as this account is being taken over by Language Links. A Purchase Order (PO) for Language Links has been secured. Between the securing of the PO for Language Links, Language Line Services was used inadvertently.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

AGENDA

BOARD OF ESTIMATES

5/26/10

Police Department - Grant Adjustment Notice (GAN)
for No-Cost Extension

ACTION REQUESTED OF B/E:

The Board is requested to approve a GAN for a no-cost extension from the Governor's Office of Crime Control and Prevention (GOCCP). The GAN extends the period of the grant award through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

No additional funds are requested.

BACKGROUND/EXPLANATION:

This GAN for a no-cost extension is for the Department's Crime Laboratory Training/Accreditation for the FY 2008 Paul Coverdell Forensic Sciences Improvement Grants program.

On March 18, 2009, the Board approved a grant award agreement in the amount of \$61,035.00 to fund the Department's Crime Laboratory Training/Accreditation. Subsequently, a no-cost extension was approved by the GOCCP extending the grant from September 30, 2009 through February 28, 2010. An additional no-cost extension was approved by the GOCCP extending the grant award from February 28, 2010 through June 30, 2010. This extension will allow the current award cycle to end on June 30, 2010 in order to expend the funds. The funds will be used to enhance the knowledge and expertise of 27 members through professional training sessions, on-site and throughout the country.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AGENDA

BOARD OF ESTIMATES

5/26/10

Police Department - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Mr. Gavin D. Way, Data Analyst. The period of the agreement is June 1, 2010 through August 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$6,500.00 - 4000-452208-2240-243501-603018 (\$13.00 per hour)

BACKGROUND/EXPLANATION:

On October 10, 2007 the Board approved a grant award from the U.S. Department of Justice Programs, Bureau of Justice Assistance for the FY07 Edward Byrne Memorial Justice Assistance Grant (JAG III) in the amount of \$1,194,834.00, for the period October 1, 2006 through September 30, 2010.

Mr. Way will be hired to work on a part-time basis performing GIS mapping. Mr. Way will not receive benefits, and the Department will not withhold FICA or taxes of any type, or issue a W-2. His services will include analyzing data toward conducting targeted enforcement of violent offenders, gang suppression efforts, and interdiction initiatives.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(The consultant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

Police Department - Payment of Back Salary

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payments of back salary for Ms. Latarsha L. Pompey-Tshamba.

AMOUNT OF MONEY AND SOURCE:

\$91,034.08 - 1001-000000-2000-195600-601062

BACKGROUND/EXPLANATION:

On April 5, 2010, pursuant to arbitration it was determined that Ms. Pompey-Tshamba was entitled to back pay.

The back pay represents the amount of salary that Ms. Pompey-Tshamba would have earned for the period May 22, 2008 through April 5, 2010.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/26/10

Bureau of the Budget & - Ratification
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to ratify advertisements in The Baltimore Sun and Afro American Newspapers. The Board is also requested to authorize issuance of a Purchase Order not to exceed \$38,713.60.

AMOUNT OF MONEY AND SOURCE:

\$ 8,348.00	Tax Rate Advertisement	Baltimore Sun Newspaper
15,365.00	Ordinance of Estimates	" "
15,000.00	Ordinance of Estimates	The Afro American Newspaper
<u>\$38,713.60</u>	- 1001-000000-1220-145500-603008	

BACKGROUND/EXPLANATION:

The advertisements were inadvertently procured before appropriate authorization was requested.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended. The above amount is the City's estimated requirement; however, the vendor shall supply the City's entire requirement, be it more or less.

APPROVED FOR FUNDS BY FINANCE

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Planning - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Downtown Partnership of Baltimore, Inc. (DPOB). The period of the agreement is effective upon Board approval until final receipt of an Open Space Master Plan, but no later than November 1, 2010.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 9905903009-9188-000000-703032

BACKGROUND/EXPLANATION:

The grant agreement will establish the terms and conditions under which the Department will grant funds to the DPOB to produce a comprehensive Open Space Master Plan (Master Plan). The Master Plan will assess current downtown open space conditions, identify constraints and opportunities, and recommend enhanced linkages to the Inner Harbor and other neighboring communities. The Master Plan will also develop a strategy to create an identifiable open space network and recommend a phasing course for implementation. Sustainable design features, safety through environmental design and ease of maintenance are identified as top priorities. Public and private opportunities will be identified as top priorities and initial cost estimates and concepts will be prepared.

APPROVED FOR FUNDS BY FINANCE

(The grant agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL MATTERS

* * * * *

The Board is requested to approve
all of the Personnel matters
listed on the following pages:

72 - 85

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved
by the Law Department as to form and legal sufficiency.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. CLAUDIA LEMUS	\$12.83	\$24,452.00

Account: 4000-426210-3110-306901-601009

Ms. Lemus will continue to work as an Office Assistant II for the Montgomery County Personal Care Program. Her duties will include but are not limited to the preparation of letters, memos and other correspondence. Ms. Lemus will also be responsible for the setup and maintenance of the office database, assembling data for narrative and statistical reports as well as the creation and update of spreadsheets, maintaining files, answering telephones and directing calls to the appropriate staff. The period of the agreement is July 1, 2010 through June 30, 2011.

2. CHARLES M. MASON	\$13.00	\$20,280.00
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Account: 4000-423410-3110-306700-601009

Mr. Mason will continue to work as a Volunteer Recruiter/Coordinator for the RSVP Program. His duties will include but are not limited to the developing and implementing of volunteer recruitment activities, helping to organize volunteer projects and aiding in the coordination of services. Mr. Mason will also support the RSVP Advisory Council, represent the Director in the Community at recruitment activities, serve as a representative of RSVP in several collaborative partnerships on civic activities having a direct impact on improving the lifestyles for seniors and retirees. He will also serve as a liaison between the RSVP office, volunteers and volunteer stations and assist with completing volunteer reports. The period of the agreement is July 1, 2010 through June 30, 2011.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
3. JOHN LAWS NICKENS, D.D.S	\$60.00	\$78,000.00

Account: 1001-000000-3030-271993-601009

Dr. Nickens will continue to provide general dentistry procedures, i.e. routine oral surgery, restorative and periodontal treatment, prosthetics and preventative care for the Eastern Dental Clinic serving children and medically compromised adults. The period of the agreement is July 1, 2010 through June 30, 2011.

4. DEVELLEN BENNETT	\$16.71	\$31,846.00
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Account: 4000-426210-3110-306901-601009

Ms. Bennett will continue to work as a Program Assistant I for the Montgomery County Personal Care Program. Her duties will include but are not limited to completing Personal Care Provider applications which include processing them for fingerprints and criminal background checks, coordinating provider number request process from the Department of Health and Mental Hygiene which entails frequent follow-up communication, maintaining a confidential file and current list of all providers with valid provider numbers, disseminating the same to the nursing supervisor and case monitors, and verifying service contracts for compliance with DHMH Personal Care regulations. Ms. Bennett will also initiate and maintain data entry on all receipts and providers, and forward written notification to providers if terminated from assigned case or the program. The period of the agreement is July 1, 2010 through June 31, 2011.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
5. BERNARD L. CONAWAY	\$15.60	\$28,392.00

Account: 6000-624011-3030-273296-601009

Mr. Conaway will serve as a Patient Care Coordinator. He will monitor and provide follow-up assistance of participation within the GRAMS*Program (i.e., Senior Adult Dental Initiative). He will provide assistance to older adults seeking dental services and monitor patient participation within the Ryan White Program. He will provide program linkages to agencies that refer to the dental clinic and program information and referral assistance to community groups and organizations. He will also aid in the redevelopment and facilitation of the program's Consumer Advisory Board and assist the program manager in obtaining and compiling data for program surveys, semi-annual and annual reports. The period of the agreement is July 1, 2010 through June 30, 2011.

6. PHYLLIS N. COLEY	\$25.00	\$13,000.00
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Account: 4000-422710-3080-294000-601009

Ms. Coley will serve as an Entrepreneurial Specialist for the Carrera West Young Executives Program. She will assess and analyze participant's job readiness, academic planning, and goal orientation. She will also develop and facilitate entrepreneurial sessions that are consistent with school's identified objectives for participants. She will also organize and conduct a weekly job club that includes a stipend for program participants, which focuses on learning about financial management and banking and provide special individual employment counseling assistance. The period of the agreement is July 1, 2010 through June 30, 2011.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
7. MOSES WIGGINS	\$25.00	\$18,000.00

Account: 6000-422711-3080-294000-6010009

Mr. Wiggins will work as a Building Repairer at the Healthy Teens and Young Adults Health Center. His duties will include but are not limited to painting, carpentry, electrical, plumbing work and the repairing of windows. The period of the agreement is July 1, 2010 through June 30, 2011.

8. JAMIKA L. YOCHIM	\$40.00	\$72,800.00
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Account: 6000-624011-3030-273294-601009

Ms. Yochim will serve as a Clinical Dental Hygienist for the Oral Health Program. Her duties will include, but are not limited to providing diagnostic, preventive and periodontal dental care to clinic patients and outreach patients. She will also provide oral health education to clinic patients, outreach participants, participant family members and facilities staff. She will serve as a patient referral source for clinic services, participate and monitor outreach activities and outcomes, and develop a program protocol in accordance with services provided in the overall program organization and scope. The period of the agreement is July 1, 2010 through June 30, 2011.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
9. LaTONYA GARDNER	\$11.91	\$22,698.00

Account: 4000-426210-3110-306901-601009

Ms. Gardner will serve as an Office Assistant I for the Montgomery County Personal Care Program. She will be responsible for processing personal care provider invoices, verifying information for accuracy and completeness; and checking the providers eligibility status for electronic billing with Medical Assistance recipient's record. She will input pay request information submitted on invoices; initial detail summary checklist prior to transmittal, file invoices and provider records when the transmittal is completed and verified through download, and answer inquiries concerning electronic billing, answer telephones, and refer calls and visitors to proper stations. The period of the agreement is July 1, 2010 through June 30, 2011.

10. FLORA CALDWELL-DAUGHTRY	\$16.00	\$19,200.00
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Account: 4000-425510-3110-306700-601009

Ms. Caldwell-Daughtry, a retiree, will serve as an Accounting Assistant II for the Adult and Geriatric Health Services. She will be responsible for reviewing all billing invoices for accuracy and processing payment, maintaining the database of billing information, tracking recording incoming revenue, and collecting and compiling data for statistical reports. The period of the agreement is July 1, 2010 through June 30, 2011.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
11. RACHAEL G. POWELL	\$13.73	\$26,166.64

Account: 4000-426210-3110-306901-601009

Ms. Powell will serve as an Office Assistant III for the Montgomery County Personnel Care Program. She will be responsible for processing referral information from other agencies, hospitals, and the general public for persons interested in receiving personal care services. She will also monitor the intake process, complete intake forms, and forward this information to the Nursing Supervisor. She will update intake and referral files, compile monthly statistical reports on intake and referral information. The period of the agreement is July 1, 2010 through June 30, 2011.

12. Create the following 5 positions:

34512 - Research Analyst II
Grade 111 (\$41,700.00 - \$60,500.00)
Job Numbers to be determined by BBMR

Cost: \$299,227.00 - 4000-427709-3040-278101-601001

13. Reclassify the following position:

Job Number 3110-45828

From: 31501 - Program Compliance Officer I
Grade 087 (\$36,674.00 - \$44,331.00)

To: 31502 - Program Compliance Officer II
Grade 110 (\$40,000.00 - \$56,800.00)

Cost: \$3,836.00 - 4000-426209-3110-306800-601001

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
14. ALLAN D. CARREIRA	\$32.50	\$67,600.00

Account: 4000-435210-2250-670002-601009

Mr. Carreira will continue to work as a Court Operations Specialist. He will be responsible for tracking and updating all felony gun cases for GunStat, overseeing the Civil Citation Pilot Program, and reviewing and analyzing the Criminal Citation Program, working extensively with Civil and criminal citations. In addition, Mr. Carreira will assist the Baltimore Police with warrant projects, track failure to appear cases, and conduct court and case disposition research. The period of the agreement is June 1, 2010 through May 31, 2011.

Comptroller's Office

15. FRED WRIGHT	\$17.29	\$ 32,967.00
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Account: 1001-000000-1300-157300-601009

Mr. Wright, retiree, will continue to work as a Special Assistant. He will be responsible for providing for the safety and well-being of the Comptroller and escorting the Comptroller to meetings and public events, as requested and required. In addition, Mr. Wright will supervise the maintenance of vehicles assigned to the Comptroller and process in a timely manner, all reports required by the Bureau of General Services and other agencies requesting information regarding vehicles assigned to the Comptroller; deliver Citations and Resolutions to constituents; and perform administrative duties in the Comptroller's Office. The period of the agreement is effective upon Board approval for one year.

THE COMPTROLLER'S OFFICE IS REQUESTING A WAIVER OF THE SALARY CAP AND THE NUMBER OF HOURS WORKED AS OUTLINED IN THE ADMINISTRATIVE MANUAL 212-1.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Circuit Court</u>		
16. LAUREN ARMSTRONG	\$30.89	\$ 58,900.00
17. JASON GREENBERG	\$30.89	\$ 58,900.00

Account: 5000-544410-1100-117000-601009

Ms. Armstrong and Mr. Greenberg will each work as an Assistant Counsel for the Civil Division. They will be responsible for reviewing motions and making recommendations in a wide variety of civil non-domestic cases, performing legal research, and drafting opinions and orders, etc. The period of the agreement is May 27, 2010 through May 26, 2011.

Department of General Services

18. CHARLES H. RIEMER	\$10.00	\$ 12,000.00
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Account: 1001-000000-1930-192600-601009

Mr. Riemer, retiree, will continue to work as a Building Repairer. He will be responsible for assisting the Mayor's Office with building and maintenance set-ups, breakdown and clean up of all events within City Hall, as well as making repairs, replacing lighting fixtures, and handling all plumbing issues. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Department of Public Works

19. Reclassify the following two positions:

Job No. 5150-47642

a. From: 52985 - Supervisor of Boarding and Grounds
Maintenance
Grade 089 (\$39,745.00 - \$48,257.00)

To: 53815 - Solid Waste Supervisor,
Grade 089 (\$39,745.00 - \$48,257.00)

Job No. 5150-15359

b. From: 52985 - Supervisor of Boarding and Grounds
Maintenance
Grade 089 (\$39,745.00 - \$48,257.00)

To: 53815 - Solid Waste Supervisor
Grade 089 (\$39,745.00 - \$48,257.00)

There are no additional costs associated with this action.

Commission on Aging and Retirement Education

	<u>Hourly Rate</u>	<u>Amount</u>
20. KATHY DEAVERS	\$ 7.25	\$2,610.00

Account: 4000-493410-3250-656900-601009

Ms. Deavers will work as a Kitchen Aide for the Zeta Senior Center. Her duties will include but are not limited to setting-up and breaking down the kitchen and dining area for breakfast and lunch, checking food for appropriate temperature, making sure food products are properly stored, and stocking the kitchen for the next day. The period of the agreement is June 1, 2010 through September 30, 2010.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
<u>CARE</u> - cont'd		
21. ANNIE RICKS	\$ 8.00	\$ 2,880.00

Account: 4000-439410-3250-656900-601009

Ms. Ricks will work as a Food Service Manager for the Zeta Senior Center. Her duties will include but are not limited to maintaining paperwork, meal counts, collecting funds for ordering supplies, and preparing daily reports via the Touch Screen System. The period of the agreement is June 1, 2010 through September 30, 2010.

Environmental Control Board (ECB)

22. PATRICIA D. WELCH	\$50.00	\$30,000.00
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Account: 1001-000000-1170-138600-601009

Ms. Welch will continue to work as a Hearing Officer. Her duties will include but are not limited to conducting hearings to make preliminary determinations as to whether citations issued by City enforcement officers comply with the Code, the ECB rules and relevant court decisions. She will also record all hearings using a tape recorder and tapes and complete a Disposition Sheet and present it to the Executive Director of the ECB at the end of each hearing. The period of the agreement is effective upon Board approval for one-year.

Department of General Services

23. Reclassify the following position:

From: 72112 - Engineer II
Grade 113 (\$46,700.00 - \$65,500.00)

To: 42221 - Construction Project Supervisor
Grade 115 (\$51,000.00 - \$72,200.00)

Costs: \$5,084.00 - 3001-000000-1910-192200-601001

This position action will not be effective until July 1, 2010.

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Department of Human Resources

24. Abolish the following four positions:

All positions are in Grade 999 (\$1-\$99,999.00)

01210 - Planner 1

01211 - Planner 2

01214 - Clerical Service Employee 1

01215 - Clerical Service Employee 2

There are no costs associated with this action.

Department of Housing and Community Development

25. Reclassify the following position:

Job No. 6050-48440

From: 31501 - Program Compliance Officer 1
Grade 087 (\$36,674.00 - \$44,331.00)

To: 31502 - Program Compliance Officer 11
Grade 110 (\$40,000.00 - \$56,800.00)

Costs: \$5,402.00 - 4000-486300-6050-578500-601001

Enoch Pratt Free Library

26. Reclassify the following position:

Job No. 4530 - 1591

From: 00657 - Librarian II
Grade 090 (\$41,438.00 - \$50,364.00)

To: 00659 - Library Supervisor II
Grade 115 (\$51,000.00 - \$72,200.00)

Costs: \$3,819.00 - 1001-000000-4530-348600-601001

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL

Fire Department - Administrative Correction

27. Reclassify the incumbent employees in their current Positions:

Job Nos. 2120-13107 and 2100-33977

From: 10084 - Fire Operations Aide
Grade 336 (\$35,284.00 - \$56,748.00)

To: 41229 - Fire Operations Aide
Grade 336 (\$35,284.00 - \$56,748.00)

The Department of Human Resources requested and received Board of Estimates approval to create the new classification of Fire Operations Aide in the Civil Service on October 28, 2009. However, by error, the two incumbents in the positions were not concurrently moved to the new job classification title in accordance with Bulletin 1.

Health Department

28. Adjust the hourly pay rates for the following classes:

	Job Code	Class Title	Grade	Hiring Level	Full Performance Level	Experienced Level	Senior Level
From:	10221	School Health Aide	32	\$12.65	\$12.88	\$13.51	N/A
To:				\$13.28	\$13.52	\$14.19	N/A
From:	10222	Medical Office Asst.	33	\$13.83	\$14.18	\$15.69	\$15.94
To:				\$14.52	\$14.89	\$16.47	\$16.74

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AGENDA

BOARD OF ESTIMATES

5/26/10

Health Department - cont'd

From:	10223	Licensed	34	\$16.28	\$16.87	\$18.59	N/A
		Pract. Nurse					
To:				\$17.09	\$17.71	\$19.52	N/A
From:	10224	Community	35	\$23.50	\$26.44	\$27.10	\$27.78
		Health Nurse					
		1					
To:				\$24.68	\$27.76	\$28.46	\$29.17
From:	10225	Community	36	\$27.67	\$30.24	\$31.00	\$31.77
		Health Nurse					
		II					
To:				\$29.05	\$31.75	\$32.55	\$33.36
From:	10226	Nurse	37	\$32.32	\$35.20	\$36.08	\$36.98
		Practitioner					
To:				\$33.94	\$36.96	\$37.88	\$38.83

Costs: \$3,153.35 - 6000-624910-3100-296910-601002

The Department of Human Resources has completed a compensation study of the Health Department's request to increase hourly pay rates for its six classes that have positions that perform summer work in the City's public schools. As summer work is considered temporary work, the six classes do not have union representation or benefits attached to them. This proposed increase will permit the pay of these temporary classes to maintain their occupational competitiveness with their 10-month counterparts in the City Union of Baltimore, Local 558 and Local 44 unions that received salary increments between Fiscal Years 2009 and 2010.

Department of Finance

	<u>Hourly Rate</u>	<u>Amount</u>
29. BRIAN L. WINFIELD	\$15.24	\$29,049.00

Account: 1001-000000-1480-166400-601009

Mr. Winfield will continue to work as a License Inspector for the Licensing/Business Tax Unit. His duties include

AGENDA

BOARD OF ESTIMATES

5/26/10

PERSONNEL - cont'd

but are not limited to conducting City-wide on-site inspections of gas stations, pawnbrokers, open-air garages, massage parlors, theatres, skating rinks, bars, clubs, restaurants, movie houses, and amusement arcades. Mr. Winfield will also prepare reports for inspected establishments noting licenses displayed and violations of Article 15 of the Code, review inspection reports with the supervisor to explain work problems, discrepancies and hazards as well as conducting additional inspections of establishments in violation of licensing codes to ensure compliance, and maintain files and records of inspection reports. The period of the agreement is May 27, 2010 through May 26, 2011.

Department of Housing and Community Development

30. a. Create the following new class:

33547 - Community Marketing Outreach Officer
Grade 112 (\$44,300.00 - \$62,600.00)

b. Create the following eight positions:

33102 - Database Specialist
Grade 114 (\$48,600.00 - \$68,600.00)
1 position

33547 - Community Marketing Outreach Officer
Grade 112 (\$44,300.00 - \$62,600.00)
4 positions

31100 - Administrative Coordinator
Grade 087 (\$36,674.00 - \$44,331.00)
1 position

10171 - Division Chief I
Grade 943 (\$51,200.00 - \$79,600.00)
2 positions

Cost: \$462,358.00 - 1001-000000-5820-411000-601001
53,977.00 - 5000-585110-5750-648700-601001
\$516,335.00

The job numbers for the newly created positions will be assigned by the Bureau of Budget and Management Research.

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|---|--|-------------|---------|
| 1. | <u>NATIONAL CAPITAL INDUSTRIES, INC.</u> | \$18,275.00 | Low Bid |
| Solicitation No. B50001496 - Copolymer Tac Coat - Department of Transportation - Req. No. R548143 | | | |

The period of the award is May 26, 2010 through May 25, 2011.

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|---|------------------------------|-------------|----------|
| 2. | <u>READY SOLUTIONS, INC.</u> | \$ 9,994.60 | Only Bid |
| Solicitation No. B500001453 - Custom Ready Emergency Kit Pouches - Health Department - Req. No. R542514 | | | |

The price is considered fair and reasonable.

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|--|---|-------------|---------|
| 3. | <u>TENNANT SALES AND SERVICES COMPANY</u> | \$22,460.00 | Low Bid |
| Solicitation No. B50001469 - Provide Maintenance for Tennant Machines - Req. No. R546811 | | | |

The period of the award is May 26, 2010 through May 25, 2011.

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|---|---|-------------|---------|
| 4. | <u>SUBURBAN SALES AND RENTAL CENTER, INC.</u> | \$24,588.00 | Low Bid |
| Solicitation No. B50001454 - Double Shredded Hardwood Mulch - Department of Transportation - Req. No. Various | | | |

The period of the award is April 21, 2010 through April 20, 2011.

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|---|------------------------|-------------|---------|
| 5. | <u>CUSTOM PRODUCTS</u> | \$23,510.00 | Low Bid |
| Solicitation No. B50001484 - Pre-Cut Aluminum Blank for Traffic Control - Department of Transportation - Req. No. R546378 | | | |

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|--|-------------------------------|-------------|---------|
| 6. | <u>ASK TECHNOLOGIES, INC.</u> | \$ 7,650.00 | Low Bid |
| Solicitation No. B50001480 - Novell Licenses - Department of Recreation and Parks - Req. No. R547609 | | | |

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|----|---|-------------|---------|
| 7. | R & S NORTHEAST | \$ 9,450.00 | Renewal |
| | Solicitation No. 06000 - Nuvaring Contraceptives - Health Department - Req. No. R547565 | | |

On July 01, 2009, the Board approved the initial award for the amount of \$14,175.00. The Board is requested to approval a renewal for the amount of \$ 9,450.00 for the period of July 01, 2010 through June 30, 2011. With this renewal, the contract amount will total \$23,625.00.

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|----|--|-------------|-----------------|
| 8. | R & S NORTHEAST | \$24,966.00 | Selected Source |
| | Solicitation No. 06000 - Ortho Contraceptives - Health Department - Req. No. R547831 | | |

These medications are delivered directly from the manufacturer with federally mandated pricing under the 340-B Drug pricing program. The period of the award is June 26, 2010 through June 25, 2011, with two one-year renewal options.

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|-----|---|-------------|---------|
| 9. | UNIFORMS MANUFACTURING, INC. | \$ 9,711.60 | Low Bid |
| | Solicitation No. B50001471 - Toiletries and Clothing (Items 20-26) - Health Department - Req. No. R541953 | | |
| 10. | PACIFIC CARE PRODUCTS | \$13,751.60 | Low Bid |
| | Solicitation No. B50001471 - Toiletries and Clothing (Items 2-19) - Health Department - Req. No. R541953 | | |
| 11. | AUTHENTIC PROMOTIONS | \$10,700.00 | Low Bid |
| | Solicitation No. 07000 - Anti-Bacterial Hand-Gel Carabiners - Health Department - Req. No. R545216 | | |

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|-------------|-------------|
| 12. ORACLE USA, INC. | \$41,743.47 | Sole Source |
| Solicitation No. 08000 - Oracle Software Updates and Supports
- Health Department - Req. No. R547983 | | |

Technical Support service, software updates and licensing are only available from the developer.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|---|--------------|---------------------------|
| 13. CDP MID-ATLANTIC,
INC. | \$275,000.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - Primavera P6 and Contract Manager
Implementation - Department of Transportation - Req. No.
R544633 | | |

The Board is requested to approve and authorize execution of an agreement with CDP Mid-Atlantic, Inc. The period of the agreement is effective upon Board approval for one-year.

The vendor is the sole proprietary software for Maryland.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|----------------|-------------|
| 14. <u>ADP, INC.</u> | \$1,600,000.00 | Sole Source |
| Solicitation No. 08000 - Automatic Data Processing Human Resources Systems Licensing - Department of Human Resources - Req. No. TBD | | |

ADP, Inc is the sole provider of licensing for the Automatic Data Processing Human Resources Systems Software in use by the Department of Human resources.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|---|--------------|---------|
| 15. <u>PROPERTYROOM.COM, INC.</u> | \$ 25,000.00 | Renewal |
| Solicitation No. 06000 - Personal Property On-Line Auction Service - Police Department - Req. No. P513287 | | |

On July 23, 2008, the Board approved an agreement for the initial award for the amount of \$100,000.00 on a selected source basis. PropertyRoom.com, Inc. provides specialized on-line auction and other services for the disposal of police evidence items. The Board is requested to approval a renewal for the period of July 23, 2010 through July 22, 2011.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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|---|--------------|---------|
| 16. <u>INQUIRIES, INC.</u>
Solicitation No. BP 06176 - Background Investigative Services
- Department of Human Resources - Req. No. P503299 | \$ 27,000.00 | Renewal |
|---|--------------|---------|

On June 14, 2006, the Board approved the initial award for the amount of \$26,910.00. Subsequent actions have been approved. The Board is requested to approval a renewal, for the amount of \$27,000.00, for the period of July 01, 2010 through June 30, 2011. No other renewal options remain.

MWBOO SET MBE GOALS AND WBE GOALS AT 0%.

- | | | |
|---|-------------|-----------|
| 17. <u>BIO-RAD LABORATORIES,
DIAGNOSTIC GROUP</u>
Solicitation No. 08000 - HIV Test Kits - Health Department -
Req. No. R534669 | \$75,532.00 | Agreement |
|---|-------------|-----------|

The Board is requested to approve and authorize execution of an agreement with Bio-Rad Laboratories, Diagnostic Group. The period of the agreement is May 26, 2010 through May 25, 2011.

The HIV test kits are manufactured by Bio-Rad Laboratories, Diagnostic Group are specifically designed to work with the testing equipment currently used by the Health Department. Bio-Rad Laboratories, Diagnostic Group is the sole distributor for these HIV test kits.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

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|-----|---|-------------|-------------|
| 18. | LBS ENTERPRISES,
INC. | \$30,017.00 | Sole Source |
| | Solicitation No. 08000 - Bauer Breathing Air Compressor -
Fire Department - Req. No. R547839 | | |

The Fire Department is trained to use the Bauer model BP II 25-E3 compressor, which is the standardized system used throughout the Department. LBS Enterprises, Inc. is the sole authorized source of Bauer compressors in the Baltimore area.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|-----|---|---------|---------|
| 19. | TEAM SERVICES
CORPORATION | \$ 0.00 | Renewal |
| | Solicitation No. BP 07178 - Provide Annual Maintenance
Service, Testing and Repairs for AC & DC Electrical Motors
and Related Equipment Above 300 H.P. - Agencies: Various -
Req. Nos. Various | | |

On July 11, 2007, the Board approved the initial award for the amount of \$2,382,500.00. The Board is request to approve a one-year renewal option for the period of August 01, 2010 through July 31, 2011. There are no renewals available after this request.

MWBOO SET MBE GOALS AT 17% AND WBE GOALS AT 9%.

MBE: Universal Electrical Services, Inc.	17%
WBE: Baltimore Electrical Services, Inc.	2%
Staff Quest, Inc.	7%

MWBOO FOUND VENDOR IN COMPLIANCE.

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- | | | | |
|-----|--|-------------|---------|
| 20. | GOTTLIEB & WERTZ, INC. | \$30,000.00 | Renewal |
| | Solicitation No. 08000 - Maintenance Service for Quest Juvenile Case Management System - Circuit Court for Baltimore City - Req. No. R548598 | | |

On July 24, 2008, the Board approved the initial award on a sole source basis for maintenance services. The maintenance for the system is only available from the original vendor. The renewal is for the period of July 01, 2010 through June 30, 2011.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|-----|---|--------------|---------|
| 21. | M. J. MANAGEMENT SERVICES
LLC | \$499,277.84 | Renewal |
| | Solicitation No. 06000 - Manage Taxi Card Program - Commission on Aging and Retirement Education - Req. No. P508668 | | |

On May 13, 2009, the Board approved the initial award. Authority is requested to exercise the first of four one-year renewal options for a total contract award of \$1,020,995.52. The period of the renewal is July 1, 2010 through June 30, 2011.

MWBOO SET GOALS OF 3% MBE AND 1% WBE.

MBE: Sue-Ann's Office Supply, Inc.	0.85%
J.P. Child's Transportation, LLC	2.15%
Dream Management, Inc.	0.04%
	3.04%

AGENDA

BOARD OF ESTIMATES

5/26/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
---------------	------------------------	--------------------

Bureau of Purchases

WBE: Curry Printing	1.11%
Jodi M. Stappler, CPA	0.19%
Devaney & Associates, Inc.	0.00%
	<u>1.30%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

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|-----|--|---------------------|----------------|
| 22. | <u>AON CONSULTING, INC.</u> | <u>\$375,000.00</u> | <u>Renewal</u> |
| | BP 05160 - Actuarial Services for Employees' and Retirees' Benefits Program - Department of Human Resources - Req. No. N/A | | |

On July 27, 2005, the Board approved the initial award for a two-year period. Subsequent actions have been approved. Authority is requested to exercise the fourth of six one-year renewal options for a total contract award of \$2,158,210.00. The period of the renewal is July 27, 2010 through July 26, 2011 with two, one-year renewal options remaining.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE: Walker Benefit Solutions, Inc.	17%
WBE: Advanced Benefit Solutions	9%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|-----|---------------------------------------|-------------------------|-------------------------|
| 23. | <u>MCAFEE ELECTION SERVICES, INC.</u> | <u>135,440.00</u> | <u>Selected Source/</u> |
| | | <u>826,660.00-FY'11</u> | <u>Agreement</u> |
| | | <u>\$962,100.00</u> | |

Solicitation Number 06000 - Election Services - Board of Elections - Req. No. R546791

The Board is requested to approve and authorize execution of an agreement with McAfee Election Services, Inc. McAfee election Services, Inc. will prepare, inspect, and maintain the Diebold touch screen voting units, E-poll books, Judge's Portfolios and additional services as may be required by the City and the State of Maryland Board of Elections. The

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

contractor has an in-depth knowledge of the equipment, the City's voting process, and precinct sites and is considered the best source. The pricing has been reviewed and is considered fair and reasonable. The period of the agreement is effective upon Board approval through April 30, 2011, with two 1-year renewal options at the sole discretion of the City.

MWBOO GRANTED A WAIVER.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

Bureau of General Services

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|---|--------------|-----------------|
| 24. NATIONAL ROOFING CO.,
INC. | \$ 12,271.00 | Selected Source |
| IC 526 - Temporary Roof Repairs and Related Work at City Hall, 100 N. Holliday Street | | |

As a result of record snow falls in the month of February, it was determined that some areas of the City Hall roof had been comprised by the weight of the accumulated snow. On February 18, 2010, the Department of General Services discovered several snow guards along with pieces of broken slate had come loose and were dangling precariously from the roof ledges, along the Fayette Street side of the building.

On April 5, 2010, the Director of Finance, in accordance with the provisions of Article VI, Section 11 (d)(i) of the Baltimore City Charter, regarding selected source procurement, authorized an award to National Roofing Company, Incorporated for temporary roof repairs and related work at City Hall.

AGENDA

BOARD OF ESTIMATES

5/26/10

Department of Finance - Certificates of Participation,
Series 2010A Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve the form of the following agreements with the Manufacturers and Traders Trust Company: 1) Conditional Purchase Agreement, 2) the Amendment to Ground Lease and Assignment Agreement (the "Expansion Facility Lease Amendment") and, 3) the Amendment to Lease and Assignment Agreement (the "Hopkins Plaza Facility Lease Amendment") in substantially final form associated with the sale and issuance of the City's Refunding Certificates of Participation, Series 2010A (the "Series 2010A Certificates").

The Board is further requested to grant the Mayor, the Director of Finance, and the Chief of Bureau of Treasury Management (the "Chief") the authority to finalize and to make any and all non-material changes to the Agreements prior to the delivery of the Series 2010A Certificates, subject to review by the Law Department.

AMOUNT OF MONEY AND SOURCE:

Payments due under the Conditional Purchase Agreement will be provided for in the annual budget, subject to appropriation by the Mayor and City Council.

BACKGROUND AND EXPLANATION:

Approval of the submitted documents will permit the City to move forward with the Series 2010A Certificates that is projected to save the City approximately \$2,300,000.00. The Series 2010A Certificates will refund for savings the City's outstanding Certificates of Participation (Emergency Telecommunications Facilities), Series 1997A, its Certificates of Participation (Emergency Telecommunications Facilities - Phase II), Series 1998A, and its Certificates of Participation, Series 1998B (collectively, the "Refunded Certificates").

Department of Finance - cont'd

Under a previous action of this Board, the Police Annex and Hopkins Plaza were pledged to the Refunded Certificates with the execution of documents similar to those submitted. In accordance with the planned refunding, it is now necessary to pledge these assets to the refunding Series 2010A. The submitted documents permit the pledge of the Police Annex and Hopkins Plaza to the Series 2010A refunding. The Board of Finance approved the submitted documents and this transaction on April 26, 2010.

The Conditional Purchase Agreement and the Series 2010A Certificates do not constitute a general obligation of the City and the City's full faith and credit and taxing is not pledged.

MBE/WBE PARTICIPATION:

N/A

(The form of the Conditional Purchase Agreement, the Amendment to Ground Lease and Assignment Agreement, and the Amendment to Lease and Assignment Agreement have been approved by the Law Department as to form and legal sufficiency.)

Office of the Mayor - Charitable Solicitation Application
The Baltimore City Mentoring Initiative

ACTION REQUESTED OF B/E:

The Board is requested to endorse the governmental/charitable solicitation application for The Baltimore City Mentoring Initiative, an initiative of the Mayor's Office, working with Big Brothers and Big Sisters of Central Maryland (BBBS).

AMOUNT OF MONEY AND SOURCE:

The first year goal of the funding plan is to raise \$800,000.00

BACKGROUND/EXPLANATION:

The Mayor has established The Baltimore City Mentoring Initiative to respond to the need for positive civic engagement with City youth and to provide and support positive role models and relationships for Baltimore City youth. The Baltimore City Mentoring Initiative is a new partnership which will be administered by the BBBS.

The Baltimore City Ethics Board has approved this application. The endorsement by the Board will allow the solicitation of a broad range of businesses, non-profits, and foundations located in Baltimore City to donate funding to the BBBS.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

Office of the Mayor - cont'd

The BBBS is a nationally recognized mentoring program specializing in the provision of one-to-one, direct service mentoring opportunities for children and families through a caseworker-driven, development asset model. For 58 years it has dedicated its resources to keeping youth in school and away from gangs, drugs and other unproductive activities. The establishment of The Baltimore City Mentoring Initiative is informed by both, the knowledge that there are 600 children in Baltimore City waiting for a BBBS mentor and, by independent research that shows that the BBBS model has a measurable and positive impact.

The Baltimore City Mentoring Initiative will engage up to 6,300 youth throughout the City of Baltimore in a meaningful mentoring relationship with the potential to transform their lives and, by extension, our community. It is strongly believed that this initiative will improve overall student achievement, decrease truancy, improve student engagement and social development and increase the graduation rate of City students.

The Baltimore City Mentoring Initiative is a four-year program that requires an investment of \$6,800,000.00. The first year of the initiative will require an investment of \$800,000.00. The required investment is as follows:

- \$ 800,000.00 in year 1
- \$1,500,000.00 in year 2
- \$2,500,000.00 in year 3
- \$2,500,000.00 in year 4

This funding will allow the BBBS to provide matches for 600 children awaiting a mentor and lay the groundwork to serve more than 6,000 City youth over the next four years.

MBE/WBE PARTICIPATION:

N/A

Mayor's Office - Charitable Solicitation Application -
Journey Home Initiative

ACTION REQUESTED OF B/E:

The Board is requested to endorse execution of a Governmental/Charitable Solicitation Application to the Baltimore City Ethics Board to benefit The Journey Home Initiative of the Mayor's Office.

AMOUNT OF MONEY AND SOURCE:

The first year of the fundraising plan is for the United Way to raise \$1,000,000.00, which will be distributed by the United Way of Central Maryland for uses designated by The Journey Home's Leadership Advisory Group.

BACKGROUND/EXPLANATION:

In January 2008, the City of Baltimore released its 10 year plan to end homelessness - The Journey Home. At the time, the United Way of Central Maryland offered to partner with the City through Baltimore Homeless Services in implementing The Journey Home, specifically in areas of marketing and fundraising along with \$50,000.00 per year of in-kind administrative services. The Baltimore City Board of Ethics has approved the application.

The Board's endorsement will allow the Mayor's Office to solicit a broad range of businesses, nonprofits, and foundations located in Baltimore City to donate funding to The Journey Home, an initiative of the Mayor's Office, working with United Way of Central Maryland.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designees.

AGENDA

BOARD OF ESTIMATES

5/26/10

Mayor's Office - cont'd

The United Way of Central Maryland is now ready to begin to fundraise for The Journey Home. Mr. Chuck Tildon, the Vice President of External Affairs of the United Way of Central Maryland will devote at least 85 percent of his time to Journey Home Development activities. He will actively cultivate donations from businesses, foundations, groups, and individuals. He is accountable for achieving the City's \$1,000,000.00 goal over the next year.

MBE/WBE PARTICIPATION:

N/A

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED