

## NOTICES

### 1. PROTESTS

**ALL PROTESTS MUST BE RECEIVED NO LATER THAN 12:00 NOON ON TUESDAY, PRECEDING THE BOARD OF ESTIMATES' MEETING.**

**ALL PROTESTS MUST BE IN WRITING AND STATE:**

1. whom you represent,
2. what the issues are, and
3. how the protestant will be harmed by the proposed Board of Estimates' action.

Please submit all protests to Board of Estimates, Attn: Clerk, Room 204 City Hall, 100 N. Holliday Street, Baltimore, Maryland 21202.

### 2. APRIL 7, 2010, AGENDA - DEADLINE

The deadline for submission of items for the Board of Estimates' Agenda for April 7, 2010, is no later than 11:00 a.m. on Tuesday, March 30, 2010.

THE DEPARTMENT OF FINANCE  
WILL PRESENT THE  
PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2011  
TO THE BOARD OF ESTIMATES

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**BOARDS AND COMMISSIONS**

1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

The Berg Corporation	\$ 8,000,000.00
Bradshaw Construction Corporation	\$ 110,332,000.00
Carroll Tree Services, Inc.	\$ 1,500,000.00
Corman Construction	\$ 387,516,000.00
Corman Marine Construction, Inc.	\$ 15,000,000.00
Daisy Concrete, Inc. of Maryland	\$ 106,116,000.00
Harris Brothers Construction Co., Inc.	\$ 279,000.00
Hawkeye Construction, LLC	\$ 6,080,000.00
Monumental Paving & Excavating, Inc.	\$ 43,788,000.00
Norair Engineering Corp	\$ 40,923,000.00
Steel Products, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Browne, F.X., Inc.	Engineer
Davis, Bowen & Freidel, Inc.	Architect Engineer Surveyor

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**BOARDS AND COMMISSIONS**

Jenkins Engineering Company	Engineer
Nolan Associates, Inc.	Engineer
Project Management Services, Inc.	Engineer
Suburban Consulting Engineers, Inc.	Engineer

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Department of Recreation and Parks - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the Communications Health Network, Inc. (CHN). The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$17,024.00 - 2096-796623-7960-862300-603026

**BACKGROUND/EXPLANATION:**

The Department's Senior Citizen's Division will utilize the CHN to provide specialized activities for seniors. The CHN will offer theater training, oral history classes, health and well-being programs, Tai Chi and various movement disciplines, and literary and visual arts.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Fire and Police Employees' - Election Administration  
Retirement System (F&P) Services Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an election administration services agreement with the American Arbitration Association (AAA). The period of the agreement is effective upon Board approval and shall terminate after the Board of Trustees of the Fire and Police Employees' Retirement System (F&P Board) second payment to the AAA.

**AMOUNT OF MONEY AND SOURCE:**

\$9,100.00 - 6000-604107-1540-171100-603026. No General Funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

All funds and expenses will be expended from the F&P. The F&P Board desires to engage the AAA, a sole source in independent election administration and monitoring, to provide accurate, unbiased and impartial administration of the two upcoming elections for an F&P Board. The AAA will prepare and execute the election for a Retired Fire Trustee and an Active Fire Trustee representative on the F&P Board.

The AAA has demonstrated its expertise and ability to administer a Trustee election in its administration of previous City Retirement Trustee elections.

(The election administration services agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Law Department - Claim Settlement

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Encompass Insurance Co. t/u/o \$90,000.00  
Paul and Carol Mullan v.  
The Mayor and City Council  
of Baltimore City

Account: 2044-000000-1450-164678-603070

TRANSFERS OF FUNDS

\* \* \* \* \*

The Board is requested to approve  
the Transfers of Funds  
listed on the following page:

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In accordance with Charter provisions  
reports have been requested from the  
Planning Commission, the Director  
of Finance having reported  
favorably thereon.



AGENDA

BOARD OF ESTIMATES

3/24/10

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 20,000.00	9938-902720-9475	9938-901720-9474
State	Reserve	Active
	Baltimore Playlot	Athletic Courts
	Program	& Fields
		Renovation
This transfer will provide funds to cover the costs associated with Change Order No. 2 for Swann Park Field House Project under Contract RP-08809.		
2. \$ 10,000.00	9938-902740-9475	9938-907740-9474
MVR	Reserve	Active
	Jones Falls	Jones Falls
	Greenway Phase V	Greenway Phase V
This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task # 24 to Greenman-Pedersen, Inc.		
3. \$ 30,000.00	9938-902662-9475	9938-901662-9474
State	Reserve	Active
	Park Rehab.	Park Rehab.
	Program	Program
This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task #3 to Johnson, Mirmiran & Thompson.		
4. \$ 10,000.00	9938-902700-9475	9938-901700-9475
State	Reserve	Active
	Community Parks	Community Parks
	& Playground	& Playground
This transfer will provide funds to cover the costs associated with the renovation of the Morrell Park Athletic Fields.		

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Office of the State's Attorney - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a payment to The Greater Baltimore Committee (GBC) Leadership Program.

**AMOUNT OF MONEY AND SOURCE:**

\$4,950.00 - 6000-602510-1150-137700

**BACKGROUND/EXPLANATION:**

Each year since 1983, The GBC Leadership Program has selected participants with diverse backgrounds from businesses, non-profits and the government sector of our City. Ms. Shonte Drake, Director of Policy, Planning and Program Analysis has been selected as an attendee for the 2010 Leadership Class. Leadership participants are strategists in training for the future of our City. Graduates from this program have commitment and concern to help build a better Baltimore.

This request is being submitted late because of budgetary constraints which have now been resolved.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Office of the State's Attorney(OA) - Amendment to a Memorandum  
of Understanding (MOU)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to a memorandum of understanding with the Community Mediation Program, Inc. (CMP).

**AMOUNT OF MONEY AND SOURCE:**

\$22,500.00 - 5000-582010-1150-666200-603026

**BACKGROUND/EXPLANATION:**

On October 28, 2009, the Board accepted the State of Maryland's Mediation and Conflict Resolution Office grant. On December 23, 2009 the Board approved the original MOU with the CMP in the amount of \$57,500.00.

This amendment authorizes the OSA to reallocate the remainder of the grant funds, to support the OSA Mediation Liaison positions at the CMP. This amendment makes the total amount of the MOU \$80,000.00. The mission of the CMP is to reduce interpersonal conflict, community violence and animosity by increasing the use of non-violent conflict resolution.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The amendment to the memorandum of understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Office of the Labor Commissioner - Memoranda of Understanding  
FY 2010

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The Board is requested to **NOTE** the memorandum of understanding for FY 2010 between the City of Baltimore, Baltimore City Police Department and the:

1. Baltimore City Lodge No. 3 - Fraternal Order of Police, Inc. Unit I, Police Officers, Police Agents and Flight Officers, and
2. Baltimore City Lodge No. 3 - Fraternal Order of Police, Inc., Unit II, Police Sergeants and Police Lieutenants.

**AMOUNT OF MONEY AND SOURCE:**

There are no wage increases for employees covered by these memoranda for FY 2010.

**BACKGROUND/EXPLANATION:**

In accordance with the Municipal Employees Relations Ordinance (MERO), the Office of the Labor Commissioner has concluded negotiations with the Fraternal Order of Police, Units I and II. The results of the negotiations have been reduced to writing in the form of a Memorandum of Understanding for Fiscal Year 2010.

(The memoranda of understanding has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Police Department - Grant Adjustment Notices

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the following grant adjustment notices from the Governors Office of Crime Control and Prevention (GOCCP):

1. **BYRNE-JUSTICE ASSISTANCE GRANTS** **\$2,374.00**  
**-ARRA/AWARD NO. BJRA-2009-1080**

Account: 5000-585310-5750-650404-600000

On November 25, 2009, the Board approved a grant award in the amount of \$448,143.00 to fund the Department's "New Hire Equipment and Training-CHSR". The funds were to enhance the Department's capabilities by training and equipping officers with uniforms, duty gear, body armor, training gear, and costs associated with training in the Baltimore Police Academy. This grant adjustment notice is to increase grant funds in the amount of \$2,374.00 for Motorola Radios. This increase will bring the total grant award to \$450,517.00. The period of the award is October 1, 2009 through September 30, 2010.

2. **FY2008 PAUL COVERDELL FORENSIC** **\$2,060.00**  
**SCIENCES IMPROVEMENTS GRANTS PROGRAM/**  
**AWARD NO. CFSI-2008-1706**

Account: 4000-455409-2020-561000-600000

On March 4, 2009, the Board approved a grant award in the amount of \$61,035.00 to fund the Department's "Crime Laboratory Training /Accreditation". The funds were to enhance the knowledge and expertise of 27 members through professional training sessions, on-site and throughout the country. This increase will bring the total grant award \$63,095.00. The period of the award is October 1, 2008 through February 28, 2010.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Police Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

(The grant adjustment notices have been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/24/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. M&E Investments, LLC	831 Edmondson Ave.	G/R \$64.00	\$ 533.33
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Asset Management Ground Rents Project.			
2. Gary W. Waicker and Diane L. Waicker	1228 N. Caroline Street	G/R \$84.00	\$ 700.00
Funds will be transferred prior to settlement into Account No. 9910-906460-9588-900000-704040, Oliver Project.			
3. Tridack, LLC	2204 N. Calvert Street	G/R \$144.00	\$ 1,200.00
Funds will be transferred prior to settlement into Account No. 9912-910713-9591-900000-704040, Barclay Project.			
In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation and quick-take proceedings for an amount equal to or lesser than the option amounts.			
4. Carol Joan Jacobs	509 Robert Street	G/R \$85.00	\$ 533.33
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.			

AGENDA

BOARD OF ESTIMATES

3/24/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
5. Betty H. Zlotowitz	505 Robert Street	G/R \$80.00	\$ 666.66

Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.

The interest in these properties will be consolidated with the current City-owned leasehold interests to form a fee simple interest for future redevelopment of the properties. In the alternative, should there be a failure to fully execute the sales agreements, the Department will cancel the acquisitions.

DHCD - Condemnation

6. Richard B. Meldrom (deceased)	2794½ Tivoloy Ave.	G/R \$90.00	\$ 750.00
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Funds will be transferred prior to condemnation into CDBG Funds, Account No. 9988-906326-9593-900000-704040, Coldstream Homestead Montebello Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation and quick-take, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.



AGENDA

BOARD OF ESTIMATES

3/24/10

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Option - Rescission and Approval</u>			
7. Ross Partners, Inc.	1208 N. Bond St.	G/R \$240.00	\$ 1,600.00

On October 7, 2009, the Board approved the acquisition by condemnation and quick-take of the ground rent interest in 1208 N. Bond Street in the amount of \$1,600.00. Since the original approval, the owners have agreed to the City's offer price and would like to proceed with a voluntary settlement. The Board is requested to rescind its prior approval and approve an option to purchase the \$240.00 ground rent interest in 1208 N. Bond Street.

Funds will be transferred into General Funds Account No. 9910-906460-9588-900000-704040, Oliver Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation and quick-take proceedings for an amount equal to or lesser than the option amount.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Bureau of Water and Wastewater - Expedited Penalty Action  
and Consent Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an expedited penalty action and consent agreement, Docket No. CAA - 03-2010-0108.

**AMOUNT OF MONEY AND SOURCE:**

\$1,950.00 - 2070-000000-5500-396801-603065

**BACKGROUND/EXPLANATION:**

On December 9, 2009, the Environmental Protection Agency (EPA) conducted an inspection of the Patapsco Wastewater Treatment Plant (PWWTP) to verify compliance with the Risk Management Plan Regulations, 40 CFR, Part 68, under Section 112r of the Clean Air Act. As a result of this inspection, the EPA determined that there were violations of the implementation provisions of the regulations.

Furthermore, the EPA has tendered a settlement offer in the form of a \$1,950.00 fine to resolve these alleged violations of the Clean Air Act by the PWWTP, as set forth in the expedited settlement agreement.

The Law Department has reviewed this agreement and concurs with the Department of Public Works that execution of this agreement is in the best interest of the City of Baltimore and provides an equitable and final solution to this matter.

(The expedited penalty action and consent agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Bureau of Water and                    - Agreement  
Waste Water (BW&WW)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Whitman, Requardt & Associates, LLP in connection with W.C. No. 1160, Montebello Plant 2 Finished Water Reservoir Cover, Post Award Services. The period of the agreement is effective upon Board approval for five years, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$2,822,786.29 - 9960-904694-9557-900020-703032

**BACKGROUND/EXPLANATION:**

On February 23, 2005 the Board awarded Whitman, Requardt & Associates, LLP a contract for the design of the Montebello Plant 2 Finished Water Reservoir Cover. In accordance with Section 1 of that agreement the Bureau is exercising its option to retain the Consultant for post award services. The consultant will review shop drawings, attend project meetings, and provide technical consultation.

**MBE/WBE PARTICIPATION:**

Whitman, Requardt & Associates, LLP will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**TRAVEL REQUESTS**

Fire Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. James Clack	2010 Metropolitan Fire Chiefs Conference Memphis, TN May 14 - 22, 2010 (Reg. \$350.00)	General Funds	\$1,133.82

Office of the State's Attorney

2. Patricia C. Jessamy	NDAA Spring Board Meeting Charleston, SC April 8 - 11, 2010	Auto Forfeiture Funds	\$1,100.40
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Department of Recreation and Parks

3. Thomas Jeanneatta Walter Todd Clary	Maryland Recreation & Parks Assn. Conference Ocean City, MD April 13 - 16, 2010 (Reg. \$190.00 ea.)	Accessory Acct.	\$1,728.71
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**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Department of Housing and Community - Grant Agreements and  
Development (DHCD)/Homeless Services Amendments to Agreements

The Board is requested to approve and authorize execution of the various grant agreements. The period of the agreement is October 1, 2009 through September 30, 2010, unless otherwise indicated.

AGREEMENTS

1. **THE BWI BUSINESS PARTNERSHIP, INC.** **\$ 80,000.00**

Account: 5000-585210-5750-649894-603305

The organization will provide an Outreach Specialist who will be responsible for conducting outreach to Baltimore City workforce organizations and agencies. Information will be provided on BWI area employment, the BWI One-Stop Center, and transportation options as they are developed.

2. **BALTIMORE CITY DEPARTMENT OF RECREATION AND PARKS** **\$ 65,000.00**

Account: 5000-585210-5750-649848-603051

The Department will provide 19 summer inclusion specialist positions to facilitate summer camp activities. These positions will facilitate activities for disabled youth in ten recreation centers in Baltimore City.

3. **BALTIMORE HEALTH CARE ACCESS, INC. (BHCA)** **\$ 162,688.00**

Account: 4000-496211-3570-591410-603051

The BHCA will provide outreach services to approximately 50 street dwelling homeless individuals and families residing in abandoned buildings, alleys, doorways, and shelters that are disconnected from their communities and the formal social services network. The period of the agreement is February 1, 2010 through January 30, 2011.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

DHCD/Homeless Services - cont'd

4. **PROJECT PLASE, INC.** **\$1,192,156.00**

Account: 4000-496311-3570-591226-603051

The organization will provide housing and supportive services to 103 homeless clients. The services are provided to residents of the organization's Shelter Plus Care units to ensure that they remain housed. The support services will be calculated in monetary form and will be used to document the cumulative support services in the Annual Progress Report at the end of the year. The supportive services provided to the participants must be in an amount equal to or greater than the total rental assistance received from the organization. The period of the agreement is February 1, 2010 through January 31, 2011.

5. **PEOPLE ENCOURAGING PEOPLE, INC. (PEP)** **\$1,140,787.00**

Account: 4000-496210-3570-591441-603051

PEP will provide permanent housing and case work services to 40 homeless disabled adults. PEP will also provide supportive services for clients, and in-depth intake assessments of the conditions which lead to homelessness. The period of the agreement is October 1, 2009 through September 30, 2011.

The agreements are late because of the delays at the administrative review level.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

DHCD/Homeless Services - cont'd

6. **JOBS, HOUSING & RECOVERY, INC.** **\$ 477,016.00**

Account: 4000-496209-3570-591415-603051

The organization will operate a transitional housing facility located at 3500 Clifton Avenue known as Carrington House, in Baltimore City. The organization will provide 24-hour transitional housing, employment assistance, and other support services for 34 homeless men with substance abuse problems in 29 bedrooms. These individuals will receive intensive case management and counseling services to assess and evaluate the needs of each program client. A case plan will be developed by the resident and the case manager. The period of the agreement is March 1, 2010 through February 28, 2011.

7. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$ 120,829.00**

Account: 4000-496311-3570-591252-603051

The organization will provide housing and supportive services to nine homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

8. **DAYSPRING PROGRAMS, INC.** **\$ 775,899.00**

Account: 4000-496311-3570-591236-603051

The organization will provide housing and supportive services for 45 clients. All clients will be verified as homeless and disabled due to chronic substance abuse. The period of the agreement is April 1, 2010 through March 31, 2011.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

DHCD/Homeless Services - cont'd

9. **BALTIMORE MENTAL HEALTH SYSTEMS, INC.** **\$1,769,045.00**

Account: 4000-496311-3570-591241-603051

The organization will provide housing and supportive services to 142 homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

10. **BALTIMORE MENTAL HEALTH SYSTEMS, INC.** **\$ 120,126.00**

Account: 4000-496311-3570-591241-603051

The organization will provide housing and supportive services to ten homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

11. **MARIAN HOUSE, INC.** **\$ 44,729.00**

Account: 4000-496310-3570-591219-603051

The organization will provide housing and supportive services to four homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through November 30, 2010.



**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

DHCD/Homeless Services - cont'd

12. **PRISONER'S AID ASSOCIATION OF MARYLAND** **\$887,331.00**

Account: 4000-496311-3570-591225-603051

The organization will provide housing and supportive services to 76 homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

AMENDMENT TO AGREEMENTS

13. **PEOPLE ENCOURAGING PEOPLE, INC. (PEP)** **\$ 27,000.00**

Account: 5000-585210-5750-649800-603051

On December 9, 2009, the Board approved the initial agreement in the amount of \$290,000.00 for one year. Under the agreement, PEP deployed one Outreach Worker from its Outreach Services Program to the six Baltimore City Community Action Centers (CAC). The Outreach Workers provide low-income families with housing opportunities and other related supportive services.

This amendment no. 1 to agreement will provide funds to hire a consultant to provide additional coverage to the CAC as needed. The amendment will increase the agreement by \$27,000.00 making the total award \$317,000.00. All other terms and conditions of the agreement remain unchanged.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

DHCD/Homeless Services - cont'd

14. **MARIAN HOUSE, INC.** **\$ 71,053.00**

Account: 4000-485910-5750-643419-603051

On September 26, 2009, the Board approved the initial agreement in the amount of \$172,801.00 for the period April 1, 2009 through March 31, 2010.

This amendment no. 1 to agreement will provide funds for 15 additional beds and extend the agreement through September 30, 2012. The amendment increases the agreement by \$71,053.20; making the total award \$243,854.00. All other terms and conditions of the agreement will remain unchanged.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT NO. 2) AND HAD NO OBJECTION.**

(The agreements and amendments to agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Department of Housing and Community Development (DHCD) - Land Disposition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a land disposition agreement with Mt. Sinai Baptist Church of Baltimore, developer, for the sale of the properties located at 1301, 1309, 1315, 1317, 1321, 1323, and 1327 Wilcox St.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000.00 - 1301 Wilcox St.  
1,000.00 - 1309 Wilcox St.  
1,000.00 - 1315 Wilcox St.  
1,000.00 - 1317 Wilcox St.  
1,000.00 - 1321 Wilcox St.  
1,000.00 - 1323 Wilcox St.  
1,000.00 - 1327 Wilcox St.  
\$7,000.00 - Purchase Prices

**BACKGROUND/EXPLANATION:**

A good faith deposit in the amount of \$3,500.00 was received. The balance of \$3,500.00 will be paid in full at the time of settlement.

The City will convey all of its rights, title, and interest in the above listed properties.

There are 14 vacant lots on odd side of the 1300 block of Wilcox Street. The City owns seven of the 14 lots. The Developer owns seven of the 14 lots. After the sale, the developer will own all 14 lots, from Lot 078 to Lot 091. The seven lots have dimensions of approximately 12' or 13'x68', or approximately 816 or 884 square foot per lot.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

DHCD - cont'd

The short-term plan is for paving of the lots for parking for the members of the church. The long-term development plan is for two phases: 1) Phase one will be for the construction of a new community facility center built on the five lots closest to the Church, and 2) Phase two will be for the construction of an 8,000 square foot new sanctuary with classrooms, office space, banquet, and fellowship hall built on nine lots.

The developer will limit the project's total budget at \$1,500,000.00-\$2,000,000.00. The project will be financed through fundraising. The developer is in good standing with the SDAT.

The project's total estimated permit and transfer, recording and construction payroll taxes will be approximately \$30,000.00. The project's total estimated annual property taxes will be approximately zero dollars because the purchaser is Tax-Exempt. This proposal represents a good reuse of the site.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:**

This section is not applicable because the properties were not appraised because the individual assessed value is less than \$2,500.00.

**MBE/WBE PARTICIPATION:**

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because the developer will not receive City funds.

(The land disposition agreement has been approved by the Law Department as to form and legal sufficiency.)

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

The Board is requested to approve award of  
the formally advertised contracts  
listed on the following page:

29

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

AGENDA

BOARD OF ESTIMATES

3/24/10

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Purchases

- |    |                          |                                              |              |
|----|--------------------------|----------------------------------------------|--------------|
| 1. | B50001266, Bottled Water | Nestles Waters North America d/b/a Deer Park | \$200,000.00 |
|----|--------------------------|----------------------------------------------|--------------|

**MWBOO GRANTED A WAIVER.**

- |    |                                 |                            |              |
|----|---------------------------------|----------------------------|--------------|
| 2. | B50001361, Flat Bed Crane Truck | Beltway International, LLC | \$215,780.00 |
|----|---------------------------------|----------------------------|--------------|

**MWBOO GRANTED A WAIVER.**

- |    |                                        |                                                                   |              |
|----|----------------------------------------|-------------------------------------------------------------------|--------------|
| 3. | B50001362, Log Loader Stake Body Truck | Harbor Truck Sales and Service, Inc. d/b/a Baltimore Freightliner | \$162,271.00 |
|----|----------------------------------------|-------------------------------------------------------------------|--------------|

**MWBOO GRANTED A WAIVER.**

- |    |                             |                                                  |                                  |
|----|-----------------------------|--------------------------------------------------|----------------------------------|
| 4. | B50001363, Toro Lawn Mowers | <u>Item No. 1</u><br>G.L. Cornell Co.            | \$131,872.00                     |
|    |                             | <u>Item No. 2</u><br>Turf Equipment & Supply Co. | 78,322.50<br><u>\$210,194.50</u> |

**MWBOO GRANTED A WAIVER.**

- |    |                                         |                                   |              |
|----|-----------------------------------------|-----------------------------------|--------------|
| 5. | B50001366, Five-Ton Crew Cab Dump Truck | Chesapeake Ford Truck Sales, Inc. | \$107,482.00 |
|----|-----------------------------------------|-----------------------------------|--------------|

**MWBOO GRANTED A WAIVER.**

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM AGREEMENT (SCSEP)

- 1. **COPPIN STATE UNIVERSITY** **\$ 0.00**  
**REHABILITATION COUNSELING PROGRAM**

The organization will serve as a host agency for the SCSEP. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds. The period of the agreement is December 1, 2009 through June 30, 2010.

The agreement is late because it was recently returned.

AGREEMENT

- 2. **LIGHT HEALTH AND WELLNESS** **\$ 42,000.00**  
**COMPREHENSIVE SERVICES, INC.**

Account: 4000-424510-3040-276906-603051

The organization will provide HIV Non-Medical Case Management services for the Ryan White Part B Program. These services will include client advocacy services to 25 low-income individuals with HIV/AIDS related illnesses. The client advocacy will consist of providing advice and assistance to People Living with HIV/AIDS in obtaining medical, social, community, legal, financing, and other needed support services. The period of the agreement is July 1, 2009 through June 30, 2010.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Health Department - cont'd

The agreement is late because the State AIDS Administration programmatically manages all Ryan White Part B services. Providers are selected through the Request for Proposal process. The Department prepares the agreement after receipt of an approved budget and scope of services and processes payments following approval.

**MWBOO GRANTED A WAIVER.**

**3. THE JOHNS HOPKINS UNIVERSITY (JHU) \$174,611.00**

Account: 4000-422510-3030-273016-603051

The JHU will administer and implement the overall operation of the Syphilis Elimination Project (SEP). The JHU will oversee the Rapid Response Team and monitor two SEP Sponsored Community-Based Organizations (CBO).

The JHU project staff, the Rapid Response Team, and the CBO staff will collaborate daily and meet frequently with the Health Department to discuss the progress of the SEP. The period of the agreement is January 1, 2010 through December 31, 2010.

The agreement is late because notification of the funding was recently received.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (EXCEPT ITEM NO. 1) AND HAD NO OBJECTION.**

(The agreements have been approved by the Law Department as to form and legal sufficiency.)



**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Health Department - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Gloria Wicks.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAME</u>	<u>DAYS</u>
Andrea Pyatt-Johnson	2
Joanne Carter	3
Grace Asemota	3
Dana Hill	5
Davon Wilson	5
Charles Baugh	5
Tody Hairston-Fuller	5
Maureice Artis-Greene	<u>2</u>
<b>TOTAL</b>	<b>30</b>

**APPROVED FOR FUNDS BY FINANCE**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Health Department - Grant Agreements and Declaration of  
Covenants and Restrictions Agreements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the grant agreements and the declaration of covenants and restrictions agreements with the listed grantee. The period of the agreement is effective upon Board approval for three years.

1. **HOLABIRD INVESTMENTS, LLC** **\$ 9,430.00**

The property is located at 615 N. Glover Street.

2. **HOLABIRD INVESTMENTS, LLC** **\$ 5,670.00**

The property is located at 1006 W. Lombard Street.

3. **HOLABIRD INVESTMENTS, LLC** **\$ 6,160.00**

The property is located at 1119 W. Lombard Street.

4. **HOLABIRD INVESTMENTS, LLC** **\$ 5,960.00**

The property is located at 1016 Bennett Place.

5. **HOLABIRD INVESTMENTS, LLC** **\$ 6,830.00**

The property is located at 41 N. Wheeler Avenue.

6. **HOLABIRD INVESTMENTS, LLC** **\$ 6,750.00**

The property is located at 1131 Cleveland Street.

Account: 4000-428008-3050-282900-603026

The City has received grant funds from the Department of Housing and Urban Development for certain lead hazard reduction activities.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Health Department - cont'd

The grantee has applied to the City for a grant to undertake the lead hazard reduction work on the above listed properties. The grantee's contribution of 20% of the total project cost will be deposited into a non-interest bearing account of the City, and disbursed by the City to the Certified Contractor or other parties due payment, in accordance with the construction contract and the agreement.

The grantee or its certified contractor will perform the services and provide materials for the project on the properties and agrees that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three year period from the time the lead hazard reduction work is completed.

**APPROVED FOR FUNDS BY FINANCE**

(The grant agreements and declaration of covenants and restrictions agreements have been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Baltimore Development Corporation - Relocation Expenses

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the fixed payment in lieu of payment for actual moving and business relocation expenses for Shane, Inc. from 142 W. Fayette Street.

**AMOUNT OF MONEY AND SOURCE:**

\$47,000.00 - 9910-905826-9603

**BACKGROUND/EXPLANATION:**

On March 13, 2006, a Notice of Relocation Eligibility Assistance was sent to Shane, Inc., in accordance with the Market Center Urban Renewal Plan.

Shane, Inc. ceased operations in 2009 and vacated the premises on November 30, 2009 (a period of 26 months). The business owner accrued an unpaid rent obligation of \$13,000.00. Accordingly, the Board is asked to approve a claim for fixed payment in lieu of payment for actual moving and related expenses first claim of \$60,000.00, less the unpaid rent obligation in the amount of \$13,000.00. The \$47,000.00 is the fixed payment in lieu of payment for actual moving and related expenses to relocate Shane, Inc.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<b>\$47,000.00</b>	9910-904115-9600	9910-905826-9603
22 <sup>nd</sup> EDF	Constr. Res.	West Side
	West Side Init.	Relocation

This transfer will provide funds for the Fixed Payment In Lieu of Payment to Shane, Inc. for its business relocation claim.

(In accordance with Charter requirements, a report has been requested from the Planning Commission, the Director of Finance having reported favorably thereon.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Department of Finance - Amendment No. 2 to Agreement for  
the Deferred Compensation Plan

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 2 to the agreement with Great-West Life & Annuity Insurance Company (Great-West) for the Deferred Compensation Plan.

**AMOUNT OF MONEY AND SOURCE:**

There is no charge to the City of Baltimore.

**BACKGROUND/EXPLANATION:**

On November 25, 2009, the Board approved the original agreement with Great-West to provide recordkeeping and communication services for the Deferred Compensation Plan. The original agreement entitles Great-West to receive an annual fee of not less than 0.24% of the total participant account balances.

On December 23, 2009, the Board approved amendment no. 1 to the agreement, which authorized Great-West to review and approve incoming rollovers.

This amendment no. 2 to the agreement modifies the instructions for Great-West to receive this agreed upon fee.

(The amendment no. 2 to agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |    |                                                                                                                                               |             |                 |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------------|
| 1. | CHESAPEAKE FLOW SOLUTIONS, INC.                                                                                                               | \$10,000.00 | Only Bid        |
|    | Solicitation No. B50001391 - Siemens Products and Parts - Department of Public Works - Req. No. R538899                                       |             |                 |
| 2. | ORION SAFETY PRODUCTS                                                                                                                         | \$24,000.00 | Low Bid         |
|    | Solicitation No. 07000 - Road Flares - Fire Department - Req. No. R544141                                                                     |             |                 |
| 3. | ATLANTIC TACTICAL                                                                                                                             | \$ 7,542.60 | Selected Source |
|    | Solicitation No. 06000 - Armor Plate Carriers - Police Department - Req. No. R542648                                                          |             |                 |
|    | The armor plate carriers are custom made for the Police Department and currently used by this unit.                                           |             |                 |
| 4. | STRYKER                                                                                                                                       | \$22,705.80 | Low Bid         |
|    | Solicitation No. B50001356 - Civilian Use Evacuation Chairs - Department of Finance - Req. No. TBD                                            |             |                 |
| 5. | FIRING LINE, INC.                                                                                                                             | \$12,390.00 | Low Bid         |
|    | Solicitation No. B50001390 - Ammunition - Sheriff's Department - Req. No. R541999                                                             |             |                 |
| 6. | THE BALTIMORE SUN                                                                                                                             | \$75,000.00 | Sole Source     |
|    | Solicitation No. 08000 - Baltimore City Tax Sale 2010 Advertisement - Department of Finance, Bureau of Treasury Management - Req. No. R540899 |             |                 |

On March 17, 2010, the Bureau of Treasury Management must advertise the properties to be offered in Baltimore City's annual Tax Sale. The Baltimore Sun has the largest circulation in the target area of Baltimore City and Baltimore County and is thus uniquely positioned to meet the City's advertisement requirement.

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |                                                                                                               |             |             |
|---------------------------------------------------------------------------------------------------------------|-------------|-------------|
| 7. STORAGELogic,<br>INC.                                                                                      | \$50,057.00 | Sole Source |
| Solicitation No. 08000 - Trace Biology & Analysis Vaults -<br>Police Department - Req. Nos. R543710 & R543717 |             |             |

The vendor is the sole authorized vendor in the Baltimore area for the standard method of vault storage for the Baltimore City Police Department. The method of storage must be compatible with the existing equipment. Funding is being provided solely by grant funding, which expires March 31, 2010.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |                                                                                                                                          |             |          |
|------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------|
| 8. SMITH AUTO<br>SERVICE, INC.                                                                                                           | \$25,000.00 | Increase |
| Solicitation No. B5000002 - Vehicle Upholstery Service - Department of General Services, Fleet Management Division -<br>P.O. No. P140889 |             |          |

On September 19, 2007, the Board approved the initial award in the amount of \$200,000.00. Due to the higher than anticipated demand for service, an increase in the amount of \$25,000.00 is necessary making the award amount \$225,000.00.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

AGENDA

BOARD OF ESTIMATES

3/24/10

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |                                                                                                                                                              |                               |                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------|
| 9.                                                                                                                                                           | <u>HD SUPPLY</u> \$ 60,000.00 | <u>Increase</u> |
| Solicitation No. B50000430 - Fire Hydrant Replacement Parts and Accessories - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various |                               |                 |

On May 21, 2008, the Board approved the initial award in the amount of \$500,000.00. This increase in the amount of \$60,000.00 is necessary to meet the agency requirement for the remainder of the initial term, making the award amount \$560,000.00.

**MWBOO GRANTED A WAIVER.**

- |                                                                                                                                         |                                                   |                |
|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------|
| 10.                                                                                                                                     | <u>MARCOR<br/>REMEDICATION, INC.</u> \$150,000.00 | <u>Renewal</u> |
| Solicitation No. 06000 - Provide Debris Cleanup in Middle Branch - Department of Public Works, Bureau of Solid Waste - Req. No. R518985 |                                                   |                |

On May 28, 2008, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This final renewal in the amount of \$150,000.00 is for the period April 13, 2010 through April 12, 2011.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**



**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<b>VENDOR</b>	<b>AMOUNT OF AWARD</b>	<b>AWARD BASIS</b>
---------------	------------------------	--------------------

Bureau of Purchases

- |     |                                               |         |           |
|-----|-----------------------------------------------|---------|-----------|
| 11. | POINT HERITAGE DEVELOPMENT<br>CONSULTING, LLC | \$ 0.00 | Extension |
|-----|-----------------------------------------------|---------|-----------|
- Solicitation No. 07000 - Assessment & Plan for Thurgood Marshall Elementary School - Mayor's Office - Req. No. R519997

On April 29, 2009, the Board approved the initial award in the amount of \$178,200.00. On June 11, 2009, the City Purchasing Agent approved an increase in the amount of \$1,511.00. The contract will expire on April 14, 2010 with no renewal options remaining. Due to delays such as, securing the legal right to access to the building, the Agency requests an extension to allow time to conclude this project. The period of the extension is April 15, 2010 through October 14, 2010.

**MWBOO SET GOALS OF 12% MBE AND 5% WBE.**

**MBE:** SP Arch, Inc. 12%

**WBE:** Carr Communications, LLC 5%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

- |     |                 |              |           |
|-----|-----------------|--------------|-----------|
| 12. | MULTICORP, INC. | \$204,000.00 | Extension |
|-----|-----------------|--------------|-----------|
- Solicitation No. 06000 - Janitorial Services Area "A" - Department of General Services - P.O. P503948

On March 28, 2007, the Board approved the initial award in the amount of \$426,450.00. The award contained renewal options at the sole discretion of the City. Subsequent actions have been approved. The contract for Janitorial Services Area "A" has one 1-year renewal option remaining. Because of a reduction of services requested by the using Agency, the scope of work for the contract has changed enough that a new solicitation is appropriate. Authority is requested to extend the contract for five additional months to allow time to bid the new requirement. The period of the extension is April 1, 2010 through August 31, 2010.

**MBE:** Building One Services 17%

**WBE:** My Cleaning Service 9%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

AGENDA

BOARD OF ESTIMATES

3/24/10

PERSONNEL MATTERS

\* \* \* \* \*

The Board is requested to approve  
all of the Personnel matters  
listed on the following pages:

42 - 56

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved  
by the Law Department as to form and legal sufficiency.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

Office of the Comptroller

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>THEODORE R. LASTER, JR.</b>	\$29.42	<b>\$ 53,544.40</b>

Account: 1001-000000-1320-158100-601009

Mr. Laster will continue to work as a Special Real Estate Agent. His duties will include, but will not be limited to complex real estate transactions, such as satellite/antenna leases and land disposition agreements and preparing requests for proposals for disposition of City-owned properties. In addition, Mr. Laster will negotiate with property owners on the acquisition or disposition of properties and draft leases and sales agreements. The period of the agreement is March 31, 2010 through March 30, 2011.

Office of the State's Attorney

2. <b>DWIGHT P. THOMAS</b>	\$26.3673	<b>\$ 49,842.00</b>
----------------------------	-----------	---------------------

Account: 1001-000000-1150-122200-601009

Mr. Thomas, retiree, will continue to work as an investigator for the Felony Family Violence Division. He will be responsible for researching and locating parties relevant to the prosecution of cases; providing location information to attorneys and forwarding this information to the Warrant Apprehension Task Force in order for arrests to be made. In addition, Mr. Thomas will communicate with witnesses and victims to provide case status and trial date information; prepare subpoenas; verify respondents' legal identity through fingerprint identification documents; and research the prosecution database and the daily newspaper to gain information regarding persons being sought in prosecution cases. The salary is a 3% increase from the previous contract. The period of the agreement is March 26, 2010 through March 25, 2011.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

Hourly Rate                      Amount

Office of the State's Attorney - cont'd

3. Create the following position:

01962 - Assistant State's Attorney  
Grade 946 (\$53,900.00 - \$93,800.00)  
Job No. - To be assigned by BBMR

Costs: \$69,434.00 - 5000-545408-1150-137600-601001

Department of Transportation (DOT)

4.     **RICHARD CHEN**                                      \$48.00                                      **\$36,144.00**

Account: 3001-000000-5030-384800-601009

Mr. Chen, retiree, will continue to work as a Special Bridge Engineer. He will be responsible for reviewing, commenting, and approving the Developer's Agreements distributed by the Department of Public Works and reviewing, commenting, and approving contracts from the Department of Transportation and the Department of Public Works. In addition, Mr. Chen will work with the Law Department on issues pertaining to ownership of City bridges and other contested matters and review, comment, and approve the consultant's cost proposals and invoices. The period of the agreement is March 25, 2010 through March 24, 2011.

**THE DEPARTMENT OF TRANSPORTATION IS REQUESTING A WAIVER OF THE HOURLY RATE STIPULATED IN AM 212-1 OF THE ADMINISTRATIVE MANUAL.**

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

Hourly Rate                      Amount

DOT - cont'd

5.    Transfer the following two filled positions:

Position Number - 22795

a. 31312 - Administrative Analyst II  
Grade 110 (\$40,000.00 - \$56,800.00)

FROM ACCOUNT: 2024-000000-5480-395700-601001  
TO: 3001-000000-2310-251800-601001

Position Number - 20529

b. 31311 - Administrative Analyst I  
Grade 087 (\$36,674.00 - \$44,331.00)

FROM ACCOUNT: 3001-000000-2310-251800-601001  
TO: 2024-000000-5480-395700-601001

Costs: \$ 4,879.00    3001-000000-2310-251800-601001  
      (-\$5,269.00)    2024-000000-5480-395700-601001

6.    **EVAN SMITH**                                      \$16.50                                      **\$31,449.00**

Account: 3001-000000-2300-249300-601009

Mr. Smith will continue to work as a Special Contract Compliance Officer. His duties will include but not be limited to monitoring compliance for federally funded programs such as the Disadvantaged Business Enterprise, On-The-Job Training and Contractor Compliance. He will conduct site visits, collect, analyze and document various contractor data and maintain records and reports verify contractors are in compliance. The period of the agreement is March 25, 2010 through March 24, 2011.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

DOT - cont'd

This contract shows a 10% increase from the previous contract period in which the hourly rate was \$15.00 per hour. The Department of Transportation miscalculated the salary of the first contract for Mr. Smith causing his pay to be less than other contract employees with similar education and experience. It is the Department's intention to rectify that error by increasing his salary at a rate more in line with the scope of his work.

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
7. <b>MYESHA R. JORDAN</b>	\$15.00	<b>\$ 1,800.00</b>

Account: 6000-627810-3080-294400-601009

Ms. Jordan will work as a Youth Development Aide/Tutor for the Carrera Young After-After School Program. Her duties will include but will not be limited to providing homework assistance and tutorial and college preparation assistance. In addition, Ms. Jordan will assist in providing individual instruction to participants with specific education deficits in high level math (Algebra, Geometry, Trigonometry and Calculus) and English and provide assistance in computer skills. The period of the agreement is effective upon Board approval through June 30, 2010.

AGENDA

BOARD OF ESTIMATES

3/24/10

PERSONNEL

Health Dept. - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
8. <b>PATRICIA FERGUSON</b>	\$23.41	<b>\$ 21,069.00</b>

Account: 4000-428008-3080-282900-601009

Ms. Ferguson will work as a Social Services Coordinator for the Healthy Homes Lead Abatement Action Program. She will be responsible for interviewing clients to evaluate, counsel, and advise on needs of, and services available to the client; performing case management, crisis intervention, and referral services for the clients. In addition, Ms. Ferguson will coordinate and monitor the temporary relocation process during the lead hazard intervention at the client's home; and maintain records, compile statistics, and track progress for the relocation process. The period of the agreement is effective upon Board approval through December 31, 2010.

9.    Create the following classified position:

31511 - Program Analyst  
 Grade 113 (\$46,700.00 - \$65,500.00)  
 Job No. To be assigned by BBMR  
 1 Position

Costs: \$65,793.00 - 4000-422010-3030-273100-601001

Commission on Aging and Retirement Education (CARE)

10. <b>REBECCA BRADLEY</b>	\$23.07 plus \$500.00 for parking and toll fees	<b>\$ 45,487.00</b>
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Account: 5000-536010-3250-319500-601009

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

CARE - cont'd

Hourly Rate                      Amount

Ms. Bradley will continue to work as a Maryland Access Point (MAP) Project Coordinator. She will be responsible for developing and implementing program protocols that will promote awareness, information, access and assistance to MAP targeted populations and devising policies and procedures that coincide with agency guideline consideration and agency readiness criteria. In addition, Ms. Bradley will promote streamlining of benefits and services for targeted MAP populations and coordinate and establish partnerships or agreements that will lead to the provision of services to targeted MAP populations. The period of the agreement is April 1, 2010 through March 31, 2011.

11.    **DWAYNE MOLOCK**                                      \$20.00                                      \$        **720.00**

Account: 5000-535710-3250-319700-601009

Mr. Molock will work as a Strength Training Instructor. He will be responsible for coordinating and teaching strength training by using weights and elastic tubing, as well as stretching and relaxing muscular range of movements and hand and finger coordination. In addition, Mr. Molock will teach the proper use of weights and how to mediate and choreograph all exercises and develop customized effective training for seniors. The period of the agreement is effective upon Board approval through June 30, 2010.

Amendment to Agreement

12.    **JANELLE AUGUSTUS**                                      \$ 0.00                                      \$        **0.00**

On June 24, 2009, the Board approved an agreement, in the amount of \$29,250.00, with Ms. Augustus to work as a Contract Service Specialist II in the Fiscal Services Unit for the period June 1, 2009 through May 30, 2010. This amendment to the agreement will extend the period of the agreement through June 30, 2010 at no additional cost to the City. All other terms and conditions of the original agreement remain unchanged.



**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Fire Department</u>		
13. <b>LAURA PONZA</b>	\$32.34	<b>\$54,266.52</b>

Account: 4000-453908-2010-210702-601009

Ms. Ponza will continue to work as the Emergency Management Planner. She will maintain, develop, and revise Citywide emergency plans, which include the City's Emergency Operations Plan and its annexes. In addition, she will maintain internal plans and procedures for the operation of the Office of Emergency Management. She will coordinate and document local homeland securities initiatives, assist with interagency planning of major events, and assist with the documentation and evaluation of the City's handling of emergencies. The period of the agreement is effective upon Board approval for one year.

14. <b>MICHELLE LACEY</b>	\$31.00	<b>\$10,747.00</b>
---------------------------	---------	--------------------

Account: 4000-452708-2010-210702-601009

Ms. Lacey, will continue to work as a Grants Coordinator. Her duties will include but not be limited to identifying public and private grant resources and developing plans for proper, timely and accurate submissions for grants. Ms. Lacey will also develop and plan City departmental procedures for budget, purchasing, tracking, accounting and allocations for Homeland Security and Emergency Preparedness grants. She will also coordinate and participate on grant proposal project teams and committees, provide technical assistance to City agencies and those committees regarding grant compliance, audits and plans. Ms. Lacey will also plan and train Department administrators and community representatives in the preparation of grant proposals and applications. The period of the agreement is March 25, 2010 through May 24, 2010.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
15. <b>SANTO GRILLO, Ph.D.</b>	\$50.00	<b>\$95,000.00</b>

Account: 2051-000000-1980-654800-601009

Mr. Grillo will work as a Bio-Fuels Development Expert for the City Energy Office. His duties will include, but are not limited to researching and developing types of funding sources specific to clean and renewable energy technologies and providing written text for grant submittals. He will conduct analyses for utilization of waste for fuels from algae and the health and safety impacts and costs related to current practices such as street cuts and other areas that assist in calculating the return to the City for investments in sustainable practices. He will also submit, weekly progress reports and meet to discuss any and all grant submittals for approval prior to submission. The period of the agreement is effective upon Board approval for one-year.

16. <b>AZZA RIZKALLAH</b>	\$21.05	<b>\$40,000.00</b>
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Account: 2051-000000-1980-654800-601009

Ms. Rizkallah will work as a Special Administrative Assistant to the Deputy Director. She will perform a wide variety of clerical and administrative duties. She will maintain confidential files and oversee other sensitive records. She will attend meetings on behalf of the Deputy Director, such as CitiStat statistical preparation, Energy grant status update, and document tracking meetings. She will also maintain signature logs for documents received by mail and/or in person. The period of the agreement is effective upon Board approval for one year.

AGENDA

BOARD OF ESTIMATES

3/24/10

PERSONNEL

Department of General Services - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
17. <b>GEORGE F. DIETSCH</b>	\$20.00	<b>\$24,000.00</b> <b>Not-to-exceed</b>

Account: 2030-000000-1890-189301-601009

Mr. Dietsch, retiree, will work as a Procurement Contract Analyst. He will perform a variety of administrative tasks pertaining to procurement. He will attend various meetings on behalf of the Department with vendors, agency personnel and the Bureau of Purchases. He will review current and existing Department contracts and make recommendations regarding the terms and contract structure improvements, assist in writing specifications, and other related services. The period of the agreement is effective upon Board approval for one year.

**IN ACCORDANCE WITH AM 212-1, PART 1, MR. DIETSCH HAS BEEN RETIRED FOR MORE THAN 90 CALENDAR DAYS AND WILL BE PAID HOURLY.**

Office of the Comptroller - Communication Services

18. <b>PAULETTE B. JETER</b>	\$14.18	<b>\$22,121.00</b>
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The period of the agreement is April 25, 2010 through April 24, 2011.

19. <b>CINDY R. SMITH</b>	\$14.18	<b>\$22,121.00</b>
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The period of the agreement is April 16, 2010 through April 15, 2011.

Account: 2039-000000-1330-158400-601009

These individuals will work as Special Telephone Operator I's. Their duties will include, but are not limited to operating a City agency telephone console and computer terminal, placing outgoing and accepting incoming toll and long distance calls following specific procedures; receiving telephone calls for assistance from the general public or the purpose of obtaining City services or information and responding to calls for emergency services.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

Circuit Court of Baltimore City

20. Create the following position:

00812 - Court Secretary I  
Grade 091 (\$43,220.00 - \$52,586.00)  
Job No. to be assigned by BBMR.

Costs: \$64,427.00 - 1001-000000-1100-109401-601001

This position was initiated by the creation of an additional Judge position by the 2009 Maryland State Legislature.

Department of Human Resources (DHR)

21. a. Re-title the following unclassified class:

00666 - Library Storekeeper

From: Library Storekeeper  
To: Storekeeper

b. Abolish the following unclassified class:

07343 - Storekeeper II  
Grade 078 (\$27,410.00 - \$31,609.00)

c. Reclassify the following unclassified positions:

Job No. 4500-15602

From: 00666 - Library Storekeeper  
Grade 078 (\$27,410.00 - \$31,609.00)

To: 00666 - Storekeeper

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

DHR - cont'd

Job No. 5310-42423

From: 07343 - Storekeeper II  
Grade 078 (\$27,410.00 - \$31,609.00)

To: 00666 - Storekeeper

There are no additional costs associated with this transaction.

Department of Finance

22. Abolish the following class:

52521 - Printing Press Operator I  
(Single Color)  
Grade 079 (\$27,969.00 - \$32,653.00)

There are no additional costs associated with this class action.

Department of Human Resources (DHR)

23. Abolish the following 15 unpopulated classes:

33237 - Secretary Stenographer III  
Grade 084 (\$32,853.00 - \$39,210.00)

00751 - Legal Stenographer II  
Grade 080 (\$28,768.00 - \$33,841.00)

00790 - Account Clerk I  
Grade 075 (\$25,800.00 - \$29,326.00)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

DHR - cont'd

Classes at Grade 078 (\$27,410.00 - \$31,609.00)

- 00750 - Legal Stenographer I
- 00791 - Account Clerk II
- 01915 - Secretary SAO
- 33236 - Secretary Stenographer II
- 33291 - Planetary Camera Operator
- 33640 - Safety Assistant
- 34292 - Contract Service Assistant
- 42130 - Commercial Property Compliance Inspector
- 52431 - Radio Installer
- 53393 - Metal Cleaner (Immersion)
- 82221 - Vocational Training Assistant
- 83293 - Curatorial Assistant

There are no costs associated with these actions.

Department of Public Works

24. Reclassify the following vacant position:

Job No. 5610-23969

From: 34132 - Accounting Assistant II  
Grade 078 (\$27,410.00 - \$31,609.00)

To: 34133 - Accounting Assistant III  
Grade 084 (\$32,853.00 - \$39,210.00)

Costs: \$ 6,436.00 - 2071-000000-5610-400500-601001

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

Baltimore Police Department (BPD)

	<u>Hourly Rate</u>	<u>Amount</u>
25. <b>DANA Y. PICCO</b>	\$18.26	<b>\$38,000.00</b>
26. <b>DARBY M. BONSALL</b>	\$18.26	<b>\$38,000.00</b>

Account: 4000-467210-2020-671700-601009

These individuals will work as Casework Managers. They will be responsible for performing administrative functions such as preparation of DNA case files to begin analysis, finalizing DNA case files for compilation in discovery work product, and updating and maintaining DNA databases. The period of the agreement is April 1, 2010 through March 31, 2011.

27. <b>JENNIFER BRESETT</b>	\$22.11	<b>\$46,000.00</b>
28. <b>CHRISTINA COWLEY</b>	\$22.11	<b>\$46,000.00</b>
29. <b>LUCIA MATRICCIANI</b>	\$22.11	<b>\$46,000.00</b>
30. <b>ASHLEY L. WARREN</b>	\$22.11	<b>\$46,000.00</b>

Account: 5000-585310-5750-650405-601009

These individuals will work as Serologists. They will conduct scientific screenings and analysis to determine the DNA profile of the unidentified suspects to optimize the number of samples that will result in a DNA profile.

The salary for these individuals shows a 7% increase from the previous contract period. The Baltimore City Police Department has confirmed that for fiscal years 2006, 2007 and 2008, the grant awards did not include funding for wage increases for this job assignment. However, the current year grant award includes funding for wage increases and the Police Department has

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

BPD - cont'd

increased the compensation for its Serologists to be comparable to wage increases received by the related bargaining unit in previous years. The period of the agreement is April 1, 2010 through March 31, 2011.

	<u>Hourly Rate</u>	<u>Amount</u>
31. <b>RYAN COLEY</b>	\$22.11	<b>\$46,000.00</b>

Mr. Coley will work as a Serologist. He will conduct scientific screenings and analysis to determine the DNA profile of the unidentified suspects. He will optimize the number of samples that will result in a DNA profile. The salary shows an 18% increase from the previous contract.

Mr. Coley previously worked as a DNA Evidence Technician I at a rate of \$18.75. He was responsible for reducing the backlog in the DNA samples and conducting proper computer tracking, evidence transfer and assignment, case research for cold cases awaiting biological and DNA testing. The period of the agreement is April 1, 2010 through March 31, 2011.

32. <b>JESSICA JOHNSON</b>	\$20.19	<b>\$42,000.00</b>
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Ms. Johnson will continue to work as a DNA Evidence Technician. She will conduct scientific screenings and analysis to determine the DNA profile of the unidentified suspects, and to optimize the number of samples that will result in a DNA profile.

The salary shows an 8% increase from the previous contract period. The Baltimore City Police Department has confirmed that for fiscal years 2006, 2007 and 2008, the grant awards



**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

**PERSONNEL**

BPD - cont'd

did not include funding for wage increases for this job assignment. However, the current year grant award includes funding for wage increases and the Police Department has increased the compensation for its DNA Evidence Technician to be comparable to wage increases received by the related bargaining unit in prior years. The period of the agreement is April 1, 2010 through March 31, 2011.

Account: 5000-585310-5750-650405-601009

Department of Public Works - Bureau of Water and Wastewater

33. Create the following class:

- a. 34430 - Chief of Utility Finances  
Grade 124 (\$77,500.00 - \$111,000.00)

Reclassify the following position:

Job No. 5530-23741

- b. From: 34427 - Chief of Fiscal Services II (Utility)  
Grade 121 (\$68,500.00 - \$95,700.00)

To: 34430 - Chief of Utility Finances  
Grade 124 (\$77,500.000 - \$111,000.00)

Cost: \$10,641.00 - 2071-000000-5530-398400-601001

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Dept. of Human Resources - Salary Adjustment of Elected Officials

**ACTION REQUESTED OF B/E:**

The Board is requested to NOTE the adjustment of the salary classes pursuant to City Council Bill 07-0612:

00100 - Mayor

FROM: Grade 88E (\$151,700.00 - \$151,700.00)  
TO: Grade 88E (\$155,493.00 - \$155,493.00)

00740 - Comptroller

FROM: Grade 87E (\$100,450.00 - \$100,450.00)  
TO: Grade 87E (\$102,961.00 - \$102,961.00)

01165 - President City Council

FROM: Grade 87E (\$100,450.00 - \$100,450.00)  
TO: Grade 87E (\$102,961.00 - \$102,961.00)

01167 - Vice President City Council

FROM: Grade 83E (\$ 64,575.00 - \$ 64,575.00)  
TO: Grade 83E (\$ 66,189.00 - \$ 66,189.00)

01166 - Council Member

FROM: Grade 81E (\$ 58,425.00 - \$ 58,425.00)  
TO: Grade 81E (\$ 59,886.00 - \$ 59,886.00)

**AMOUNT OF MONEY AND SOURCE:**

Costs: \$ 2,400.00 - 1001-000000-1250-152800-601001  
1,600.00 - 1001-000000-1300-157300-601001  
14,500.00 - 1001-000000-1000-104800-601001  
**\$18,500.00**

**BACKGROUND/EXPLANATION:**

Council Bill 04-0007 established the Compensation Commission for Elected Officials. The Commission's recommendation concerning the compensation was codified in Council Bill 07-0612. This bill passed the Baltimore City Council in December 2007 and authorizes pay increases for the Mayor, the Comptroller, and the President of City Council, Vice President of the City Council, and the Council Members. The terms of the legislation stipulate that Elected Officials are entitled to receive an annual salary increase equal to 2.5% of their respective salaries only if at least one of the following employee groups i.e. AFSCME, CUB, FOP, IAFF, and MAPS are receiving an increase in compensation during the fiscal year that began the preceding July. The Board of Estimates is requested to NOTE that the adjustments of the above classes are in compliance with the law. Although not required by Council Bill 07-0612, the Department of Human Resources in an effort to be fully transparent, has presented the salary increase to the Board of Estimates. Article III, Section 35 of the Maryland Constitution provides that the salaries of Elected Officials may not be "diminished" during their term of office. However, the Citywide Elected Officials have decided to voluntarily contribute to the City the net annual salary increase after taxes this year because of the dire fiscal constraints of Baltimore City.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Department of Finance - Engagement Letter Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a letter agreement with Mercer for actuarial services in connection with Fire & Police Employees' Retirement legislation.

**AMOUNT OF MONEY AND SOURCE:**

Not to exceed \$25,000.00 - 1001-000000-1220-146000-603026

**BACKGROUND/EXPLANATION:**

As a result of consideration of the recommendations from the study by the Greater Baltimore Committee in connection with the Fire & Police Employees' Retirement System, the City would like to have additional actuarial services performed.

**APPROVED FOR FUNDS BY FINANCE**

(The engagement letter agreement has been approved by the Law Department as to form and legal sufficiency.)

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Bureau of the Budget and Management Research (BBMR) - Emergency Medical Services  
Fee Changes

**ACTION REQUESTED OF B/E:**

The Board is requested to grant the Department of Finance permission to change fees charged by the Baltimore City Fire Department (BCFD) Emergency Medical Services (EMS) for City Services. The period of the new fees will be effective upon enactment.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City Code in Article 9, Section 12A titled "Ambulance service; fees, indemnity, regulations", was originally adopted July 1, 1989 giving the authority to the BCFD to charge fees for ambulance services in subsection (a). In subsection (d)(3) of the same provision it allows for the fee schedule to be modified from time to time. The last time the fees were changed and approved by the Board was April 17, 2002.

In an effort to implement a transparent fee policy, the City contracted with Public Financial Management (PFM) to perform a cost analysis of City fees. The PFM developed a fee inventory of over 2,000 fees utilized by the City. They examined in-depth 300 fees in the areas of development, public safety, health and environmental protection. A steering committee of senior City officials reviewed the data and made final recommendations.

The PFM recommendation includes increases to both advance life support and basic life support services. Also included in the request are new fees that are designed to recoup the cost of goods and services supplied during the EMS procedures. The City is currently losing revenue because it does not have fees in place to charge Medicare, Medicaid, and insurance companies for items and procedures they routinely reimburse. The fee increase request represents a range of actual costs based on fiscal year 2008. These fees are usual and customary for the industry.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

BBMR - cont'd

Covering insurances will be charged actual costs for ancillary supplies, e.g. oxygen, EKG, IV Set, Auto Pulse Disposable Bands and/or miscellaneous supplies are per the submitted table. These new fees are not being charged to citizens but rather to third party insurers.

The fee request will increase reimbursement to the City of Baltimore by an estimated \$542,748.00 annually for a total of \$11,542,748.00 in total revenue. These funds help offset the cost of operating the EMS which has a total budget of \$20,700,000.00 for FY 2010.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Bureau of the Budget and  
Management Research (BBMR)

- Board of Municipal Zoning  
Appeals Fee Changes

**ACTION REQUESTED OF B/E:**

The Board is requested to grant the Department of Finance permission to change fees charged by the Baltimore City Board of Municipal Zoning Appeals (BMZA) for City Services. The period of the new fees will be effective upon enactment.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The City contracted with Public Financial Management (PFM) to perform a cost analysis of City fees. The PFM developed a fee inventory of over 2,000 fees utilized by the City. They examined in-depth 300 fees in the areas of development, public safety, health, and environmental protection. The analysis utilized Activity Based Costing (ABC) to determine the cost of fees in eight City agencies. The ABC is a costing technique that identifies both the direct and indirect costs of a specific task or activity. For example, a Fire Department inspection of a sprinkler protection system includes not only the cost associated with the fireperson performing the inspection but also costs associated with travel, equipment, supervision, clerical, and employee fringe benefits. The ABC identifies these costs and allocates them to the specific performance of a given task resulting in a per-unit cost for the task or activity.

One of the study's recommendations was for the BMZA to reduce its fee structure from 29 fees to eight by aggregating like services. The eight fees include three variance related fees, a non-conforming use fee, a sign issues fee, a negative fee, a conditional use fee, and a combination fee when one or more fees apply. The new structure is much clearer to customers and easier to administer. The estimated net additional revenue for the General Fund is \$30,392.00.

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

BBMR - cont'd

The BMZA is currently in the process of implementing a new computer system. Approval of the new fee structure at this time will avoid duplicate efforts in programming this change into the new computerized billing system.

**MBE/WBE PARTICIPATION:**

N/A

**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Bureau of Purchases - Termination of Award B50000963

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the termination of award of Contract No. B50000963, Air Filter Replacement Services to Total Filtration Services (TFS). The termination of the award will be effective upon Board approval.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On April 1, 2009, the Board awarded this requirements contract to two air filtration contractors; the TFS, and GDP Enterprises in the total amount of \$977,117.55.

The Bureau of Purchases recommends that award to the TFS, be terminated for default effective upon Board approval, in accordance with paragraph GC32, subparagraphs A through C of the contract.

On January 30, 2010 TFS was given a notice to cure the failure to perform within 30 days and failed to do so.

Because this requirements contract was awarded to two air filtration contractors, the work previously allocated to the TFS will be reassigned to GDP Enterprises, the other successful bidder.



**AGENDA**

**BOARD OF ESTIMATES**

**3/24/10**

Department of General Services - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a right-of-entry agreement with Mr. Lawrence Zumo and Ms. Janet Zumo for the property located at 3929 Bonner Road.

**AMOUNT OF MONEY AND SOURCE:**

This right-of-entry is being granted to the City at no cost.

**BACKGROUND/EXPLANATION:**

The City, acting by and through the Department of Public Works, Bureau of Water and Wastewater, is proposing to make necessary repairs and replacement of an existing sanitary sewer pipe to prevent future backups at 3929 Bonner Road. The repair is necessary as the existing broken pipe is causing sewer backups in the property owners' basement. The repair will necessitate the removal of a tree and block structure at the rear of the property. The work is being performed under Sanitary Contract 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations.

**MBE/WBE PARTICIPATION:**

N/A

(The right-of-entry agreement has been approved by the Law Department as to form and legal sufficiency.)

AGENDA

BOARD OF ESTIMATES

3/24/10

PROPOSALS AND SPECIFICATIONS

- Department of General Services - PB 08817, Convention Center  
Interior Renovation, 1 W.  
Pratt Street  
**BIDS TO BE RECV'D: 05/12/2010**  
**BIDS TO BE OPENED: 05/12/2010**
- Department of Transportation - TR 10010, Lowering of Monument  
Street under Amtrak MP 92.61  
**BIDS TO BE RECV'D: 04/28/2010**  
**BIDS TO BE OPENED: 04/28/2010**

12:00 NOON

ANNOUNCEMENT OF BIDS RECEIVED

AND

OPENING OF BIDS, AS SCHEDULED